

**Board of Health for
Peterborough Public Health
MEETING MINUTES
Wednesday, November 9, 2022 – 5:00 p.m.
Virtual**

In Attendance:

Board Members: **Councillor Gary Baldwin
Deputy Mayor Bonnie Clark
Deputy Mayor Matthew Graham
Councillor Nodin Knott
Mayor Andy Mitchell, Chair
Mr. Dan Moloney
Dr. Hans Stelzer
Councillor Don Vassiliadis
Councillor Kathryn Wilson**

Regrets: **Councillor Henry Clarke**

Staff: **Ms. Hallie Atter, Acting Director, Health Promotion
Ms. Sarah Gill, Acting Manager, Communications
Ms. Alida Gorizzan, Executive Assistant (Recorder)
Ms. Jocelyn Qualtrough, Health Promoter, PPH
Dr. Thomas Piggott, Medical Officer of Health & CEO
Mr. Larry Stinson, Director of Operations**

Guests: **Ms. Donna Rogers, Executive Director, Fourcast**

1. Call to Order

Mayor Mitchell called the meeting to order at 5:03 p.m.

1.1. Recognition – Outgoing Board of Health Chair

Dr. Piggott recognized Mayor Mitchell for his years of service to the Board, and as Board Chair since 2020.

1.2. Recognition – Outgoing Board of Health Members

Dr. Piggott recognized all municipal representatives who served over the past term, specifically Councillor Henry Clarke who served as a Board Member for eighteen years.

2. Confirmation of the Agenda

The agenda was confirmed as circulated.

3. Declaration of Pecuniary Interest

4. Consent Items to be Considered Separately

MOTION:

That the following items be passed as part of the Consent Agenda: 10.2 a,b,c,d; 10.4.1 a,b,c,d,e,f,h,i; 10.4.2 a,b,c,d

Moved: Deputy Mayor Clark

Seconded: Mr. Moloney

Motion carried. (M-2022-090)

MOTION (10.2 a,b,c,d)

That the Board of Health for Peterborough Public Health receive the following for information:

- a. Association of Local Public Health Agencies e-newsletter dated October 18, 2022.
- b. Letter dated October 4, 2022 from the Board Chair to Minister Jones regarding support for the provincial appointment of Professor David Newhouse.
- c. HKPR - Healthy Babies Healthy Children Funding
- d. Timiskaming - Healthy Babies Healthy Children Funding

Moved: Deputy Mayor Clark

Seconded: Mr. Moloney

Motion carried. (M-2022-090)

MOTION (10.4.1 a,b,c,d,e,f,h,i)

That the Board of Health for Peterborough Public Health:

- a. receive meeting minutes of the Governance Committee from July 26, 2022 for information;
- b. approve policy 2-151 Volunteer Remuneration (no changes);
- c. approve policy 2-402 Immunization (no changes);
- d. approve policy 2-403 Ethics Reporting Policy (no changes);
- e. approve policy 2-280 Complaints (revised);
- f. approve policy 2-153 Board Remuneration (revised);
- h. appoint Councillor Kathryn Wilson as Acting Board of Health Chair commencing November 14, 2022; and,
- i. cancel the regular Board of Health meeting scheduled for December 14, 2022, in favour of scheduling an orientation/education session for new and existing members to be held that month.

Moved: Deputy Mayor Clark
Seconded: Mr. Moloney
Motion carried. (M-2022-090)

MOTION (10.4.2 a,b,c,d)

That the Board of Health for Peterborough Public Health:

- a. receive meeting minutes of the Stewardship Committee from August 25, 2022 for information;
- b. receive the Q3 2022 Financial Report for information;
- c. receive the staff report, 2023 Budget Approval – Ontario Seniors Dental Program, for information; and; approve the 2023 budget for the Ontario Seniors Dental Program in the total amount of \$898,100; and,
- d. approve By-Law Number 7, Execution of Documents (no changes).

Moved: Deputy Mayor Clark
Seconded: Mr. Moloney
Motion carried. (M-2022-090)

Due to the request to pull items 10.3.3 and 10.3.4, it was noted that these items were going to be tabled after item 9.1 to accommodate staff departures.

5. Delegations and Presentations

6. Board Chair Report

7. Confirmation of the Minutes of the Previous Meeting

MOTION:

That the Board of Health for Peterborough Public Health approve the minutes of the meeting held on October 12, 2022.

