

**Board of Health for the
Peterborough County-City Health Unit
Minutes
Wednesday, June 12, 2013
Lower Hall, Administration Building,
123 Paudash Street, Hiawatha First Nation**

Present:

Board Members: Mr. David Watton, Chair
Mr. Andrew Beamer
Mr. Jim Embrey
Mayor John Fallis
Councillor Lesley Parnell
Deputy Mayor Andy Sharpe
Councillor Trisha Shearer
Mayor Mary Smith

Regrets: Councillor Henry Clarke
Chief Phyllis Williams

Staff: Ms. Brittany Cadence, Supervisor, Communications Services
Mrs. Donna Churipuy, Manager, Environmental Health Programs
Ms. Miranda Doris, Peer Leader
Mrs. Barbara Matwey, Administrative Assistant (Recorder)
Mrs. Jane Naylor, Secretary
Dr. Rosana Pellizzari, Medical Officer of Health
Mr. Wes Sherman, Peer Leader
Mr. Larry Stinson, Director, Public Health Programs
Mrs. Alida Tanna, Administrative Assistant
Mrs. Kerri Tojcic, Computer Technician Analyst
Ms. Zoey Wilton, Peer Leader
Mr. Brent Woodford, Director, Corporate Services

1. Welcome

Mr. Watton introduced Councillor Shearer and welcomed her to the Board of Health.

2. Call to Order

- 2.1 New Member – Councillor Trisha Shearer, Hiawatha First Nation
Councillor Shearer gave a brief bio and expressed her excitement to be part of the Board of Health.

3. Confirmation of the Agenda

Moved by
Councillor Parnell

Seconded by
Mayor Smith

That the agenda be approved as circulated.

- Carried (M-13-83)

4. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

5. Delegations and Presentations

5.1 Presentation: A Day in the Life – Communications Secretary

Presenter: Jane Naylor, Secretary

5.2 Presentation: Hiawatha Health Services Update

Presenter: Trudy Heffernan, Health and Social Services Manager

Ms. Heffernan is to contact Larry Stinson to assist with the preparation of a letter to the Central-East Local Health Integration Network (CE-LHIN) for additional funding for home care services.

5.3 Presentation: Public Health – There's An App For That

Miranda Doris, Peer Leader

Zoey Wilton, Peer Leader

Wes Sherman, Peer Leader

6. Approval of Minutes

Moved by
Councillor Parnell

Seconded by
Mayor Fallis

That the minutes of the Board of Health meeting held on May 8, 2013 be approved as circulated.

- Carried (M-13-84)

7. Business Arising From The Minutes

Nil

8. Correspondence

Moved by

Councillor Parnell

Seconded by

Mayor Smith

That the following documents be received for information and acted upon as deemed appropriate.

1. Letter dated May 7, 2013 from the Ontario Lottery and Gaming Corporation to the Board Chair, in response to his initial letter dated April 17, 2013, regarding the provision of greater support to the prevention, treatment and research of problem gambling.
2. Letter dated May 13, 2013 from Dr. Pellizzari to Curve Lake First Nation, Hiawatha First Nation, County of Peterborough and Township Councils regarding the Emerald Ash Borer. *Note: This correspondence was also provided to appropriate City of Peterborough staff*
3. Letter dated May 28, 2013 from the Board Chair to Minister Flaherty regarding school nutrition programs.
4. Letter dated May 28, 2013 from Minister Piruzza to the Board Chair, in response to his initial letter dated April 17, 2013, regarding school nutrition programs.
5. Email received June 6, 2013 from the Association of Local Public Health Agencies (ALPHA) regarding the disposition of the June 2013 ALPHA Resolutions
6. Resolutions/Letters from other local public health agencies:
 - Durham
 - Built Environment
 - Health Kids Strategy
 - Nicotine Replacement Therapy
 - Porcupine
 - Built Environment
 - Oral Health
 - Simcoe Muskoka
 - Menu Labelling
 - Sudbury
 - Opportunity for All: The Path to Health Equity
 - Toronto Public Health
 - Menu Labelling

- Carried - (M-13-85)

Moved by

Mr. Embrey

Seconded by

Mayor Smith

That the Board of Health for the Peterborough County-City Health Unit prepare a letter to the Ontario Government to support *Bill 59 Healthy Decisions for Healthy Eating Act, 2013*.

- Carried - (M-13-86)

9. **New Business**

9.1 **Presentation: PCCHU Social Media Update**

Brittany Cadence, Communications Supervisor

Kerri Tojcic, Computer Technician Analyst

Kerri Tojcic presented a detailed overview to the Board of Health on how the Peterborough County-City Health Unit and social media are impacting public health. Board members inquired about policies and procedures regarding social media, and would like to see policies and procedures from other agencies.

