

**Board of Health for the
Peterborough County-City Health Unit
MINUTES
Board of Health Meeting
Wednesday, January 8, 2014 - 4:45 p.m.
Council Chambers, County Court House
470 Water Street, Peterborough**

In Attendance:

Board Members: Councillor Andrew Beamer
Councillor Henry Clarke
Mr. Jim Embrey
Mayor John Fallis
Ms. Caroline MacIsaac
Mr. Scott McDonald
Councillor Lesley Parnell
Deputy Mayor Andy Sharpe
Councillor Trisha Shearer
Mayor Mary Smith
Mr. David Watton
Chief Phyllis Williams, Chair

Staff: Mr. Keith Beecroft, Youth Development Worker
Ms. Brittany Cadence, Communications Supervisor
Ms. Nicole Fraser, Health Promoter
Mrs. Wendy Freeburn, Administrative Assistant
Ms. Paula Mattie, Public Health Nurse
Dr. Rosana Pellizzari, Medical Officer of Health
Mr. Larry Stinson, Director, Public Health Programs
Mrs. Alida Tanna, Administrative Assistant (Recorder)
Mr. Brent Woodford, Director, Corporate Services
Peer Leaders: Maimoona Altaf, Adam Barnfather, Jennifer Bell,
Miranda Doris, Wesley Sherman, Zoey Wilton

Regrets: Ms. Catherine Robinson, Secretary to the Board

1. Call to Order

1.1. Welcome and Introductions

Dr. Rosana Pellizzari, Medical Officer of Health

Dr. Pellizzari called the meeting to order at 5:05 p.m. She welcomed members back to the first meeting of the Board of Health for 2014, and introduced Provincial Appointee Caroline MacIsaac as the Board of Health's newest member. Ms. MacIsaac's term of appointment will conclude on December 16, 2016.

2. Elections

2.1. Chairperson

Prior to calling for nominations for the position of Chairperson of the Board of Health for 2014, Dr. Pellizzari recognized outgoing Chairperson, Mr. David Watton, for his contributions and leadership in 2013. Mr. Watton's final term with the Board will end on February 15, 2014.

Dr. Pellizzari called for nominations from the floor for the position of Chairperson of the Board of Health for 2014.

Mr. Watton nominated Chief Phyllis Williams for the position of Chairperson.

Dr. Pellizzari asked again if there were any further nominations for the position of Chairperson.

Dr. Pellizzari asked one last time if there were any further nominations for the position of Chairperson.

There being no further nominations for the position of Chairperson, Dr. Pellizzari declared nominations closed and asked Chief Williams if she accepted the nomination. Chief Williams agreed to let her name stand for the position of Chairperson.

MOTION:

That Chief Phyllis Williams be acclaimed as Chairperson of the Board of Health for 2013.

Moved by:	Mr. Watton
Seconded by:	Mayor Smith
Motion carried.	(M-2014-01)

Chief Williams thanked Dr. Pellizzari for chairing the first part of the meeting and assumed the Chair.

2.2. Vice-Chairperson

Chief Williams called for nominations for the position of Vice-Chairperson of the Board of Health for 2014.

Councillor Clarke nominated Councillor Lesley Parnell for the position of Vice-Chairperson.

Chief Williams asked again if there were any further nominations for the position of Vice-Chairperson.

Chief Williams asked one last time if there were any further nominations for the position of Vice-Chairperson.

There being no further nominations for the position of Vice-Chairperson, Chief Williams declared nominations closed and asked Councillor Parnell if she accepted the nomination. Councillor Parnell agreed to let her name stand for the position of Vice-Chairperson.

MOTION:

That Councillor Lesley Parnell be acclaimed as Vice-Chairperson of the Board of Health for 2014.

Moved by: Councillor Clarke

Seconded by: Mr. Watton

Motion carried. (M-2014-02)

3. Appointments to Committees

3.1. Governance

MOTION:

That the Board of Health approve the following appointments to the Governance Committee: Mayor Mary Smith, Mr. Jim Embrey, Mr. Scott McDonald.

Moved by: Councillor Parnell

Seconded by: Mr. Watton

Motion carried. (M-2014-03)

3.2. Property

MOTION:

That the Board of Health approve the following appointments to the Property Committee: Deputy Mayor Andy Sharpe, Councillor Henry Clarke, Councillor

Lesley Parnell, Mr. Scott McDonald.

