

**Board of Health for the  
Peterborough County-City Health Unit  
MINUTES  
Board of Health Meeting  
Wednesday, May 14, 2014 - 4:45 p.m.  
Council Chambers, Administration Building  
22 Wiinookeedaa Road, Curve Lake First Nation**

**In Attendance:**

**Board Members:**

**Councillor Henry Clarke  
Mr. Jim Embrey  
Mayor John Fallis  
Ms. Rosanna Haroutounian  
Ms. Caroline MacIsaac  
Councillor Lesley Parnell  
Deputy Mayor Andy Sharpe  
Councillor Trisha Shearer  
Mayor Mary Smith  
Chief Phyllis Williams, Chair**

**Staff:**

**Ms. Brittany Cadence, Supervisor, Communications Services  
Mr. Matt Faris, Public Health Inspector  
Mr. Atul Jain, Manager, Inspection Services  
Dr. Rosana Pellizzari, Medical Officer of Health  
Mr. Larry Stinson, Director, Public Health Programs  
Ms. Alida Tanna, Administrative Assistant, Recorder  
Ms. Deanna VandenBroek, Health Promoter  
Mr. Brent Woodford, Director, Corporate Services**

**Guests:**

**Mr. Richard Steiging, CA, Partner, Collins Barrow Chartered  
Accountants  
Ms. Valorie Whetung, Manager, Health and Family Services Manager,  
Curve Lake First Nation  
Ms. Lynn Zimmer, Executive Director, YWCA Peterborough Haliburton**

**Regrets:**

**Councillor Andrew Beamer  
Mr. Scott McDonald**

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**1. Welcome and Opening Prayer**

Chief Williams welcomed Board members, staff visitors to Curve Lake First Nation and opened the meeting with a prayer.

**2. Call to Order**

Chief Williams called the meeting to order at 4:46 p.m.

**3. Confirmation of the Agenda**

MOTION:

*That the Agenda be accepted as circulated.*

Moved: Councillor Clarke

Seconded: Mr. Embrey

Motion carried. (M-2014-70)

**4. Declaration of Pecuniary Interest**

Nil.

**5. Delegations and Presentations**

**5.1. Curve Lake First Nation – Health and Family Services Update**

Valorie Whetung, Health and Family Services Manager, Curve Lake First Nation

Ms. Whetung reported on the current public health challenges and opportunities in her community. Curve Lake Health and Family Services is organized into four areas of services: clinical; education, promotion and prevention; social services; and senior care. She noted that community demographics tend to differ between on-reserve and off-reserve populations, and that overall Aboriginal people have shorter lifespans than the national average, and that there are less older people per capita.

Water quality is a significant issue; Curve Lake leaders are lobbying Aboriginal Affairs and Northern Development Canada to address their need for a water treatment plant. Ms. Whetung explained that the National Water Quality Survey didn't include First Nations, and that for many public health surveys, such as the Community Health Survey and Labour Force Surveys, better data is needed because First Nations statistics are often not collected. Current successes include their partnership with the Victorian Order of Nurses for Adult Day programming twice weekly, their active prenatal classes and child development programs.

**6. Confirmation of the Minutes of the Previous Meeting**

**6.1. April 9, 2014**

MOTION:

*That the minutes of the Board of Health meeting held on March 19, 2014, be approved as circulated.*

Moved: Councillor Clarke

Seconded: Mayor Fallis

Motion carried. (M-2014-71)

**7. Business Arising From the Minutes**

Nil.

