

**Board of Health for
Peterborough Public Health
AGENDA
Board of Health Meeting
Wednesday, June 14, 2023 – 5:30 p.m.
Council Chambers, Hiawatha L.I.F.E. Services and Administration Office
Hiawatha First Nation**

1. Call to Order and Welcome

1.1. Announcement – Mr. Scott Baker, Provincial Appointee

2. Confirmation of the Agenda

3. Declaration of Pecuniary Interest

4. Consent Items to be Considered Separately

***Board Members:** Please identify which items you wish to consider separately from section 9 and advise the Chair when requested. For your convenience, circle the item(s) using the following list: 9.2 a b c d e f g h i; 9.4.1 a b c d e f g; 9.4.2 a*

5. Delegations and Presentations

5.1. Hiawatha First Nation Health & Social Services Update

Presenters:

Tina Howard, Health and Social Services Manager

Sydney Bertrand, Acting Assistant Health and Social Services Manager

- [Cover Report](#)

6. Confirmation of the Minutes of the Previous Meeting

- [Cover Report](#)
 - a. [Minutes, May 10, 2023](#)

7. Business Arising From the Minutes

8. Staff Reports

8.1. Stewardship Committee Report: 2023 Draft Audited Financial Statements

- Cover Report
- a. Auditor's Letter
- b. Audited Statements (*to be circulated separately*)

8.2. Oral Report: Association of Local Public Health Agencies 2023 Annual General Meeting & Conference

- Cover Report

9. Consent Items

9.1. Correspondence for Direction

9.2. Correspondence for Information

- Cover Report
- a. Minister of Health/Premier – Prescription Contraceptive Options
- b. Minister of Health – Funding and PPH Budget
- c. Hiawatha First Nation – Funding and PPH Budget
- d. Curve Lake First Nation – Funding and PPH Budget
- e. City of Peterborough – Funding and PPH Budget
- f. County of Peterborough – Funding and PPH Budget
- g. Algoma – Bill S-254
- h. Huron Perth – Bill S-254
- i. Sudbury and District – Indoor Air Quality

9.3. Staff Reports

9.4. Committee Reports

9.4.1. Governance Committee

- Cover Report
- a. Minutes, March 1, 2023
- b. By-Law Number 10 – Conduct of Open and In-Camera Meetings
- c. 2-90 Human Rights and Discrimination
- d. 2-150 Remuneration of Members
- e. 2-192 Donor Recognition
- f. 2-342 Medical Officer of Health Selection
- g. 2-400 Exit Interviews for Vacating Board Members

9.4.2. Stewardship Committee

- Cover Report
- a. Minutes, May 4, 2023

10. New Business

11. In Camera to Discuss Confidential Matters (nil)

12. Motions for Open Session (nil)

13. Date, Time, and Place of the Next Meeting

Wednesday, September 13, 2023, 5:30 p.m.
Multipurpose Rooms, 2nd Floor, Peterborough Public Health

14. Adjournment

**PETERBOROUGH PUBLIC HEALTH
BOARD OF HEALTH**

TITLE:	Hiawatha First Nation Health & Social Services Update
DATE:	June 14, 2023

PROPOSED RECOMMENDATIONS

That the Board of Health for Peterborough Public Health receive the following presentation for information:

- Title: Hiawatha First Nation Health & Social Services Update
- Presenters:
 - Tina Howard, Health and Social Services Manager
 - Sydney Bertrand, Acting Assistant Health and Social Services Manager

**PETERBOROUGH PUBLIC HEALTH
BOARD OF HEALTH**

TITLE:	Approval of Meeting Minutes
DATE:	June 14, 2023
PREPARED BY:	Alida Gorizzan, Executive Assistant
APPROVED BY:	Dr. Thomas Piggott, Medical Officer of Health & CEO

PROPOSED RECOMMENDATIONS

That the Board of Health for Peterborough Public Health approve the minutes of the meeting held on May 10, 2023.

ATTACHMENTS

- a. [Board of Health Minutes, May 10, 2023](#)

**Board of Health for
Peterborough Public Health
DRAFT MINUTES
Board of Health Meeting
Wednesday, May 10, 2023 – 5:30 p.m.
Multipurpose Rooms, 185 King Street, Peterborough**

In Attendance:

Board Members: Deputy Mayor Ron Black
Warden Bonnie Clark (virtual)
Mayor Matthew Graham (virtual)
Mr. Paul Johnston
Councillor Nodin Knott (virtual, joined at 5:55 p.m.)
Councillor Joy Lachica
Mr. Dan Moloney
Councillor Keith Riel (virtual)
Dr. Hans Stelzer
Councillor Kathryn Wilson, Chair

Regrets: Councillor Dave Haacke

Staff: Ms. Hallie Atter, Acting Director, Health Promotion Division
Mr. Evan Brockest, Manager, Communications & I.T.
Mr. Chris Eaton, Public Health Inspector
Ms. Alida Gorizzan, Executive Assistant (Recorder)
Dr. Thomas Piggott, Medical Officer of Health & CEO
Mr. Larry Stinson, Director of Operations

1. Call to Order

Councillor Wilson, Board Chair, called the meeting to order at 5:32 p.m.

1.1. Introduction – Mr. Paul Johnston, Provincial Appointee

Councillor Wilson welcomed Mr. Paul Johnston, Provincial Appointee, who has been appointed to the Board of Health for a one-year term as of April 27, 2023.

2. Confirmation of the Agenda

Dr. Piggott noted the addition of item 10.1, Association of Local Public Health Agencies Annual General Meeting Resolutions.

MOTION:

That the agenda be approved as amended.

Moved: Mr. Moloney

Seconded: Councillor Lachica

Carried. (M-2023-041)

3. Declaration of Pecuniary Interest

4. Consent Items to be Considered Separately

MOTION:

That the following items be passed as part of the Consent Agenda: 9.1 a,b; 9.2 a,b,c,d,e,f; 9.3.1; 9.3.2, 9.4.1.

Moved: Deputy Mayor Black

Seconded: Dr. Stelzer

Motion carried. (M-2023-042)

MOTION (9.1.1 a,b)

That the Board of Health for Peterborough Public Health:

a. receive and endorse the letter dated April 25, 2023 from the Chatham-Kent Board of Health regarding universal, no-cost coverage for all prescription contraceptive options to all Ontarians; and, communicate this support to the Minister of Health and Premier of Ontario, with copies to local MPPs, Ontario Boards of Health and the Association of Local Public Health Agencies; and,

b. receive and endorse the letter dated May 4, 2023 from Sudbury & District Health Unit (SDHU) regarding the 2022 Annual Report of the Chief Medical Officer of Health of Ontario; and, communicate this support by including reference to rationale outlined by SDHU in the letter to the Minister proposed by the Stewardship Committee (ref. agenda item 8.2c).

Moved: Deputy Mayor Black

Seconded: Dr. Stelzer

Motion carried. (M-2023-042)

MOTION (9.2 a,b,c,d,e,f)

That the Board of Health for Peterborough Public Health receive the following for information:

a. Email dated March 22, 2023 from Health Canada, in response to the Board Chair's initial letter dated March 3, 2023, regarding indoor air quality.

b. E-newsletter dated April 26, 2023 from the Association of Local Public Health Agencies.

c. Letter dated May 4, 2023 to Prime Minister Trudeau regarding support for Bill S-254, An Act to amend the Food and Drugs Act.

d. Food Insecurity – Chatham-Kent

e. Food Insecurity – Middlesex London

f. Public Health Funding – Hamilton

Moved: Deputy Mayor Black
Seconded: Dr. Stelzer
Motion carried. (M-2023-042)

MOTION (9.3.1)

That the Board of Health for Peterborough Public Health receive the report, Q1 2023 Status Report (January 1 – March 31, 2023), for information.

MOTION (9.3.2)

That the Board of Health for Peterborough Public Health receive the Q1 2023 Strategic Plan Report for information.

Moved: Deputy Mayor Black
Seconded: Dr. Stelzer
Motion carried. (M-2023-042)

MOTION (9.4.1)

That the Board of Health for Peterborough Public Health receive meeting minutes of the Indigenous Health Advisory Circle (IHAC) from February 28, 2023 for information.

Moved: Deputy Mayor Black
Seconded: Dr. Stelzer
Motion carried. (M-2023-042)

5. Delegations and Presentations

6. Confirmation of the Minutes of the Previous Meeting

MOTION:

That the Board of Health for Peterborough Public Health approve the minutes of the meeting held on April 12, 2023.

