

**Requires**

**Registered Practical Nurses (x3 positions)**

**Effective Immediately**

**Temporary, Full-Time for a term potentially up to Five Months**

**Salary: \$24.57 to \$27.66 per hour**

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**1. Summary of duties:**

Plans, implements, and evaluates specified programs as per the Ontario Public Health Standards: Requirements for Programs, Services, and Accountability and other programs administered by the Board of Health.

**2. Minimum qualifications and position requirements:**

- Current Certificate of Competence in good standing with the College of Nurses of Ontario.
- Adherence to College of Nurses of Ontario Practice Standards and relevant legislation and regulations.
- Community College Diploma as a Registered Practical Nurse or equivalent.
- Current Certificate in Cardiopulmonary Resuscitation.
- Demonstrated effective ongoing ability to perform the following:
  - understand medical/legal aspects of the Registered Practical Nurse scope of practice;
  - document accurately and timely;
  - use clear, concise written, oral, and interpersonal communication skills;
  - uses conflict management skills effectively;
  - apply initiative, tact, diplomacy, and judgment in work-related and engagements that impact work and/or the organization;
  - interpret and apply relevant legislation, research, and other relevant information;
  - work independently and with others as part of a team with multidisciplinary colleagues and community partners;
  - work productively and efficiently without the need for close supervision;
  - adapt to new, different, and/or changing requirements;
  - multi-task as needed and manage competing priorities;
  - use computer word processing, internet and e-mail at an intermediate level; and,
  - adapt quickly to working with custom computer programs.
- Ongoing access to reliable, efficient and effective transportation throughout the work day as travel to multiple sites in a single day may be required to areas that may be inaccessible by public transportation.
- Maintain up-to-date immunization according to the Ontario Publicly-Funded Immunization Schedule and/or the most recent edition of the Canadian Immunization Guide and the National Advisory Committee on Immunization as per the Peterborough Public Health policy.
- TB skin testing is required at the onset of employment and may be required as part of routine TB surveillance or follow-up of potential exposures.

**3. Program Division Minimum Requirements:**

- Demonstrated effective working knowledge, expertise, practical application and a minimum of six months full time continuous experience related to:
  - at least three months full time experience in the last two years with medication administration, including vaccine administration;
  - answering telephone calls, responding to general inquiries and determining appropriate course of action and prioritizing inquiries;
  - Indigenous cultural awareness/safety training; and
  - flexible availability during and outside regular business hours.

**4. Preferred Qualifications**

- Working knowledge and experience in infectious diseases including infection prevention and control.

**5. Apply in writing to:**

Email: [careers@peterboroughpublichealth.ca](mailto:careers@peterboroughpublichealth.ca)

Peterborough Public Health is committed to meeting the needs of persons with disabilities under the Accessibility for Ontarians with Disabilities Act, 2005 (AODA) Standards.

Accommodation will be provided throughout the hiring process at the request of the applicant.

In applying for this job make sure your resume and/or cover letter address the qualifications noted above.

Please note that only applicants to be given further consideration will be contacted for an interview.

**6. Applications to be received no later than:**

Wednesday, April 28, 2021, at 12:00 noon