**8. Correspondence**

MOTION:

*That the following documents be received for information and acted upon as deemed appropriate:*

1. *Letter dated March 20, 2014 from the Peterborough Poverty Reduction Network to Mayor Bennett and City of Peterborough Councillors, brought forward at the request of Councillor Parnell at the April 9, 2014 Board of Health meeting.*
2. *Letter dated April 7, 2014 from the Hon. Rona Ambrose, Minister of Health, to Chief Phyllis Williams, Chair, in response to her initial letter dated February 7, 2014, regarding food and beverage marketing to children.*
3. *Email dated May 2, 2014 from Association of Local Public Health Agencies (ALPHA) to all Ontario Boards of Health regarding the Annual General Meeting and resolutions for consideration.*
4. *Email dated May 5, 2014 from ALPHA to all Ontario Boards of Health regarding the dissolution of Parliament, and the bills of interest to public health that have expired as a result.*
5. *Resolutions/Letters from other local public health agencies:*
  - Simcoe Muskoka
    - *Bill 173, Keeping Ontario Roads Safe Act*
  - Sudbury
    - *Bill 131, Youth Smoking Prevention Act*
    - *International Code of Marketing of Breastmilk Substitutes*

Moved: Mayor Fallis

Seconded: Lesley Parnell

Motion carried. (M-2014-72)

With respect to item 1, Councillor Clarke noted that a report from Social Services is coming to City Council in June with a request for more funding. The Health Unit does not expect demand for denture support to diminish, and support increased funding levels for those in need.

Dr. Pellizzari noted she would follow up to see if a resolution on the funding of dentures had been passed at a previous ALPHA Annual General Meeting.

**MOTION:**

*The Board of Health for the Peterborough County-City Health Unit recognizes that:*

- *we are now in the midst of a Provincial election campaign; and*
- *unmet needs as described in this correspondence are typical of the situations that we encounter on a regular basis.*

*Therefore, be it resolved that Staff prepare a letter to the four parties asking whether it is their policy that such needs should:*

- *be funded through property taxes;*
- *be funded through HST revenues;*
- *be funded through income tax;*
- *be funded through deficit financing, funds from another Ministry, if so which one, or*
- *remain unmet.*

*Further that the responses of the Parties be forwarded to Members of the Board of Health, members and CAOs of the City and County Councils and posted on the Health Unit website.*

Moved: Councillor Clarke

Seconded: Mayor Fallis

Motion carried. (M-2014-73)

With respect to item 3, Dr. Pellizzari reviewed the proposed resolutions which were going forward to the June 3<sup>rd</sup> alPHa Annual General Meeting. The Board endorsed all resolutions as presented.

**9. New Business**

**9.1. Presentation: A Fundraising Board: Finding your Path**

Lynn Zimmer, Executive Director, YWCA Peterborough Haliburton

Ms. Zimmer provided an overview of the Board fundraising experience at the YWCA Peterborough Haliburton.

*The Chair requested a break for dinner at 6:30 p.m. Councillor Clarke and Mayor Smith departed the meeting.*

*The meeting reconvened at 6:45 p.m.*

**9.2. Presentation: The Impact Of Marketing Bans On Alcohol Consumption**

Deanna VandenBroek, Health Promoter, Substance Misuse Prevention Program

Ms. VandenBroek spoke to the effectiveness of marketing bans on preventing the misuse of alcohol. The three most effective interventions include the use of taxation to moderate demand, limiting access (density of outlets, hours and

days of operation) and restrictions on marketing.

Health Unit staff are currently collaborating with partners to develop, deliver and evaluate a comprehensive strategy to address alcohol consumption and access in our community.

**MOTION:**

*That the Board of Health for the Peterborough County-City Health Unit direct staff to send a letter to the Prime Minister and Minister of Health advocating for a federal National Alcohol Strategy.*

Moved: Councillor Parnell

Seconded: Ms. MacIsaac

Motion carried. (M-2014-74)

**MOTION:**

*That the Board of Health for the Peterborough County-City Health Unit receive the presentation, The Impact Of Marketing Bans On Alcohol Consumption, for information.*

Moved: Councillor Parnell

Seconded: Ms. MacIsaac

Motion carried. (M-2014-75)

**9.3. Staff Report: Request for the Implementation of Food Handler Training and Certification Fees**

Atul Jain, Manager, Inspection Services

Staff requested implementation of administrative charges for the Food Handler Training and Certification course. Experience in the past year reflects that almost half of all registrants of the course cancel at the last minute or do not show up. This prohibits the Health Unit from going to its waiting list and running courses at optimal efficiency.