Moved: Deputy Mayor Black
Seconded: Dr. Stelzer
Motion carried. (M-2023-043)

7. Business Arising From the Minutes

8. Staff Reports

8.1. Presentation: Small Drinking Water System Program Update

MOTION:

That the Board of Health for Peterborough Public Health receive the following presentation for information:

- Small Drinking Water System Program Update
- Presenter: Mr. Chris Eaton

Moved: Warden Clark
Seconded: Dr. Stelzer
Motion carried. (M-2023-044)

8.2. Committee Report: Stewardship

MOTION:

That the Board of Health for Peterborough Public Health:

- a. receive meeting minutes of the Stewardship Committee from March 2, 2023 for information;
- b. receive the Q1 2023 Financial Report for information;
- c. write a letter to the Ontario Minister of Health expressing concern regarding budget stability for Peterborough Public Health, with copies to local MPPs; and,
- d. write a letter to local funders to communicate anticipated budget scenarios for 2024.

Moved: Warden Clark
Seconded: Deputy Mayor Black
Motion carried. (M-2023-045)

8.3. Presentation: Informational Review of Mandatory Standards and Program Delivery: Central Services Division

MOTION:

That the Board of Health for Peterborough Public Health receive the presentation, Informational Review of Mandatory Standards and Program Delivery: Central Services Division, for information.

Moved: Mr. Moloney
Seconded: Mayor Graham
Motion carried. (M-2023-046)

9. Consent Items

10. New Business

10.1. Association of Local Public Health Agencies Annual General Meeting Resolutions

MOTION:

That the Board of Health for Peterborough Public Health support the following resolutions scheduled to come forward to the 2023 alPHa Annual General Meeting:

- A23-01 Constitutional Amendment on Voting Delegates Allocation, alPHa Board of Directors
- A23-02 Toward a Renewed Smoking and Nicotine Strategy in Ontario, Simcoe Muskoka
- A23-03 Improving Indoor Air Quality to Prevent Infections and Promote

Respiratory Health, Peterborough Public Health / Niagara Region Public Health

- A23-04 Ending Underhousing and Homelessness in Ontario, alPHA Boards of Health Section
- A23-05 Monitoring Food Affordability in Ontario and Inadequacy of Social Assistance Rates, Ontario Dietitians in Public Health

Moved by: Mr. Moloney

Seconded by: Mayor Graham

Motion carried. (M-2023-047)

11. In Camera to Discuss Confidential Matters (nil)

12. Motions for Open Session (nil)

13. Date, Time, and Place of the Next Meeting

Wednesday, June 14, 2023, 5:30 p.m.

L.I.F.E. Services and Cultural Centre, 431 Hiawatha Line, Hiawatha First Nation

14. Adjournment

MOTION:

That the meeting be adjourned.

Moved by: Councillor Lachica

Seconded by: Dr. Stelzer

Motion carried. (M-2023-048)

The meeting was adjourned at 6:50 p.m.

Chairperson

Medical Officer of Health

PETERBOROUGH PUBLIC HEALTH BOARD OF HEALTH

TITLE:	Stewardship Committee Report – 2022 Audited Financial Statements
DATE:	June 14, 2023
PREPARED BY:	Alida Gorizzan, Executive Assistant, on behalf of Mayor Graham, Committee Chair
APPROVED BY:	Dr. Thomas Piggott, Medical Officer of Health & CEO

PROPOSED RECOMMENDATIONS

That the Board of Health for Peterborough Public Health:

- receive the letter dated June 14, 2023 from Baker Tilly KDN LLP; and,
- approve the 2022 Audited Financial Statements.

BACKGROUND

The Committee met last on June 1, 2023. At that meeting, members received a presentation on this item from Baker Tilly LLP staff, and requested that the statements come forward to the Board at its next meeting for approval.

The Board of Health is required by contract to submit the 2022 Audited Financial Statements for Cost-Shared and 100% Funded Programs as part of the annual financial reconciliation with the of Ministry of Health.

The consolidated financial statements have been audited by Baker Tilly KDN LLP in accordance with the Canadian generally accepted auditing standards. The audit concluded that the financial statements present fairly, in all material respects, the financial position of Peterborough Public Health in accordance with the Canadian Public Sector Accounting Standards.

Please note that draft statements are not publicly posted until after they receive Board of Health approval, they will be added to the [Plans & Reports](#) section on the PPH website.

Mr. Richard Steinginga, Partner at Baker Tilly KDN LLP will be available at the meeting for questions.

ATTACHMENTS

- [Auditor's Letter, June 14, 2023](#)
- 2022 Draft Audited Financial Statements (*to be circulated separately*)

June 14, 2023

Members of the Board of Health
Peterborough Public Health
Jackson Square
185 King Street
Peterborough, Ontario
K9J 2R8

Baker Tilly KDN LLP
272 Charlotte St.
Peterborough, ON
Canada K9J 2V4

T: (705) 742-3418
F: (705) 742-9775

www.bakertilly.ca

Re: Audit of the consolidated Financial Statements of Peterborough Public Health

We have been engaged to express an audit opinion on the consolidated financial statements of Peterborough Public Health ("the Board of Health") for the year ended December 31, 2022. We have substantially completed our audit and are pleased to report on the following items.

The purpose of this report is to summarize certain aspects of the audit that we believe to be of interest to the Board of Health. This report should be read in conjunction with the draft consolidated financial statements and our report thereon, as well as our Audit Planning letter previously forwarded to you.

Auditor Independence

Canadian Auditing Standards ("CAS") require that we communicate at least annually with the Board of Health regarding all relationships between us and the Board of Health that, in our professional judgement, may reasonably be thought to bear on our independence.

As communicated previously in our Audit Planning letter to the Board of Health, we are not aware of any relationship between the Board of Health and us that, in our professional judgement, may reasonably be thought to bear on our independence.

Accordingly, we hereby re-confirm that our engagement team, our Firm and the other Baker Tilly Canada offices are independent with respect to the Board of Health within the meaning of the Code of Professional Conduct Rule 204 of the Chartered Professional Accountants of Ontario.

Independent Auditor's Report

We anticipate that our Independent Auditor's Report will be issued without modification.

Our Independent Auditor's Report will be dated no earlier than the date on which we have obtained sufficient appropriate audit evidence on which to base our audit opinion on the consolidated financial statements, including evidence that all the statements and disclosures that comprise the consolidated financial statements have been prepared and the Board has approved the consolidated financial statements.

Evaluation of Internal Controls

Audits include a review and evaluation of the system of internal controls to assist in determining the level of reliance that may or should be placed on the system in assessing the nature and extent of audit procedures to be undertaken.

There are no internal control matters that we wish to bring to your attention.

ASSURANCE • TAX • ADVISORY

Baker Tilly KDN LLP is a member of Baker Tilly Canada Cooperative, which is a member of the global network of Baker Tilly International Limited. All members of Baker Tilly Canada Cooperative and Baker Tilly International Limited are separate and independent legal entities.

Peterborough

Courtice

Lindsay

Cobourg

BOH Agenda

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Illegal Acts, Fraud, Intentional Misstatements and Errors

Our auditing procedures, including tests of your accounting records, were limited to those considered necessary in the circumstances and will not necessarily disclose all illegal acts should any exist. Under CAS, we consider the Board of Health's control environment, governance structure, circumstances encountered during the audit and the potential likelihood of fraud and illegal acts occurring.

These procedures are not designed to test for fraudulent or illegal acts, nor will they necessarily detect such acts or recognize them as such, even if the effect on the consolidated financial statements is material. However, should we become aware that an illegal or possibly illegal act or act of fraud may have occurred, other than one considered clearly inconsequential, we will communicate directly to the Board of Health.

It is management's responsibility to detect and prevent illegal action. If such acts are discovered or the Board of Health members become aware of circumstances under which the Board of Health may have been involved in fraudulent, illegal or regulatory non-compliance situations, such circumstances must be disclosed to us.

Testing during our audit did not reveal any illegal, improper or questionable payments or acts, nor any acts committed with the intent to deceive, involving either misappropriation of assets or misrepresentation of financial information.

Related Party Transactions

During our audit, we conduct various tests and procedures to identify transactions considered to involve related parties. Related parties exist when one party has the ability to exercise, directly or indirectly, control, joint control or significant influence over the other. Two or more parties are related when they are subject to common control, joint control or common significant influence. Related parties also include management, directors and their immediate family members and companies with which these individuals have an economic interest.

All related party transactions that were identified during the audit have been represented by management to have been disclosed in the notes to financial statements, recorded in accordance with Canadian Public Sector Accounting Standards, and have been reviewed with you.

Management has advised that no other related party transactions have occurred that have not been disclosed to us. The Board of Health is required to advise us if it is aware of or suspects any other related party transactions have occurred, which have not been disclosed in the financial statements.

Significant Accounting Principles and Policies

Management is responsible for the appropriate selection and application of accounting policies. Our role is to review the appropriateness and application as part of our audit. The significant accounting principles and policies are disclosed in the notes to the consolidated financial statements.