Moved by: Mr. Watton

Seconded by: Mr. Embrey

Motion carried. (M-2014-04)

The Chairperson of the Board of Health is an ex-officio member of all Board Committees.

4. Establishment of Date and Time of Regular Meetings

MOTION:

That the regular meetings for the Board of Health be held on the second Wednesday of each month (excluding July and August) starting at 4:45 p.m., or at the call of the Chairperson.

Moved by: Mayor Fallis

Seconded by: Councillor Parnell

Motion carried. (M-2014-05)

A listing of the Board of Health meeting dates with locations for 2014 is as follows:

Location: Council Chambers, County Court House, 470 Water Street

Dates: January 8, February 12, March 12, April 9, September 10, October 8, November 12, December 10

Location: Council Chambers, Admin. Building, 22 Wiinookeedaa Rd., Curve Lake First Nation

Date: May 14

Location: Lower Hall, Admin. Building, 123 Paudash St., Hiawatha First Nation

Date: June 11

Staff were directed to check the status of municipal members as the timing of elections later this year may impact the December meeting date.

5. Establishment of Honourarium for 2014

MOTION:

That the Board of Health for the Peterborough County-City Health Unit

- *approve the retirement of Board of Health By-Law Number 6 (Remuneration of Members) and Policy 2-240, Honourariums and Allowances; and*
- *approve the new Policy 2-150, Remuneration of Members.*

Moved by: Mayor Fallis
Seconded by: Mayor Smith
Motion carried. (M-2014-06)

MOTION:

That the Board of Health for the Peterborough County-City Health Unit

- *receive the staff report, Board Remuneration Review, forwarded by the Governance Committee, for information; and*
- *approve no increase to the current honourarium for 2014.*

Moved by: Mr. Embrey
Seconded by: Mr. Watton
Motion carried. (M-2014-07)

6. Confirmation of the Agenda

MOTION:

That the agenda be approved as circulated.

Moved by: Mayor Smith
Seconded by: Councillor Parnell
Motion carried. (M-2014-08)

7. Declaration of Pecuniary Interest

Councillor Clarke declared a conflict of interest pertaining to correspondence from the Grey Bruce Health Unit regarding commercial advertising targeting children, should the Board take action on this item.

8. Delegations and Presentations

8.1. Day In The Life – Injury Prevention Team

Paula Mattie, Public Health Nurse
Nicole Fraser, Health Promoter

9. Confirmation of the Minutes of the Previous Meeting

9.1. December 11, 2013

Councillor Fallis requested an amendment to item 8.1 in the minutes. He clarified that motion should read:

MOTION:

That the Board of Health for the Peterborough County-City Health Unit:

- *receive the staff report, Renewable Energy, for information; and*
- *defer decisions on the second and third proposed recommendations until a cost analysis that measures the projected impact of higher energy costs on fixed and lower income residents is completed, and until the health study from the University of Waterloo is released.*

Councillor Parnell also noted a correction to the attendees.

MOTION:

That the minutes of the Board of Health meeting held on December 11, 2013, be approved as amended.

Moved by: Mr. McDonald
 Seconded by: Councillor Parnell
 Motion carried. (M-2014-09)

10. Business Arising From the Minutes

Dr. Pellizzari advised the Board that information regarding a municipality's ability to restrict hours of alcohol service, arising from discussion at the December 11, 2013 meeting from the staff report and presentation on Municipal Alcohol Policies, would be brought forward to the February meeting as staff were in the midst of gathering information to respond to this query.

11. Correspondence

MOTION:

That the following documents be received for information and acted upon as deemed appropriate:

1. *Letter dated November 26, 2013 from Minister Matthews in response to a letter sent by the Board Chair on April 17, 2013 regarding the potential health impacts of having a casino in Peterborough.*
2. *Letter dated November 27, 2013 from Lynn Fawn, Deputy Clerk, County of Peterborough regarding the sewage re-inspection by-law.*
3. *Letter dated December 24, 2013 from Minister Matthews regarding additional one-time funding for 2013-14.*
4. *Resolutions/Letters from other local public health agencies:*
Durham
Breastmilk Substitutes
Grey Bruce
Advertising to Children
Sudbury and District
Nutritious Food Basket

Moved by: Councillor Clarke
Seconded by: Mayor Fallis
Motion carried. (M-2014-10)