The \$10.00 administrative charge is intended to ensure commitment and attendance, and will be reimbursed upon completion of the course. This charge can be waived in cases where it is a barrier to participation. The Health Unit continues to offer the training program itself free of charge to the public to ensure equal access to this valuable and mandatory service.

Board members requested that staff provide a clear understanding of the administration charges in the Board summary so that municipal partners understand the intent of the charges, and that the course is still free for those who attend in person.

**MOTION:**

That the Board of Health for the Peterborough County-City Health Unit:

- *receive the staff report, Request for the Implementation of Food Handler Training and Certification Fees, for information; and*
- *approve the proposed administration charges, effective June 1, 2014, for the Health Unit's Food Handler Training and Certification program.*

<b>Service</b>	<b>Type</b>	<b>Charges</b>
<i>Food Handler Certification Course</i>	<i>In-class (includes manual &amp; examination*)</i>	<i>\$0</i>
	<i>Confirmation of Registration (refunded upon completion)</i>	<i>\$10</i>
<i>Certification Exam*</i>	<i>Self –Study (online, printed manual, or In Good Hands on-line course)</i>	<i>\$10</i>
	<i>Re-Certification</i>	<i>\$10</i>
	<i>Challenge (i.e. from out-of-province)</i>	<i>\$10</i>
<i>Replacement</i>	<i>Certificate</i>	<i>\$5</i>
	<i>Wallet Card</i>	<i>\$5</i>
	<i>Certificate &amp; Wallet Card</i>	<i>\$10</i>
<i>*If passed successfully, includes a certificate and a wallet card</i>		

Moved: Mr. Embrey  
 Seconded: Ms. MacIsaac  
 Motion carried. (M-2014-76)

#### 9.4. **2013 Draft Audited Financial Statements**

Brent Woodford, Director, Corporate Services

Richard Steinginga, CA, Partner, Collins Barrow Chartered Accountants

MOTION:

*That the Board of Health for the Peterborough County-City Health Unit approve the 2013 Auditor's Report of the Consolidated Financial Statements of the Peterborough County-City Health Unit, as prepared by Collins Barrow Chartered Accountants.*

Moved: Councillor Parnell  
 Seconded: Mayor Fallis  
 Motion carried. (M-2014-77)

#### 9.5. **Staff Report: Q1 2014 Program Report**

Larry Stinson, Director, Public Health Programs

MOTION:

*That the Board of Health for the Peterborough County-City Health Unit receive the staff report, Q1 2014 Program Report, for information.*

Moved: Deputy Mayor Sharpe

Seconded: Councillor Parnell

Motion carried. (M-2014-78)

9.6. **Staff Report: Q1 2014 Corporate Services Report**

Brent Woodford, Director, Corporate Services

MOTION:

*That the Board of Health for the Peterborough County-City Health Unit receive the staff report, Q1 2014 Corporate Services Report, for information.*

Moved: Councillor Parnell

Seconded: Mayor Fallis

Motion carried. (M-2014-79)

10. **In Camera to Discuss Confidential Personal and Property Matters**

MOTION:

*That the Board go In Camera to discuss confidential personal and property matters.*

Moved: Councillor Parnell

Seconded: Mayor Fallis

Motion carried. (M-2014-80)

MOTION:

*That the Board of Health rise from In Camera.*

Moved: Mayor Fallis

Seconded: Mr. Embrey

Motion carried. (M-2014-81)

No motions were brought forward from the In Camera session.

11. **Date, Time, and Place of the Next Meeting**

June 11, 2014 – Lower Hall, Administration Building, 123 Paudash Street, Hiawatha First Nation, 4:45 p.m.

12. **Adjournment**

MOTION:

*That the meeting be adjourned.*

Moved by: Mayor Fallis

Seconded by: Councillor Shearer  
Motion carried. (M-2014-82)

The meeting was adjourned at 7:45 p.m.

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Chairperson

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Medical Officer of Health