The Board of Health has a responsibility to review the accounting policies adopted by the Board of Health, and where alternative policies are available, make determinations as to the most appropriate policies to be adopted in the circumstances. If members of the Board of Health believe that the adoption or change in accounting policy may produce an inappropriate or misleading result in financial reporting or disclosure, this concern must be discussed with management and us.

There were no new accounting policies adopted or changes to the application of accounting policies of the Board of Health during the year.

Accounting Estimates

Management is responsible for the accounting estimates included in the consolidated financial statements. Estimates and the related judgments and assumptions are based on management's knowledge of the business and past experience about current and future events.

Our responsibility as auditor is to obtain sufficient appropriate evidence to provide reasonable assurance that management's accounting estimates are reasonable within the context of the consolidated financial statements as a whole. An audit includes performing appropriate procedures to verify the:

- Calculation of accounting estimates;
- Analyzing of key factors such as underlying management assumptions;
- Materiality of estimates individually and in the aggregate in relation to the financial statements as a whole;
- Estimate's sensitivity to variation and deviation from historical patterns;
- Estimate's consistency with the entity's business plans; and
- Other audit evidence.

Significant Matters Discussed With Management

There were no significant matters arising from the audit discussed with management.

Written Representations Requested From Management

As part of our audit, we request that management prepare a letter to us to re-affirm various representations that they have provided to us and we have relied upon. A copy of this letter is attached for your convenience.

Significant Misstatements

In the course of our audit, we have not found any material misstatements or unadjusted items that, in aggregate, exceed materiality thresholds established for the audit, nor have we found significant misstatements that would likely cause future financial statements to be materially misstated.

Uncorrected Misstatements

In the course of our audit, we have not identified any uncorrected financial statement misstatements.

Significant Unusual Transactions

We are not aware of any significant transactions entered into by the Board of Health that you should be informed about.

Disagreements with Management

We are required to communicate any disagreements with management, whether or not resolved, about matters that are individually or in aggregate significant to the Board of Health's financial statements or Auditor's Report. Disagreements may arise over:

- Selection or application of accounting principles;
- Assumptions and related judgments for accounting estimates;

- Financial statement disclosures;
- Scope of the audit; or
- Wording of the Auditor's Report.

In the course of our audit, we did not have any significant disagreements with management, nor were we under any significant time pressures or poor working conditions. We are not aware of any cause for concern as to management's attitude, competence or credibility with respect to matters affecting the financial statements.

Difficulties Encountered During the Audit

We encountered no significant difficulties during our audit that should be brought to the attention of the Board of Health.

Management Letter

During our audit, we did not note any significant issues on internal controls to report to management.

New Accounting Pronouncements Not Yet Effective

We wish to bring to your attention the following accounting pronouncements that have been issued but are not yet effective that may affect your financial reporting in future periods:

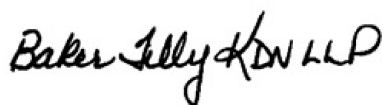
- PS 3280 - Asset Retirement Obligations applies to fiscal years beginning on or after April 1, 2022.
- PS 3450 - Financial Instruments applies to fiscal years beginning on or after April 1, 2022.

Conclusion

We wish to express our appreciation for the co-operation we received during the audit from the Board of Health's management.

Should any member of the Board of Health wish to discuss or review any matter addressed in this letter or any other matters related to financial reporting, please do not hesitate to contact us at any time.

Yours truly,



per: Richard Steinginga, CPA, CA
Partner

**PETERBOROUGH PUBLIC HEALTH
BOARD OF HEALTH**

TITLE:	Oral Report - Association of Local Public Health Agencies 2023 Annual General Meeting and Conference
DATE:	June 14, 2023

PROPOSED RECOMMENDATIONS

That the Board of Health for Peterborough Public Health receive the oral report, Association of Local Public Health Agencies (alPHA) 2023 Annual General Meeting and Conference, for information.

BACKGROUND

alPHA held its Annual General Meeting and Conference on June 12-14, 2023. Dr. Piggott participated and will provide an oral update, materials including the conference program are linked below.

ATTACHMENTS

- a. [alPHA Conference Materials \(web hyperlink\)](#)

**PETERBOROUGH PUBLIC HEALTH
BOARD OF HEALTH**

TITLE:	Correspondence for Information
DATE:	February 8, 2023
PREPARED BY:	Alida Gorizzan, Executive Assistant
APPROVED BY:	Dr. Thomas Piggott, Medical Officer of Health & CEO

PROPOSED RECOMMENDATIONS

That the Board of Health for Peterborough Public Health receive the following for information:

- a. Letter dated May 17, 2023 from the Board Chair to the Minister of Health and Premier of Ontario regarding universal, no-cost coverage for all prescription contraceptive options for all Ontarians.
- b. Letter dated May 19, 2023 from the Board Chair to Minister Jones regarding funding concerns and the 2024 budget.
- c. Letter dated May 19, 2023 from the Board Chair to Chief Carr and Hiawatha First Nation Council regarding funding concerns and the 2024 budget.
- d. Letter dated May 19, 2023 from the Board Chair to Chief Knott and Curve Lake First Nation Council regarding funding concerns and the 2024 budget.
- e. Letter dated May 19, 2023 from the Board Chair to Mayor Leal and City Council regarding funding concerns and the 2024 budget.
- f. Letter dated May 19, 2023 from the Board Chair to Warden Clark and County Council regarding funding concerns and the 2024 budget.

Correspondence from Local Public Health Agencies:

- g. Algoma – Bill S-254
- h. Huron Perth – Bill S-254
- i. Sudbury and District – Indoor Air Quality

May 17, 2023

The Honourable Doug Ford
Premier of Ontario
premier@ontario.ca

The Honourable Sylvia Jones
Deputy Premier
Minister of Health
sylvia.jones@ontario.ca

Dear Premier Ford and Minister Jones:

Re: Universal, No-cost Coverage for all Prescription Contraceptive Options for all Ontarians

At its May 10, 2023 meeting, the Board of Health for Peterborough Public Health considered correspondence from Chatham-Kent Public Health regarding universal, no-cost coverage for all prescription contraceptive options for all Ontarians, and expressed its support for this initiative.

As noted in correspondence sent earlier this year by our Medical Officer of Health & Chief Executive Officer, Dr. Thomas Piggott, to the Ontario Chief Medical Officer of Health on International Women's Day, this measure will improve health for women, girls, and gender-diverse people by bridging gaps in access to contraception and menstrual products.

Equitable access to contraception and menstrual products is a human rights and health equity issue, yet many Ontarians face barriers accessing these products due to factors such as cost, geography, availability of healthcare services, and education.

Canada is the only country in the world with universal health care that does not offer public coverage for contraception. Recent data shows that 1 in 5 Canadians lack sufficient access to drug coverage required to obtain medications needed to support their reproductive and sexual health.

On April 1, British Columbia became the first province in Canada to offer free prescription contraception for all residents. The province covers the cost of prescription contraception, including oral hormone pills, contraceptive injections, copper and hormonal intrauterine devices, subdermal (under-the-skin) implants, and emergency contraceptives (often known as the 'morning-after' pill or Plan B). I would encourage you to consider similar action to improve access to free contraception in Ontario.

Current research also reveals that many Canadians struggle to afford menstrual products, an issue that is often referred to as period poverty. Recent estimates from the Federal Government suggests menstrual products can cost up to \$6,000 over an individual's lifetime, and that 1 in 3 Canadians struggle to afford products such as pads, tampons, and liners.

I applaud the Government of Ontario for the recent expanded public access to contraception and menstrual products for eligible populations. However, I note that beyond school settings gaps in access remain. In particular, evidence shows that marginalized communities, including refugees, sex workers, trans and non-binary people, Indigenous communities, people experiencing homelessness, and people living in rural and remote areas, continue to face challenges accessing these necessities.

The inability to afford basic necessities such as tampons, pads and liners fuel stigma and shame while creating health risks for people who struggle to afford them. This shows that efforts to advance reproductive justice and sexual health are linked to income inequality and resolving the factors that prevent people accessing their basic needs. Gender equity is a public health issue, but it is also all of our issue to address.

The theme of this year's International Women's Day, *Embrace Equity for Women*, spoke clearly to the public health issues of free access to contraception and menstrual products. I trust you will consider our efforts, as well as the advocacy of others, who continue to voice their support to ensure equitable access to all.

