

**Board of Health for the
Haliburton Kawartha Northumberland Peterborough Health Unit
MEETING MINUTES
Thursday, January 16, 2025, 2:00 p.m. - 3:30 p.m.
Meeting Rooms, 108 Angeline St. S, Lindsay ON**

In Attendance:

Board Members:

Deputy Mayor Ron Black, Chair
Warden Bonnie Clark
Mayor Olena Hankivsky (Virtual)
Mr. Paul Johnston
Councillor Dan Joyce
Councillor Nodin Knott (Virtual)
Councillor Joy Lachica
Mayor John Logel
Dr. Ramesh Makhija (Virtual)
Mr. David Marshall
Mr. Dan Moloney (Virtual)
Councillor Keith Riel (Virtual)
Deputy Mayor Cecil Ryall
Dr. Hans Stelzer (Virtual)
Councillor Kathryn Wilson

Staff:

Dr. Natalie Bocking, Deputy Medical Officer of Health
Dr. Thomas Piggott, Deputy Medical Officer of Health
Ms. Ashley Beaulac, Manager of Communications
Ms. Alida Gorizzan, Executive Assistant (Virtual)
Ms. Michelle McWalters, Executive Assistant (Recorder)

Absent with regrets:

Councillor Tracy Richardson

1. Call to Order

The Chair called the meeting to order at 2:01 p.m.

2. Land Acknowledgement

3. Declaration of Conflict of Interest

There were no declarations of conflict of interest.

4. Adoption of the Agenda

MOTION:

That the agenda be approved.

Moved: Warden Clark

Seconded: Mayor Logel

Motion carried. (2025-015)

5. Adoption of Regular Minutes

5.1. January 2, 2025

MOTION:

That the Board of Health for the Haliburton Kawartha Northumberland Peterborough Health Unit approve meeting minutes for January 2, 2025.

Moved: Councillor Lachica

Seconded: Mr. Moloney

Motion carried. (2025-016)

6. Business Arising

7. Consent Items to be Considered Separately (nil)

8. Reports

8.1. Report: Approval of Board Meeting Schedule

The Chair shared details related to legacy health unit's meetings at various locations, noting that meeting sites are to be determined beyond April 2025 as staff pursue alternate meeting locations.

Several members noted a conflict for the proposed September date which coincides with the Ontario East Municipalities Conference.

The following action items were determined:

- Executive Assistants to explore alternate dates for the September meeting.

MOTION:

That the Board of Health for the Haliburton Kawartha Northumberland Peterborough Health Unit approve the following meeting schedule for 2025:

Wednesday, February 19 – 5pm (Peterborough Office)

Thursday, March 20 – 1pm (Port Hope Office)
Wednesday, April 16 – 5pm (location to be determined)
Thursday, May 15 – 1pm 9 (location to be determined)
Wednesday, June 18 – 5pm (location to be determined)
September Meeting (date and location to be determined)
Wednesday, October 15 – 5pm (location to be determined)
Thursday, November 20 – 1pm (location to be determined)
Wednesday, December 17 – 5pm (location to be determined)
Moved: Councillor Wilson
Seconded: Dr. Makhija
Motion carried. (2025-016)

8.2. Report: Approval of Board Remuneration Policy and Rate

The Chair provided an overview of the new policy adapted from Board policies from the legacy health units and noted relevant updates arising from a legal review.

The following action items were determined:

- Executive Assistants to explore efficiencies in the collection of information from Board members to verify meeting attendance and issue payments.
- Deputy MOHs to confirm if remuneration is applicable under merger funds during the transitional period.

MOTION:

That the Board of Health for the Haliburton Kawartha Northumberland Peterborough Health Unit:

- approve Board of Health Policy 02-01 – Remuneration of Board Members; and,
- approve a remuneration amount of \$100 per meeting for Board of Health Members for 2025.