12. **New Business**

12.1. **Presentation: Freeze the Industry**

PCCHU Peer Leaders: Maimoona Altaf, Adam Barnfather, Jennifer Bell, Miranda Doris, Wesley Sherman, Zoey Wilton

MOTION:

That the Board of Health for the Peterborough County-City Health Unit:

- *receive the presentation, Freeze the Industry, for information;*
- *support the Freeze the Industry petition to ban all flavours in all tobacco products; and,*
- *send a letter to formalize this support to Minister Deb Matthews.*

Moved by: Councillor Clarke
Seconded by: Mayor Smith
Motion carried. (M-2014-11)

It was suggested that the Peer Leaders request a delegation to County Council on this topic, as well as pursue a booth at the Selwyn PolarFest if possible. Mr. Beecroft noted that he would follow up on these suggestions.

12.2. **Presentation: Social Media Update**

Brittany Cadence, Communications Supervisor

MOTION:

That the Board of Health for the Peterborough County-City Health Unit receive the presentation, Social Media Update, for information.

Moved by: Mr. Embrey
Seconded by: Mr. McDonald
Motion carried. (M-2014-12)

12.3. **Staff Report: CINOT Deficits**

Brent Woodford, Director, Corporate Services

MOTION:

That the Board of Health for the Peterborough County-City Health Unit:

- *receive the staff report, CINOT Deficits, for information;*
- *request the assistance of the Association of Local Public Health Agencies (aLPHa) in addressing the CINOT funding shortfall; and*

- direct the Medical Officer of Health raise the issue with the Assistant Deputy Minister of the Health Promotion Division, Ministry of Health and Long-Term Care.

Moved by: Mayor Fallis
 Seconded by: Mr. Watton
 Motion carried. (M-2014-13)

12.4. **Committee Report: Property**

Deputy Mayor Sharpe, Chair, Property Committee

MOTION:

That the Board of Health for the Peterborough County-City Health Unit receive for information, meeting minutes of the Property Committee for June 5, 2013 (approved by the Committee on November 7, 2013).

Moved by: Councillor Parnell
 Seconded by: Mayor Smith
 Motion carried. (M-2014-14)

The Chair requested a 15-minute break prior to the In Camera session.

13. **In Camera to Discuss Confidential Personal and Property Matters**

MOTION:

That the Board of Health go In Camera to discuss confidential property and personnel matters.

Moved by: Mayor Fallis
 Seconded by: Mayor Smith
 Motion carried. (M-2014-15)

MOTION:

That the Board of Health rise from In Camera.

Moved by: Mr. Watton
 Seconded by: Councillor Parnell
 Motion carried. (M-2014-16)

Motions for Open Session

MOTION:

BE IT RESOLVED THAT the Board of Health is unable to arrange acceptable financing for the purchase of 185 King Street in compliance with direction given by the member municipalities of the Board of Health and accordingly, AON Inc. be advised that the Board of Health is unable to waive its conditions with respect to the purchase of the

subject property and;

BE IT FURTHER RESOVLED THAT the Director of Corporate Services and the Chair of the Board be authorized to execute a mutual release with respect to the said purchase.

Moved by: Mayor Smith
Seconded by: Mr. Watton
Motion carried. (M-2014-17)

MOTION:

BE IT RESOLVED THAT the Director of Corporate Services and the Property Committee commence a fresh search for physical facilities sufficient for the needs of the Peterborough County-City Health Unit in one location.

Moved by: Ms. MacIsaac
Seconded by: Councillor Parnell
Motion carried. (M-2014-18)

MOTION:

That the Board of Health for the Peterborough County-City Health Unit direct staff to implement the recommendations of the Board regarding the Infant and Toddler Development Program, and also with respect to negotiations with the Ontario Public Service Employees Union (OPSEU), as directed.

Moved by: Councillor Parnell
Seconded by: Councillor Beamer
Motion carried. (M-2014-19)

14. Date, Time, and Place of the Next Meeting

February 12, 2014, 4:45 p.m.

Council Chambers, County Court House, County of Peterborough, 470 Water Street

15. Adjournment

MOTION:

That the meeting be adjourned.

Moved by: Mayor Smith
Seconded by: Councillor Parnell
Motion carried. (M-2014-20)

The meeting adjourned at 8:16 p.m.

Chairperson

Medical Officer of Health