Sincerely,

Original signed by

Councillor Kathryn Wilson
Chair, Board of Health

/ag

cc: Local MPPs
Ontario Boards of Health
Association of Local Public Health Agencies (aLPHa)

May 19, 2023

The Honourable Sylvia Jones
Deputy Premier of Ontario
Minister of Health
sylvia.jones@ontario.ca

Re: Peterborough Public Health 2024 Budget

Dear Minister Jones:

The PPH Board of Health (BOH) recently met with our Members of Provincial Parliament and representatives from the City of Peterborough, the County of Peterborough, Curve Lake First Nation, and Hiawatha First Nation to discuss our shared concerns surrounding the financial challenges facing public health.

We recognize that it is still early in the budget process, and that the 2023 provincial budget implementation is still progressing. However, because of the breadth of uncertainties and financial risks facing public health in our region, we wanted the opportunity to discuss our current and forthcoming challenges. We are grateful for the engagement of MPPs Piccini, Scott and Smith, and appreciate their thoughtful reflections and willingness to follow up on concerns from local funders.

The BOH is proud to work with provincial and local funding partners to deliver public health services to our region. The provincial role in public health funding has been essential throughout the COVID-19 pandemic, and we are appreciative of the support we have received from your Government through one-time extraordinary funding to ensure the most effective response possible.

From previous communication from PPH, and other local public health agencies, you will likely be aware that there are longstanding challenges with the sustainability of public health funding in Ontario. PPH has worked to maximize efficiencies in operations, and for years now has seen funding agreements fall short of inflationary increases. We have now reached a point where we cannot continue to deliver critical public health services with the funding we receive.

There are three significant financial concerns facing public health in 2024:

1. PPH, like other sectors, must account for cost increasing at an average rate of 2-3% per year just to maintain the same level of programming. In 2023, the approved PPH cost-shared budget increased by 1.94%, as we continue to be careful stewards of public funds, while maintaining needed services. Yet provincial funding increases have not kept pace. Will your government ensure adequate continued base funding increases to, at minimum, maintain existing service levels?
2. COVID-19 funding has been extended for 2023; however, we are uncertain whether this will continue beyond the current year. This uncertainty undermines our ability to retain the human health resources required to maintain a proportionate response to the ongoing threat of COVID-19. It also further erodes our ability to ensure readiness for future threats to population health, as has been prioritized

by Ontario's Chief Medical Officer of Health in his [2022 Annual Report](#). Will your government continue to ensure PPH is funded at a level to adequately maintain a proportionate COVID-19 contact tracing and vaccination response, and ensure readiness for future threats to population health?

3. The Province of Ontario moved from a 75/25 to a 70/30 funding split; however, mitigation funding has delayed this download to municipalities. Will your government reverse the decision to move to a 70/30 funding split and maintain that additional contribution to public health? If not, will you consider supporting phasing this in over multiple years to ensure that this download can be effectively managed by local funders?

We continue to value our partnership with the Province of Ontario on advancing public health issues in this community. The COVID-19 pandemic and the aforementioned Ontario CMOH 2022 Annual Report have highlighted the need to ensure the stability of public health funding for continued response to COVID-19 and future health threats, which may be just around the corner. The work of public health extends further to improving the health and prosperity of our community.

In the City, County, Curve Lake First Nation and Hiawatha First Nation, further loss of public health programs will mean that businesses cannot operate safely, people cannot access important public health services, and health and economic development throughout our region will suffer. Without addressing these acute funding issues our community may experience:

- Diminished capacity to respond to and manage disease outbreaks in Long-Term Care, risking the lives of elderly and medically fragile residents;
- Negative economic consequences for over 1,500 local businesses and significant risks to public safety as food premises and small drinking water systems are left uninspected or face delayed openings;
- Reduced ability to vaccinate school-aged children against infectious diseases and screen for urgent oral health issues, undermining lifelong health and opportunities for future employment.

The pandemic has taught us that healthy communities and economies cannot exist without healthy people. With all that we have learned over the past three years, we seek your support and investment to ensure a strengthened and resilient public health system without creating undue strain on local funders.

We look forward to hearing from you.

Miigwech,

Original signed by

Councillor Kathryn Wilson
Chair, Board of Health

/ag

cc: The Hon. Doug Ford, Premier of Ontario
Local Councils
Local MPPs
The Association of Local Public Health Agencies
Ontario Boards of Health

May 19, 2023

Chief Laurie Carr and Council Members
Hiawatha First Nation
c/o Amy Bickmore, Executive Assistant
executiveasst@hiawathafn.ca

Re: Peterborough Public Health (PPH) 2024 Budget

Dear Chief Carr and members of Council:

As you will see from recent correspondence to the Ontario Minister of Health, the PPH Board of Health continues to advocate to the Provincial Government for sustainable, predictable and adequate funding to address the significant financial burden that is expected to impact local funders in 2024.

We appreciated Chief Carr's participation at a meeting earlier this month with Members of Provincial Parliament and leaders from the City of Peterborough, the County of Peterborough, and Curve Lake First Nation to discuss our shared concerns surrounding the financial challenges facing public health, namely:

1. PPH, like other sectors, must account for cost increases at an average rate of 2-3% per year just to maintain existing service levels. Yet, in 2023, the approved PPH cost-shared budget increased by only 1.94%. We remain committed to serving as careful and accountable stewards of public funds, but our ability to deliver high quality services to your constituents is severely impacted by stagnant provincial funding.
2. COVID-19 funding has been extended for 2023; however, we are uncertain whether this will continue beyond the current year. This uncertainty undermines our ability to retain the human health resources required to maintain a proportionate response to the ongoing threat of COVID-19. It also further erodes our ability to ensure readiness for future threats to population health, as has been prioritized by Ontario's Chief Medical Officer of Health in his [2022 Annual Report](#).
3. In 2020, the Province of Ontario moved from a 75/25 to a 70/30 funding split. While mitigation funding has delayed this download to municipalities, the increased financial obligation to local funders continues to be a concern. We have asked the Province to consider reversing its decision to alter the funding formula for public health and maintain the additional contribution. If this request is refused, we have recommended that the new formula be phased over multiple years to ensure that this download can be managed effectively by local funders.

The Board of Health's Stewardship Committee has taken an active role in exploring various scenarios and measures to achieve cost-savings without negatively impacting public safety. In addition to exploring advocacy opportunities, the Committee expressed its desire to communicate impact to local funders as soon as possible so that local funders have ample time to plan for 2024. Scenarios are outlined in the appended staff report entitled '*2024 Budget Considerations*'.

For Hiawatha First Nation (HFN), the financial impact for Peterborough Public Health to maintain continued provincially-mandated programs in 2024 is anticipated to be as follows:

Funding Item	Total Budget Impact (% of 2023 local contribution)	Anticipated HFN Increase
2024 Base Budget Increase	\$345,000.00 (12%)	\$508.01
Loss of Provincial Funding for COVID-19	\$673,325.21 (23%)	\$991.46*
Loss of Provincial Mitigation Funding	\$1,015,000.00 (35%)	\$1,494.57

**Local share if ongoing minimum COVID-19 response activities continue and are incorporated into cost-shared base budget.*

We recognize this is significant, and we encourage your staff to engage PPH staff as soon as possible when the 2024 budget planning process commences.

As we noted in our letter to the Minister of Health, further loss of public health programs will have serious and lasting implications for Hiawatha First Nation. We continue to value our partnership with HFN, as well as with other local funders and the Province of Ontario, and welcome the opportunity to work together to ensure adequate and sustainable funding for public health in this community.

Miigwech,

Original signed by

Councillor Kathryn Wilson
Chair, Board of Health

/ag
Encl.

May 19, 2023

Chief Keith Knott and Council Members
Curve Lake First Nation
c/o Shannon Day, Executive Assistant
ShannonD@curvelake.ca

Re: Peterborough Public Health (PPH) 2024 Budget

Dear Chief Knott and members of Council:

As you will see from recent correspondence to the Ontario Minister of Health, the PPH Board of Health continues to advocate to the Provincial Government for sustainable, predictable and adequate funding to address the significant financial burden that is expected to impact local funders in 2024.

We appreciated Chief Knott's participation at a meeting earlier this month with Members of Provincial Parliament and leaders from the City of Peterborough, the County of Peterborough, and Hiawatha First Nation to discuss our shared concerns surrounding the financial challenges facing public health, namely:

1. PPH, like other sectors, must account for cost increases at an average rate of 2-3% per year just to maintain existing service levels. Yet, in 2023, the approved PPH cost-shared budget increased by only 1.94%. We remain committed to serving as careful and accountable stewards of public funds, but our ability to deliver high quality services to your constituents is severely impacted by stagnant provincial funding.
2. COVID-19 funding has been extended for 2023; however, we are uncertain whether this will continue beyond the current year. This uncertainty undermines our ability to retain the human health resources required to maintain a proportionate response to the ongoing threat of COVID-19. It also further erodes our ability to ensure readiness for future threats to population health, as has been prioritized by Ontario's Chief Medical Officer of Health in his [2022 Annual Report](#).
3. In 2020, the Province of Ontario moved from a 75/25 to a 70/30 funding split. While mitigation funding has delayed this download to municipalities, the increased financial obligation to local funders continues to be a concern. We have asked the Province to consider reversing its decision to alter the funding formula for public health and maintain the additional contribution. If this request is refused, we have recommended that the new formula be phased over multiple years to ensure that this download can be managed effectively by local funders.

