

Outbreak Premise: _____ Date outbreak reported: _____

Date Discussed: _____ Copy provided to Premise on: _____

Outbreak Contact Person: _____ Title: _____

Inspector/Nurse: _____ Type of Outbreak: Respiratory Enteric Both Other: _____

#	Recommended by Public Health	Control Measure	Date recommended	Comment
1	Yes No	Post outbreak notification signs at all entrances to the home indicating that the premise is in an outbreak. ¹		
2	Yes No	Establish a case definition with the assistance of Public Health. ¹		
3	Yes No	Record case information on the line list. ¹		
	Yes No	Establish an Outbreak Control Team. ¹		
4	Yes No	Assign one person and a back-up to record on the line list to minimize errors and ensure that the case definition is met.		
5	Yes No	Increase surveillance (active) of reported symptoms for staff and residents. ²		
6	Yes No	Apply appropriate isolation measures to ill residents until symptoms have resolved or as directed by public health staff (use period of communicability when organism is known). ¹		
7	Yes No	Advise all staff of the outbreak and of the control measures to minimize the spread. ¹		
8	Yes No	Do not admit new residents into the facility. If required, contact the Public Health investigator. ¹		
9	Yes No	Re-admit only residents who met the case definition to the facility provided the appropriate accommodations and care can be provided. To re-admit residents who were NOT cases, call the Public Health investigator. ¹		
10	Yes No	Reschedule non-urgent medical appointments. ¹		
11	Yes No	Contact family members of ill residents to notify them of the illness in their relative. ¹		
12	Yes No	Advise visitors of the potential risk of acquiring illness and encourage that they postpone visits if possible. However, if they need to visit during the outbreak ask that they: <ul style="list-style-type: none"> a. discuss with nursing staff who they will visit; b. wash hands on arrival and just before leaving the resident's room; c. visit only one resident and exit the home immediately after the visit; d. visit with the patient in their room only; and e. wear personal protective equipment as required.¹ 		
13	Yes No	Place notices on the door of the rooms of ill residents advising visitors to check at the nursing station before entering room. ¹		
14	Yes No	Avoid visitation by outside groups (i.e. entertainers, meetings, community groups, etc.). ¹		
15	Yes No	Enhance cleaning of environmental surfaces and non-critical patient care items using hospital approved detergent-disinfectant and ensure documentation of the assigned responsibility for cleaning all environmental surfaces including furniture (bed rails, over-bed tables, etc.) and non-critical resident care items (i.e. call bells). ³		

#	Recommended by Public Health		Control Measure	Date recommended	Comment
16	Yes	No	Ensure that routine practices are applied when handling soiled linen or clinical waste. ³		
17	Yes	No	Ensure that resident care equipment is disposable whenever possible. ³		
18	Yes	No	Ensure that equipment is cleaned and disinfected prior to use and between residents. ²		
19	Yes	No	Exclude ill staff, students or volunteers from work until they are no longer communicable and/or as directed by Public Health. ¹		
20	Yes	No	Advise staff, students and volunteers not to work at other facilities for a specified period of time as directed by Public Health. ¹		
21	Yes	No	Minimize movement of staff, students or volunteers between floors/resident home areas. ¹		
22	Yes	No	Cohort staff (assigned staff working with ill residents and different staff working with well residents). ¹		
23	Yes	No	Offer influenza vaccine to all unvaccinated residents, staff, visitors and volunteers. ¹		
24	Yes	No	Offer antiviral medication for prevention to all residents, whether vaccinated or unvaccinated, and to all unvaccinated staff members during an influenza outbreak. ¹		
25	Yes	No	Determine treatment recommendations for influenza outbreaks from attending physicians. ¹		
26	Yes	No	Ensure only immunized staff or un-immunized staff who are currently taking antiviral prophylaxis are working in the premise during an influenza outbreak. ¹		
27	Yes	No	Offer education on hand hygiene to all staff. Conduct audits to measure compliance. ²		
28	Yes	No	Increase access hand hygiene stations throughout facility. ³		
29	Yes	No	Advise facility physicians of outbreak. ¹		
30	Yes	No			
31	Yes	No			
32	Yes	No			
33	Yes	No			

Resources and Useful Links:

- Best Practices for Cleaning, Disinfection and Sterilization of Medical Equipment/Devices:
https://www.publichealthontario.ca/en/eRepository/PIDAC_Cleaning_Disinfection_and_Sterilization_2013.pdf
- Ontario Drug Benefit Formulary:
http://www.health.gov.on.ca/en/pro/programs/drugs/odbf_mn.aspx
- National Advisory Committee on Immunization (NACI):
<http://www.phac-aspc.gc.ca/naci-ccni/>

References:

1. Ontario. Ministry of Health and Long-Term Care, Public Health Division. A Guide to the Control of Respiratory Infection Outbreaks in Long-Term Care Homes (November 2015). This document can be found online at:
http://www.health.gov.on.ca/en/pro/programs/publichealth/flu/docs/resp_infectn_ctrl_guide_ltc_2015_en.pdf
2. Ontario. Ministry of Health and Long-Term Care, Public Health Division. Control of Gastroenteritis Outbreaks in Long-Term Care Homes. A Guide for Long-Term Care Homes and Public Health Unit Staff (October 2013). This document can be found online at:
http://www.health.gov.on.ca/en/pro/programs/publichealth/oph_standards/docs/guidance/gd_control_gastroenteritis_outbreaks.pdf
3. Ontario. Best Practices for Environmental Cleaning for Prevention and Control of Infections in all Health Care Settings, May 2012. This document can be found online at:
https://www.publichealthontario.ca/en/eRepository/Best_Practices_Environmental_Cleaning_2012.pdf