Moved: Mayor Hankivsky
Seconded: Deputy Mayor Ryall
Motion carried. (2025-017)

9. Consent Items (nil)

10. New Business

10.1. Presentation: HKNP Merger Briefing – Journey Towards Full Integration

Mr. Tony Yu, Sense & Nous, shared history and highlighted a timeline of accomplishments achieved by the organization so far. Mr. Yu's presentation provided a high-level overview on priorities, levels of impact, and the importance of organizational structure and how decisions are being made collaboratively in the interim.

MOTION:

That the Board of Health for the Haliburton Kawartha Northumberland Peterborough Health Unit receive the following presentation for information:

Title: HKNP Merger Briefing – Journey Towards Full Integration

Presenter: Tony Yu, Principal, Sense & Nous

Moved: Councillor Wilson

Seconded: Warden Clark

Motion carried. (2025-018)

10.2. Presentation: Partnering to Enhance Merger Success

Ms. Angela Burton, ProSci, provided a presentation on change management practices and preparing both legacy organizations to be ready for change.

MOTION:

That the Board of Health for the Haliburton Kawartha Northumberland Peterborough Health Unit receive the following presentation for information:

Title: Partnering to Enhance Merger Success

Presenter: Angela Burton, Principal Change Advisor, Prosci

Moved: Councillor Lachica

Seconded: Mayor Logel

Motion carried. (2025-019)

10.3. Legal Corporate Address

The Chair shared the legal/provincial requirement for a corporate address, primarily given the need for a singular mailing address for related communications and legal documents. Ownership of the Peterborough site was a determining factor as other existing facilities are leased; however, it was emphasized that this does not reflect a decision on corporate headquarters since all four HKNP offices (i.e. Peterborough, Port Hope, Lindsay and Haliburton) are technically headquarters with rotating management and employees at each site.

MOTION:

That the Board of Health for the Haliburton Kawartha Northumberland Peterborough Health Unit confirm its legal corporate address as Jackson Square, 185 King Street, Peterborough, Ontario, K9J 2R8.

Moved: Councillor Wilson

Seconded: Dr. Makhija

Motion carried. (2025-020)

10.4. Meeting Streaming

The Chair provided background regarding the legacy health units' practices related to media and public access to meetings. Peterborough Public Health (PPH) historically held in-person meetings with media/public access permitted pre-pandemic and moved to providing audio access to meetings more recently. Haliburton, Kawartha, Pine Ridge District Health Unit (HKPRDHU) livestreamed and posted recordings of meetings via YouTube. This history was shared for information purposes only at this time.

The following action item was determined:

- Executive Assistants and Communication teams to collaborate and bring forward a report on efficiencies to inform a Board decision for the February meeting.

11. Correspondence (nil)

12. In-Camera Session

MOTION:

That the Board of Health go In Camera at 3:06 p.m. to discuss two items in accordance with the Municipal Act, 2001, Section 239(2)

(d) Labour relations or employee negotiations.

(j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value.

Moved: Mr. Johnston

Seconded: Mr. Moloney

Motion carried. (2025-021)

MOTION:

That the Board of Health rise from In Camera at 4:35 p.m.

Moved: Councillor Wilson

Seconded: Mr. Marshall

Motion carried. (2025-022)

13. Motions From In Camera Session

MOTION:

That the Board of Health for the Haliburton Kawartha Northumberland Peterborough Health Unit:

- receive for information, In Camera item 5.1 - Confidential update with related correspondence, pertaining to exception Section 239(2)(d);
- approve the two procedural recommendations as discussed related to In Camera item 5.1, pertaining to exception Section 239(2)(d);

- receive for information, In Camera item 6.1 - Confidential update pertaining to exception Section 239(2)(j).

Moved: Councillor Lachica

Seconded: Mayor Logel

Motion carried. (2025-023)

14. Date of Next Meeting

Wednesday, February 19, 2025, 5:00 p.m.

Multipurpose Rooms, Jackson Square, 185 King Street, Peterborough.

15. Adjournment

MOTION:

That the meeting be adjourned at 4:36 p.m.

Moved: Mr. Johnston

Seconded: Dr. Stelzer

Motion carried. (2025-024)