The Board of Health's Stewardship Committee has taken an active role in exploring various scenarios and measures to achieve cost-savings without negatively impacting public safety. In addition to exploring advocacy opportunities, the Committee expressed its desire to communicate impact to local funders as soon as possible so that local funders have ample time to plan for 2024. Scenarios are outlined in the appended staff report entitled '*2024 Budget Considerations*'.

For Curve Lake First Nation (CLFN), the financial impact for Peterborough Public Health to maintain continued provincially-mandated programs in 2024 is anticipated to be as follows:

Funding Item	Total Budget Impact (% of 2023 local contribution)	Anticipated CLFN Increase
2024 Base Budget Increase	\$345,000.00 (12%)	\$1,567.50
Loss of Provincial Funding for COVID-19	\$673,325.21 (23%)	\$3,059.24*
Loss of Provincial Mitigation Funding	\$1,015,000.00 (35%)	\$4,611.63

**Local share if ongoing minimum COVID-19 response activities continue and are incorporated into cost-shared base budget.*

We recognize this is significant, and we encourage your staff to engage PPH staff as soon as possible when the 2024 budget planning process commences.

As we noted in our letter to the Minister of Health, further loss of public health programs will have serious and lasting implications for Curve Lake First Nation. We continue to value our partnership with CLFN, as well as with other local funders and the Province of Ontario, and welcome the opportunity to work together to ensure adequate and sustainable funding for public health in this community.

Miigwech,

Original signed by

Councillor Kathryn Wilson
Chair, Board of Health

/ag
Encl.

May 19, 2023

Mayor Jeff Leal and Council Members
City of Peterborough
c/o John Kennedy, City Clerk
jkennedy@peterborough.ca

Re: Peterborough Public Health (PPH) 2024 Budget

Dear Mayor Leal and members of Council:

As you will see from recent correspondence to the Ontario Minister of Health, the PPH Board of Health continues to advocate to the Provincial Government for sustainable, predictable and adequate funding to address the significant financial burden that is expected to impact local funders in 2024.

We appreciated Mayor Leal's participation at a meeting earlier this month with Members of Provincial Parliament and leaders from the County of Peterborough, Curve Lake First Nation, and Hiawatha First Nation to discuss our shared concerns surrounding the financial challenges facing public health, namely:

1. PPH, like other sectors, must account for cost increases at an average rate of 2-3% per year just to maintain existing service levels. Yet, in 2023, the approved PPH cost-shared budget increased by only 1.94%. We remain committed to serving as careful and accountable stewards of public funds, but our ability to deliver high quality services to your constituents is severely impacted by stagnant provincial funding.
2. COVID-19 funding has been extended for 2023; however, we are uncertain whether this will continue beyond the current year. This uncertainty undermines our ability to retain the human health resources required to maintain a proportionate response to the ongoing threat of COVID-19. It also further erodes our ability to ensure readiness for future threats to population health, as has been prioritized by Ontario's Chief Medical Officer of Health in his [2022 Annual Report](#).
3. In 2020, the Province of Ontario moved from a 75/25 to a 70/30 funding split. While mitigation funding has delayed this download to municipalities, the increased financial obligation to local funders continues to be a concern. We have asked the Province to consider reversing its decision to alter the funding formula for public health and maintain the additional contribution. If this request is refused, we have recommended that the new formula be phased over multiple years to ensure that this download can be managed effectively by local funders.

The Board of Health's Stewardship Committee, whose membership includes Councillor Keith Riel, has taken an active role in exploring various scenarios and measures to achieve cost-savings without negatively impacting public safety. In addition to exploring advocacy opportunities, the Committee expressed its desire to communicate impact to local funders as soon as possible so that local funders have ample time to plan for 2024. Scenarios are outlined in the appended staff report entitled '*2024 Budget Considerations*'.

For the City of Peterborough, the financial impact for Peterborough Public Health to maintain continued provincially-mandated programs in 2024 is anticipated to be as follows:

Funding Item	Total Budget Impact (% of 2023 local contribution)	Anticipated City of Peterborough Increase
2024 Base Budget Increase	\$345,000.00 (12%)	\$195,418.43
Loss of Provincial Funding for COVID-19	\$673,325.21 (23%)	\$381,391.76*
Loss of Provincial Mitigation Funding	\$1,015,000.00 (35%)	\$574,926.69

**Local share if ongoing minimum COVID-19 response activities continue and are incorporated into cost-shared base budget.*

We recognize this is significant, and we encourage your staff to engage PPH staff as soon as possible when the 2024 budget planning process commences.

As we noted in our letter to the Minister of Health, further loss of public health programs will have serious and lasting implications for the City of Peterborough. We continue to value our partnership with the City, as well as with other local funders and the Province of Ontario, and welcome the opportunity to work together to ensure adequate and sustainable funding for public health in this community.

Miigwech,

Original signed by

Councillor Kathryn Wilson
Chair, Board of Health

/ag
Encl.

May 19, 2023

Warden Bonnie Clark and Council Members
County of Peterborough
c/o Lynn Fawn, County Clerk
clerksoffice@ptbocounty.ca

Re: Peterborough Public Health (PPH) 2024 Budget

Dear Warden Clark and members of Council:

As you will see from recent correspondence to the Ontario Minister of Health, the PPH Board of Health continues to advocate to the Provincial Government for sustainable, predictable and adequate funding to address the significant financial burden that is expected to impact local funders in 2024.

We appreciated Warden Clark's participation at a meeting earlier this month with Members of Provincial Parliament and leaders from the City of Peterborough, Curve Lake First Nation, and Hiawatha First Nation to discuss our shared concerns surrounding the financial challenges facing public health, namely:

1. PPH, like other sectors, must account for cost increases at an average rate of 2-3% per year just to maintain existing service levels. Yet, in 2023, the approved PPH cost-shared budget increased by only 1.94%. We remain committed to serving as careful and accountable stewards of public funds, but our ability to deliver high quality services to your constituents is severely impacted by stagnant provincial funding.
2. COVID-19 funding has been extended for 2023; however, we are uncertain whether this will continue beyond the current year. This uncertainty undermines our ability to retain the human health resources required to maintain a proportionate response to the ongoing threat of COVID-19. It also further erodes our ability to ensure readiness for future threats to population health, as has been prioritized by Ontario's Chief Medical Officer of Health in his [2022 Annual Report](#).
3. In 2020, the Province of Ontario moved from a 75/25 to a 70/30 funding split. While mitigation funding has delayed this download to municipalities, the increased financial obligation to local funders continues to be a concern. We have asked the Province to consider reversing its decision to alter the funding formula for public health and maintain the additional contribution. If this request is refused, we have recommended that the new formula be phased over multiple years to ensure that this download can be managed effectively by local funders.

The Board of Health's Stewardship Committee, whose membership includes Mayor Matthew Graham and Deputy Mayor Ron Black, has taken an active role in exploring various scenarios and measures to achieve cost-savings without negatively impacting public safety. In addition to exploring advocacy opportunities, the

Committee expressed its desire to communicate impact to local funders as soon as possible so that local funders have ample time to plan for 2024. Scenarios are outlined in the appended staff report entitled '2024 Budget Considerations'.

For the County of Peterborough, the financial impact for Peterborough Public Health to maintain continued provincially-mandated programs in 2024 is anticipated to be as follows:

Funding Item	Total Budget Impact (% of 2023 local contribution)	Anticipated County of Peterborough Increase
2024 Base Budget Increase	\$345,000.00 (12%)	\$147,506.06
Loss of Provincial Funding for COVID-19	\$673,325.21 (23%)	\$287,882.75*
Loss of Provincial Mitigation Funding	\$1,015,000.00 (35%)	\$433,967.10

**Local share if ongoing minimum COVID-19 response activities continue and are incorporated into cost-shared base budget.*

We recognize this is significant, and we encourage your staff to engage PPH staff as soon as possible when the 2024 budget planning process commences.

As we noted in our letter to the Minister of Health, further loss of public health programs will have serious and lasting implications for the County of Peterborough. We continue to value our partnership with the County, as well as with other local funders and the Province of Ontario, and welcome the opportunity to work together to ensure adequate and sustainable funding for public health in this community.

Miigwech,

Original signed by

Councillor Kathryn Wilson
Chair, Board of Health

/ag
Encl.