Moved: Deputy Mayor Clark
Seconded: Deputy Mayor Graham
Motion carried. (M-2022-091)

8. Business Arising From the Minutes

9. Staff Reports

9.1. Staff Report and Presentation: Drug Poisonings Update and Local Need for Supervised Inhalation Services

Donna Rogers, Executive Director, Fourcast
Jocelyn Qualtrough, Health Promoter

MOTION:

That the Board of Health for Peterborough Public Health:

- receive the staff report, Local Need for Supervised Inhalation Services, for information;
- receive the staff presentation, Drug Poisoning Update and Local Need for Inhalation Services, for information; and,
- write the Minister of Health to request provincial support for Supervised Inhalation Services in Peterborough, including funding to support the integration of this service within the Consumption and Treatment Services site (CTS) at 220 Simcoe Street; and
- send copies to local MPs and MPPs, local Councils, Fourcast, the Peterborough Drug Strategy, and the Health Canada Exemptions Branch.

Moved: Deputy Mayor Graham

Seconded: Mr. Moloney

Motion carried. (M-2022-092)

10.3.3 Staff Report: Proposed Fee Increases for the Safe Sewage Disposal Program

MOTION:

That the Board of Health for Peterborough Public Health:

- receive the staff report, Proposed Fee Increases for the Safe Sewage Disposal Program, for information;
- direct staff to proceed with the statutory meeting as required by the Building Code Act to increase fees for service in the Safe Sewage Disposal Program as indicated in this report;
- direct staff to proceed with increasing fees for service in the Safe Sewage Disposal Program, effective January 1, 2023; and
- amend Schedule A Sewage System Fees to the Board of Health By-Law Number 8, Building Code Act – Sewage Systems.

Moved: Deputy Mayor Graham

Seconded: Deputy Mayor Clark

Motion carried. (M-2022-093)

10.3.4 Staff Report: Child Health Programs Update

MOTION:

That the Board of Health for Peterborough Public Health:

- receive the staff report, *Child Health Programs Update*, for information; and,
- write to the Minister of Children, Community and Social Services:
 - that the Healthy Babies, Healthy Children and Infant and Toddler Development Programs remain 100% funded by the Ministry; and,
 - that they assess base funding and grant sufficient annual increases to board of health budgets to keep pace with financial costs associated with the demands from client families, partner agencies, and the community; and,

- send copies of this correspondence to local MPPs, the Association of Local Public Health Agencies and Ontario Boards of Health.

Moved: Councillor Baldwin

Seconded: Councillor Vassiliadis

Motion carried. (M-2022-094)

9.2. Staff Report and Presentation: 2023 Cost-Shared Budget Approval

MOTION:

That the Board of Health for Peterborough Public Health:

- receive the staff report and presentation, 2023 Cost-Shared Budget Approval, for information; and,
- approve the 2023 Cost-Shared Budget for public health cost-shared programs of \$11,059,442.

Moved: Mr. Moloney

Seconded: Dr. Stelzer

Motion carried. (M-2022-095)

9.3. Presentation: COVID Update

MOTION:

That the Board of Health for Peterborough Public Health receive the presentation, COVID-19 Update, for information.

Moved: Mr. Moloney

Seconded: Deputy Mayor Clark

Motion carried. (M-2022-096)

10. Consent Items

MOTION (10.3.1.):

That the Board of Health for Peterborough Public Health receive the report, Q3 2022 Status Report (July 1 – September 30, 2022), for information.

Moved: Deputy Mayor Clark

Seconded: Mr. Moloney

Motion carried. (M-2022-097)

MOTION (10.3.2.)

That the Board of Health for Peterborough Public Health receive the staff report, Q3 2022 Standards Activity Report – Risk Management, for information.

Moved: Deputy Mayor Clark

Seconded: Mr. Moloney

Motion carried. (M-2022-097)

MOTION (10.3.3g)

That the Board of Health for Peterborough Public Health approve policy 2-251 Orientation (revised).

Moved: Deputy Mayor Clark

Seconded: Mr. Moloney

Motion carried. (M-2022-097)

11. New Business

12. In Camera to Discuss Confidential Matters

MOTION:

That the Board of Health for Peterborough Public Health go In Camera at 6:53 p.m. to discuss one item under the Municipal Act, 2001, Section 239(2)(d), Labour relations or employee negotiations.

Moved: Councillor Vassiliadis

Seconded: Councillor Baldwin

Motion carried. (M-2022-098)

MOTION:

That the Board of Health rise from the In Camera session at 7:09 p.m.

Moved: Deputy Mayor Graham

Seconded: Dr. Stelzer

Motion carried. (M-2022-099)

13. Motions for Open Session

14. Date, Time, and Place of the Next Meeting

Wednesday, January 11, 2023 – 5:30 p.m., PPH/virtual, or at the call of the Chair.

15. Adjournment

MOTION:

That the meeting be adjourned.

Moved by: Deputy Mayor Graham

Seconded by: Deputy Mayor Clark

Motion carried. (M-2021-100)

The meeting was adjourned at 7:15 p.m.

Chairperson

Medical Officer of Health