9.2 **Presentation: Emergency Preparedness**

Donna Churipuy, Manager, Environmental Health Programs

Donna Churipuy provided the Board of Health with a yearly overview of the emergency preparedness plans.

Moved by

Councillor Shearer

Seconded by

Mayor Fallis

That the Board of Health for the Peterborough County-City Health Unit receive the update on Emergency Preparedness for information.

-Carried- (M-13-87)

9.3 **Staff Report: Smoke-Free Multi-Unit Dwellings Update**

Donna Churipuy, Manager, Environmental Health Programs

Moved by

Mayor Smith

Seconded by

Mr. Embrey

That the Board of Health for the Peterborough County-City Health Unit receive the staff report, *Smoke-Free Multi-Unit Dwellings: Update to the Board of Health*, for information, and

- Send a letter to the Peterborough Housing Corporation referencing other municipalities that have enforced smoke-free multi-unit dwellings.
- Send a letter to provincial government, with copies to our local municipalities, requesting provincial action, such as making smoke-free policies a condition for provincial funding for housing initiatives in order to facilitate the development of more smoke-free multi-unit dwellings.

- Carried - (M-13-88)

9.4 **2012 Draft Audited Financial Statements**

Brent Woodford, Director, Corporate Services

Richard Steinginga, CA, Partner, Collins Barrow Chartered Accountants

Moved by

Councillor Beamer

Seconded by

Deputy Mayor Sharpe

That the Board of Health for the Peterborough County-City Health Unit approve the 2012 Auditor's Report of the Consolidated Financial Statements of the Peterborough County-City Health Unit, as prepared by Collins Barrow Chartered Accountants.

- Carried - (M-13-89)

The in camera session was moved earlier in the agenda due to an early departure by Councillor Beamer at 7:15 p.m.

In Camera to discuss Confidential Personal and Property Matters

Moved by
Councillor Parnell

Seconded by
Mayor Fallis

That the Board of Health go In Camera to discuss confidential personal and property matters.

- Carried - (M-13-90)

Moved by
Mayor Fallis

Seconded by
Councillor Parnell

That the Board of Health rise from In Camera.

- Carried - (M-13-91)

Motions for Open Session

Moved by
Mayor Smith

Seconded by
Mr. Embrey

That the Board of Health for the Peterborough County-City Health Unit hire a Secretary to the Board, reporting to the Director Corporate Services.

-Carried – (M-13-92)

9.5 alPHa Conference and Annual General Meeting Update

Dr. Rosana Pellizzari, Medical Officer of Health
Jim Embrey, Board Member

Moved by
Mayor Fallis

Seconded by
Deputy Mayor Sharpe

That the Board of Health for the Peterborough County-City Health Unit direct staff to prepare a letter to Ministers Matthew and Piruzza pertaining to the Student Nutrition Promotion.

- Carried - (M-13-93)

9.6 Association of Municipalities of Ontario (AMO) Conference, August 18-21

Dr. Rosana Pellizzari, Medical Officer of Health

There will be four Board members attending the AMO conference this year. Councillor Shearer will consult with Hiawatha Council Members to see if there are issues they would like brought forward to the Minister at this conference. Dr. Pellizzari will consult with Chief Williams before preparing a request for the meeting.

9.7 Committee Report: Governance

Chief Williams, Chair, Governance Committee

Deferred.

9.8 Committee Report: Property

Deputy Mayor Sharpe, Chair, Property Committee

Deferred.

9.9 2013-2017 PCCHU Strategic Plan Approval

Dr. Rosana Pellizzari, Medical Officer of Health

Larry Stinson, Director, Public Health Programs

Moved by

Deputy Mayor Sharpe

Seconded by

Mr. Embrey

That the Board of Health for the Peterborough County-City Health Unit approve the 2013-17 Strategic Plan.

- Carried - (M-13-94)

10. In Camera to discuss Confidential Personal and Property Matters

This item was moved earlier in the agenda, please refer to item 9.4.

11. Date, Time, and Place of the Next Meetings

4:45 p.m., Wednesday September 11, 2013;

General Committee Room, City Hall, 500 George St. N.

12. Adjournment

Moved by

Councillor Parnell

That the meeting be adjourned.

Seconded by

Deputy Mayor Sharpe

- Carried - (M-13-95)

The meeting adjourned at 8:45 p.m.

Chairperson

Medical Officer of Health