June 8, 2023

Via Email

Honourable Jean -Yves Duclos
Minister of Health, Canada
House of Commons
Ottawa, ON K1A 0A6
Jean-yves.duclos@parl.gc.ca

Dear Honourable Minister Duclos:

Re: Support for Bill S-254, an Act to amend the Food and Drug Act (warning labels on alcoholic beverages)

On April 26, 2023, the Board of Health for Algoma Public Health (APH), the local public health agency for the District of Algoma in Ontario, received information on alcohol-related harms and the newly released Canada's Guidance on Alcohol and Health, which outlines the current evidence linking alcohol to many health conditions and aims to help people make informed decisions about their alcohol consumption. At this time, a motion was passed to endorse Bill S-254 – An Act to Amend the Food and Drug Act (Warning Labels on Alcoholic Beverages), which calls on the federal government of Canada to implement alcohol warning labels.⁽¹⁾

The Board of Health for Algoma Public Health is asking the federal government to express support for Bill S-254, by implementing alcohol warning labels that:

1. Indicate the volume that constitutes a standard drink; and
2. Detail the number of standard drinks in the beverage container; and
3. Display health messages regarding the relationship between the number of standard drinks consumed and health outcomes, including the risk of cancer.

More than 75% of Canadians report consuming alcohol, and only 28% of Canadians are aware of the linkage between alcohol and cancer.⁽²⁾ When asked if warning labels on alcoholic beverages would change behaviour, two-thirds of those surveyed said they would decrease their consumption with this knowledge.⁽²⁾ In Algoma, over 1 in 4 residents drink heavily and breast and colorectal cancers are more frequently diagnosed, compared to Ontario.⁽³⁾ APH's Board of Health is committed to influencing the development and implementation of healthy policies and programs related to alcohol and other drugs, with a goal of reducing harms associated with substance use.

Blind River	Elliot Lake	Sault Ste. Marie	Wawa
P.O. Box 194	ELNOS Building	294 Willow Avenue	18 Ganley Street
9B Lawton Street	302-31 Nova Scotia Walk	Sault Ste. Marie, ON P6B 0A9	Wawa, ON P0S 1K0
Blind River, ON P0R 1B0	Elliot Lake, ON P5A 1Y9	Tel: 705-942-4646	Tel: 705-856-7208
Tel: 705-356-2551	Tel: 705-848-2314	TF: 1 (866) 892-0172	TF: 1 (888) 211-8074
TF: 1 (888) 356-2551	TF: 1 (877) 748-2314	Fax: 705-759-1534	Fax: 705-856-1752
Fax: 705-356-2494	Fax: 705-848-1911		

Bill S-254 aligns with the recent call to action in Canada's Guidance on Alcohol and Health, regarding mandatory labelling on alcoholic beverages, including the number of standard drinks in a container, risk levels from Canada's Guidance on Alcohol and Health, and health warnings.⁽¹⁾ In Canada, tobacco and cannabis products, two other legally regulated substances, are already subject to mandatory warning labels under the Tobacco and Vaping Products and Cannabis Acts, which have been found to be among the most direct and prominent means of communicating with smokers.⁽⁴⁾ In the same way that packaging and health warnings on tobacco products were used as part of a broader public health approach to reducing tobacco-related harms, labels on alcoholic beverages can help people make informed choices about their alcohol consumption, and raise awareness of alcohol-related harms.

We ask for your support of Bill S-254 and the implementation of federally mandated labels on all alcohol containers sold in Canada, to better inform Canadians about the health risks of alcohol. This is especially important given that the majority of Canadians are unaware that alcohol is classified by the World Health Organization (WHO) as a Class 1 carcinogen and is a cause of 7 different types of cancer, including breast and colon.⁽⁵⁾

Thank you for your consideration in advocating for improved health of Canadians.



Sally Hagman
Chair, Board of Health,

cc: Dr. J. Loo, Medical Officer of Health and CEO for Algoma Public Health
The Honorable Senator Patrick Brazeau
Local Councils
Local MPs
The Association of Local Public Health Agencies
Ontario Boards of Health

June 1, 2023

Honourable Jean-Yves Duclos
Minister of Health, Canada
House of Commons
Ottawa, Ontario
K1A 0A6

Email: jean-yves.duclos@parl.gc.ca

Dear Honourable Minister Duclos:

Re: Support for BILL S-254 An Act to Amend the Food and Drugs Act (warning label on alcoholic beverages)

Huron Perth Public Health (HPPH) Board of Health made a motion on May 12, 2023 to endorse Simcoe Muskoka District Health Unit's (SMDHU) letter to you dated March 15, 2023 (attached), titled *Support for 'BILL S-254 An Act to amend the Food and Drugs Act (warning label on alcoholic beverages)'*.


The letter from SMDHU outlines how Bill S-254 aligns with Canada's Guidance on Alcohol and Health, including recommendations for mandatory labelling of all alcoholic beverages with the number of standard drinks in a container, risk levels from Canada's Guidance on Alcohol and Health, and health warnings.

Despite being widely socially accepted, alcohol consumption is a complex public health issue that has social, health, and economic impacts on our local communities. Evidence shows that alcohol is a risk factor for numerous chronic diseases, including cancers, as well as injuries and violence. Alcohol consumption in Huron Perth is an ongoing concern. According to the Canadian Community Health Survey, in 2015 to 2020, 21.6% of adults in Huron Perth ages 19 years and older reported drinking at a high-risk level (7+ drinks) in the past week. This was significantly higher than the comparable provincial average of 16.3%. The letter from SMDHU encompasses recommendations that are applicable and beneficial to communities and residents within Huron and Perth counties.

HPPH Board of Health remains committed to working collaboratively with other public health units, non-governmental organizations, health care agencies, and out municipal, provincial, and federal governments to reduce the burden of alcohol on our communities and prevent alcohol-related harms.

The HPPH Board of Health urges support for amending Bill S-254 to implement health warning labels on alcoholic beverages.

Sincerely,



Bernie MacLellan, Board Chair
Huron Perth Public Health

BM/ikl

- cc. Carolyn Bennett, Minister of Mental Health and Addictions (carolyn.bennett@parl.gc.ca)
Dr. Kieran Moore, Chief Medical Officer of Ontario (cmoh@ontario.ca)
Senator Patrick Brazeau (patrick.brazeau@sen.parl.gc.ca)
Senator Donald Plett (don.plett@sen.parl.gc.ca)
Senator Raymonde Saint-Germain (raymonde.saint-germain@sen.parl.gc.ca)
Senator Scott Tannas (scott.tannas@sen.parl.gc.ca)
Senator Jane Cordy (jane.cordy@sen.parl.gc.ca)
Senator Marc Gold (marc.gold@sen.parl.gc.ca)
aIPHa (info@alphaweb.org)
Ontario Boards of Health (allhealthunits@lists.alphaweb.org)
Local MPs (john.nater@parl.gc.ca)



Public Health
Santé publique
SUDBURY & DISTRICTS

May 30, 2023

VIA ELECTRONIC MAIL

Honourable Jean-Yves Duclos
Minister of Health, Canada
House of Commons
hcmminister.ministresc@hc-sc.gc.ca

Honourable Dominic LeBlanc
Minister of Intergovernmental Affairs, Infrastructure and Communities, Canada
iga.minister-ministre.aig@pco-bcp.gc.ca

Honourable Sylvia Jones
Minister of Health, Ontario
sylvia.jones@ontario.ca

Honourable Steve Clark
Minister of Municipal Affairs and Housing, Ontario
minister.mah@ontario.ca

Dear Honourable Ministers:

Re: Support for Improved Indoor Air Quality in Public Settings

I am pleased to share with you Public Health Sudbury & Districts' Board of Health motion in support Peterborough Public Health's calls to the [Federal](#) and [Provincial](#) ministers for resources and policy leavers to improve indoor air quality in public settings. At its meeting on April 20, 2023, the Board of Health carried the following resolution #17-23:

WHEREAS the virus that causes COVID-19 (SARS-CoV2), as well as other respiratory viruses, are spread principally through respiratory droplets and aerosols; and

WHEREAS ventilation can affect how well respiratory droplets and aerosols are removed from an area. As noted by the [Ontario Science Table](#), "aerosols play a role in the transmission of SARS-CoV-2, especially in poorly ventilated indoor areas"; and

WHEREAS [Canada's Chief Science Advisor](#) recommends that owners and operators of indoor public facilities "scale-up and monitor effective prevention

Sudbury

1300 rue Paris Street
Sudbury ON P3E 3A3
t: 705.522.9200
f: 705.522.5182

Elm Place

10 rue Elm Street
Unit / Unité 130
Sudbury ON P3C 5N3
t: 705.522.9200
f: 705.677.9611

Sudbury East / Sudbury-Est

1 rue King Street
Box / Boîte 58
St.-Charles ON P0M 2W0
t: 705.222.9201
f: 705.867.0474

Espanola

800 rue Centre Street
Unit / Unité 100 C
Espanola ON P5E 1J3
t: 705.222.9202
f: 705.869.5583

Île Manitoulin Island

6163 Highway / Route 542
Box / Boîte 87
Mindemoya ON P0P 1S0
t: 705.370.9200
f: 705.377.5580

Chapleau

34 rue Birch Street
Box / Boîte 485
Chapleau ON P0M 1K0
t: 705.860.9200
f: 705.864.0820

toll-free / sans frais

1.866.522.9200

phsd.ca



interventions, such as improving ventilation in schools, workplaces and public places as part of a first line of prevention of SARS-CoV2 infection and other respiratory/airborne pathogens”;

THEREFORE BE IT RESOLVED THAT the Board of Health for Public Health Sudbury & Districts endorse the letters dated March 3, 2023, from Peterborough Public Health to federal and provincial ministers calling for investments and policy levers to improve indoor air quality in public settings such that health is further protected for all; and

FURTHER THAT this resolution be shared with relevant federal and provincial government ministers, area members of parliament and provincial parliament, the Chief Medical Officer of Health, and Ontario boards of health.

Poor indoor air quality poses an environmental health risk that disproportionately impacts vulnerable Canadians. Therefore, as the Chair of our Board of Health, I request that the Provincial government implement a stepwise approach through amendments to the Ontario Building Code, requiring improved air quality standards in new construction; and that the Federal and Provincial governments identify, fund, and implement strategies such as grants, tax breaks, and other incentives, that assist owners to improve indoor air quality in all public settings.

Sincerely,



René Lapierre
Chair, Board of Health

cc: Carol Hughes, Member of Parliament, Algoma-Manitoulin-Kapuskasing
Marc Serré, Member of Parliament, Nickel Belt
Viviane Lapointe, Member of Parliament, Sudbury
Michael Mantha, Member of Provincial Parliament, Algoma-Manitoulin-Kapuskasing
France Gélinas, Member of Provincial Parliament, Nickel Belt
Jamie West, Member of Provincial Parliament, Sudbury
Dr. Kieran Moore, Chief Medical Officer of Health
Loretta Ryan, Executive Director, Association of Local Public Health Agencies
All Ontario Boards of Health

PETERBOROUGH PUBLIC HEALTH
BOARD OF HEALTH

TITLE:	Governance Committee Report
DATE:	June 7, 2023
PREPARED BY:	Alida Gorizzan, Executive Assistant, on behalf of Warden Bonnie Clark, Committee Chair
APPROVED BY:	Dr. Thomas Piggott, Medical Officer of Health & CEO

PROPOSED RECOMMENDATIONS

That the Board of Health for Peterborough Public Health:

- a. receive meeting minutes of the Governance Committee from March 1, 2023 for information;
- b. By-Law Number 10 – Conduct of Open and In-Camera Meetings (no changes);
- c. 2-90 Human Rights and Discrimination (no changes);
- d. 2-150 Remuneration of Members (no changes);
- e. 2-192 Donor Recognition (no changes);
- f. 2-342 Medical Officer of Health Selection (no changes);
- g. 2-400 Exit Interviews for Vacating Board Members (revised).

BACKGROUND

The Committee met last on June 7, 2023. At that meeting, members requested that these items come forward to the Board at its next meeting.

ATTACHMENTS

- a. [Minutes, March 1, 2023](#)
- b. [By-Law Number 10 – Conduct of Open and In-Camera Meetings \(web hyperlink\)](#)
- c. [2-90 Human Rights and Discrimination \(web hyperlink\)](#)
- d. [2-150 Remuneration of Members \(web hyperlink\)](#)
- e. [2-192 Donor Recognition \(web hyperlink\)](#)
- f. [2-342 Medical Officer of Health Selection \(web hyperlink\)](#)
- g. [2-400 Exit Interviews for Vacating Board Members \(revised\)](#)

**Board of Health for
Peterborough Public Health
MINUTES
Governance Committee Meeting
Wednesday, March 1, 2023 – 2:30 – 4:00 p.m.
Multipurpose Rooms, 2nd Floor, PPH**

Present: Warden Bonnie Clark
Councillor Joy Lachica
Mr. Dan Moloney
Dr. Hans Stelzer (*joined at 2:40 p.m.*)
Councillor Kathryn Wilson

Staff: Alida Gorizzan, Executive Assistant, Recorder
Dr. Thomas Piggott, Medical Officer of Health & CEO
Mr. Larry Stinson, Director of Operations

1. Call to Order

Dr. Piggott called the meeting to order at 2:32 p.m.

2. Election of Committee Chair and Vice Chair

MOTION:

That the Governance Committee approve the following leadership positions for 2023:

- Governance Committee Chair – Warden Bonnie Clark
- Governance Committee Vice Chair – Mr. Dan Moloney

Moved: Councillor Wilson

Seconded: Councillor Lachica

Motion carried. (M-2023-001-GC)

Warden Clark assumed the Chair.

3. Confirmation of the Agenda

The agenda was approved with the addition of item 11.1, 2023 Work Plan.

MOTION:

That the agenda be approved as amended

Moved: Dr. Stelzer

Seconded: Councillor Lachica

Motion carried. (M-2023-002-GC)

4. Declaration of Pecuniary Interest

Dr. Stelzer declared a conflict of interest with respect to item 9.4.

5. Consent Items to be Considered Separately (nil)

6. Delegations and Presentations (nil)

7. Confirmation of the Minutes of the Previous Meeting

MOTION:

That the minutes of the meeting of November 1, 2022 be approved as circulated and provided to the Board of Health at its next meeting for information.

Moved: Mr. Moloney

Seconded: Councillor Wilson

Motion carried. (M-2023-003-GC)

8. Business Arising From the Minutes

9. Staff Reports

9.1. Review of Terms of Reference

The Terms of Reference were reviewed, there were no updates requested.

9.2. By-Laws and Policies for Review

That the Governance Committee recommend that the Board of Health for Peterborough Public Health approve the following:

- 2-80 Accessibility (no changes)

Moved: Councillor Lachica

Seconded: Councillor Wilson

Motion carried. (M-2023-004-GC)

That the Governance Committee recommend that the Board of Health for Peterborough Public Health approve the following:

- 2-120 By-Law Number 3 Calling of and Proceedings at Meetings (revised)

Moved: Councillor Lachica

Seconded: Dr. Stelzer

Motion carried. (M-2023-005-GC)

That the Governance Committee recommend that the Board of Health for Peterborough Public Health approve the following, as amended:

- 2-280 Complaints (revised)

Moved: Mr. Moloney

Seconded: Dr. Stelzer

Motion carried. (M-2023-006-GC)

9.3. Medical Officer of Health Performance Appraisal

That the Governance Committee recommend that the Board of Health for Peterborough Public Health approve the following:

- 2-340 Policy, Medical Officer of Health Performance Appraisal (revised)

Moved: Dr. Stelzer

Seconded: Councillor Wilson

Motion carried. (M-2023-007-GC)

The form was held for further review after consultation with other public health units.

9.4. Provincial Appointments

Dr. Stelzer departed the meeting for this item.

That the Governance Committee recommend that the Board of Health for Peterborough Public Health:

- approve 2-261, Appointments – Provincial Representatives (no changes)
- send a letter to the Minister of Health (via the Public Appointments Unit) with copies to local MPPs to express support for the reappointment of Dr. Hans Stelzer to the Board of Health; and,
- send a letter to the Minister of Health (via the Public Appointments Unit) with copies to local MPPs, inquiring about the status of the provincial appointment request for Professor David Newhouse to the Board of Health.

Moved: Mr. Moloney

Seconded: Councillor Wilson

Motion carried. (M-2023-008-GC)

10. Consent Items

11. New Business

11.1. 2023 Work Plan

That the Governance Committee receive the 2023 Work Plan for information.

Moved: Dr. Stelzer

Seconded: Mr. Moloney

Motion carried. (M-2023-009-GC)

12. In Camera to Discuss Confidential Matters

13. Motions for Open Session

14. Date, Time, and Place of the Next Meeting

June 7, 2023, 2:30 p.m., Peterborough Public Health

15. Adjournment

MOTION:

That the meeting be adjourned.

Moved: Dr. Stelzer

Seconded: Councillor Wilson

Motion carried. (M-2023-010-GC)

The meeting was adjourned at 3:45 p.m.

Chairperson

Medical Officer of Health

PETERBOROUGH PUBLIC HEALTH

Board of Health

POLICY AND PROCEDURE

Section: Board of Health	Number: 2-400	Title: Exit Interviews for Vacating Board Members
Approved by: Board of Health		Original Approved by Board of Health On (YYYY-MM-DD): 2020-06-10
Signature: <i>Original signed by Board Chair</i>		Author: Governance Committee
Date (YYYY-MM-DD): 2020-06-10		
References:		
Forms: Exit Interview Form (appended)		

NOTE: This is a **CONTROLLED** document for internal use only, any document appearing in a paper form should **ALWAYS** be checked against the online version prior to use.

POLICY

Objective:

The purpose of an exit interview is to allow the Board of Health to obtain suggestions and ideas from vacating Board Members as to what is working well, what can be improved and how improvements can be made to Board structure and function.

Any Board Member completing a term and not returning to the Board, or any member vacating their position for any other reason, will be invited to have an exit interview. The interview is voluntary, and may be face-to-face with the Chair of the Board or the Chair of the Governance Committee.

Results obtained from Exit Interviews will be reviewed by the Governance Committee.

PROCEDURE

Objective:

To ensure that the exit interview is conducted in a manner that permits open and frank discussion and constructive feedback by the vacating Board of Health member.

Procedure:

1. The Executive Assistant will contact the vacating Board member two months prior to the end of their term to offer and opportunity for an exit interview with ~~the Board Chair, or alternatively, the Chair of Governance.~~ their selection of the following individuals: the Board Chair, the Medical Officer of Health, the Chair of Governance, and/or other delegate of the Board Chair. This selection should facilitate open sharing by the exiting board member to ensure the best possible

learning through the exit interview.

2. If agreed upon, an interview should be scheduled prior to the end of their term, and no later than one month after that date. Once confirmed, the vacating member and interviewer will be provided with the Exit Interview Form (appended) to prepare for the interview.
3. Information, suggestions and recommendations received from the exit interview will be compiled by the interviewer.
4. The interviewer and the Medical Officer of Health will discuss the contents and recommendations of the exit interview and will share any relevant information with the Governance Committee at its next meeting.

Review/Revisions

On (YYYY-MM-DD): 2020-06-10

On (YYYY-MM-DD):

On (YYYY-MM-DD):

On (YYYY-MM-DD):

**PETERBOROUGH PUBLIC HEALTH
BOARD OF HEALTH MEMBER - EXIT INTERVIEW FORM**

Date of Interview:	
Name of Exiting Board Member:	
Interview Conducted By (Name/Title):	

1. How would you describe your Board experience?
2. Were Board and Committee meetings productive? Was your time used effectively?
3. Did you feel like your contributions to the Board were fully appreciated, and were your talents fully utilized?
4. Did you feel you were listened to and respected in meetings?
5. Did a long-range planning process occur during your time on the Board? What did you think of it?
6. Did you feel prepared for your Board responsibility? Were Board expectations made clear? Were you surprised by anything?
7. What do you think about how decisions were made by the Board? Any suggestions for improvement?
8. What are some things that would be important to tell Board candidates about the Board?
9. What is the single most important project or process the Board has accomplished during your tenure? What should it next undertake?
10. Overall, how would you suggest improving the working of this Board?
11. How would you like to stay involved with the organization?

**PETERBOROUGH PUBLIC HEALTH
BOARD OF HEALTH**

TITLE:	Stewardship Committee Report
DATE:	June 14, 2023
PREPARED BY:	Alida Gorizzan, Executive Assistant, on behalf of Mayor Graham, Committee Chair
APPROVED BY:	Dr. Thomas Piggott, Medical Officer of Health & CEO

PROPOSED RECOMMENDATIONS

That the Board of Health for Peterborough Public Health:

- a. receive meeting minutes of the Stewardship Committee from May 4, 2023 for information;

BACKGROUND

The Committee met last on June 1, 2023. At that meeting, members requested that this item come forward to the Board at its next meeting.

ATTACHMENTS

- a. [Minutes, May 4, 2023](#)

**Board of Health for
Peterborough Public Health
MINUTES
Stewardship Committee Meeting
Thursday, May 4, 2023 – 1:00 – 2:30 p.m.
Dr. J.K. Edwards Board Room, 3rd Floor, PPH**

Present: Deputy Mayor Ron Black
Mayor Matthew Graham, Chair
Councillor Keith Riel (*virtual, departed at 2:50 p.m.*)
Dr. Hans Stelzer
Councillor Kathryn Wilson (*virtual, departed at 3:06 p.m.*)

Staff: Ms. Dale Bolton, Manager, Finance & Property
Alida Gorizzan, Executive Assistant, Recorder
Dr. Thomas Piggott, Medical Officer of Health & CEO
Mr. Larry Stinson, Director of Operations

1. Call to Order

Mayor Graham, Committee Chair, call the meeting to order at 1:01 p.m.

2. Confirmation of the Agenda

MOTION:

That the agenda be approved as circulated.

Moved: Deputy Mayor Black

Seconded: Dr. Stelzer

Motion carried. (M-2023-010-SC)

3. Declaration of Pecuniary Interest

4. Consent Items to be Considered Separately

5. Delegations and Presentations

6. Confirmation of the Minutes of the Previous Meeting

MOTION:

That the minutes of the meeting of March 2, 2023 be approved as circulated and provided to the Board of Health at its next meeting for information.

Moved: Dr. Stelzer

Seconded: Councillor Riel

Motion carried. (M-2023-011-SC)

7. Business Arising From the Minutes

7.1. Presentation: Exploring Efficiencies at PPH

Larry Stinson provided historical context and future recommendations for the four areas the Stewardship Committee requested staff to explore in 2023:

- a. Mileage expenses and vehicle lease options
 - Staff will complete an analysis and look for savings where reasonable.
 - PPH will continue to promote virtual participation for conferences where possible, and continue practice of utilizing the most cost-effective means of transportation (transit and rental vehicles) where possible.
 - **ACTION: Councillor Riel will follow up with the City regarding leased vehicle opportunities.**
- b. Leasing PPH-owned spaced
 - Hybrid work arrangements commenced in April, space needs will be re-evaluated later this year after an assessment has been completed
 - **ACTION: Councillor Riel will follow up with the City regarding leased space opportunities with the City.**
- c. Technology and equipment costs
 - Staff will continue to assess minimum level needs for operations.
- d. Efficiencies in program delivery
 - Organizational strategy is being developed going into 2024.

The Committee encouraged staff to continue to explore efficiencies without negatively impacting public safety.

MOTION:

That the Stewardship Committee receive the presentation, Exploring Efficiencies at Peterborough Public Health, for information.

Moved: Deputy Mayor Black

Seconded: Dr. Stelzer

Motion carried. (M-2023-012-SC)

8. Staff Reports

8.1. Q1 2023 Financial Report

MOTION:

That the Stewardship Committee:

- receive the Q1 2023 Financial Report for information; and,
- provide it to the Board of Health at its next meeting for information.

Moved: Councillor Wilson

Seconded: Councillor Riel

Motion carried. (M-2023-013-SC)

8.2. Presentation: Key Messages to Support Municipal & Provincial Discussions & Advocacy Regarding the 2024 Budget

Dr. Piggott and Larry Stinson provided an overview on history of public health funding, and sought input from the Committee on key messages for local Councils regarding the 2024 budget, and advocacy opportunities to demonstrate the value of public health.

The Committee supported in principle, a general public communication campaign regarding the importance of public health, without a focus on financial issues, however it requested to revisit this at the next meeting as it may have additional perspective to provide after the meeting with local and provincial funders on May 5th. **ACTION: This item will be discussed further at the June meeting.**

Councillor Riel departed the meeting at 2:50 p.m.

Councillor Wilson departed the meeting at 3:06 p.m.

MOTION:

That the Stewardship Committee:

- receive the presentation, Key Messages to Support Municipal & Provincial Discussions & Advocacy Regarding the 2024 Budget, for information:
- request that the Board of Health write a letter to the Ontario Minister of Health expressing concern regarding budget stability for Peterborough Public Health, with copies to local MPPs; and,
- request that the Board of Health write a letter to local funders to communicate anticipated budget scenarios for 2024.

Moved: Dr. Stelzer

Seconded: Deputy Mayor Black

Motion carried. (M-2023-014-SC)

9. Consent Items

10. New Business

11. In Camera to Discuss Confidential Matters

12. Motions for Open Session

13. Date, Time, and Place of the Next Meeting

June 1, 2023, 2:30 p.m., Peterborough Public Health

14. Adjournment

MOTION:

That the meeting be adjourned.

Moved: Deputy Mayor Black

Seconded: Dr. Stelzer

Motion carried. (M-2023-015-SC)

The meeting was adjourned at 3:44 p.m.

Chairperson

Medical Officer of Health