

**Board of Health for the
Peterborough County-City Health Unit
MINUTES
Governance Committee Meeting
Wednesday, November 3, 2014
Board Room, 10 Hospital Drive, Peterborough**

Present: Mayor Mary Smith
Mr. Scott McDonald, Chair
Chief Phyllis Williams
Ms. Caroline MacIsaac

Staff: Dr. Rosana Pellizzari, Medical Officer of Health
Mr. Brent Woodford, Director, Corporate Services
Ms. Natalie Garnett, Recorder

1. Call to Order

Mr. McDonald called the Governance Committee meeting to order at 9:05 a.m.

2. Confirmation of the Agenda

MOTION:

That the Agenda be accepted as circulated.

Moved: Mayor Smith

Seconded: Ms. MacIsaac

Motion carried. (M-2014-26-GV)

3. Declaration of Pecuniary Interest

There were no declarations of Pecuniary Interest.

4. Delegations and Presentations

5. Confirmation of the Minutes of the Previous Meeting

MOTION:

That the minutes of the Governance Meeting held September 3, 2014 be approved and provided to the Board of Health at its next meeting for information.

Moved: Mayor Smith

Seconded: Chief Williams

Motion carried. (M-2014-27-GV)

6. Business Arising from the Minutes

It was noted that a fundraising letter will be provided to Board Members in November.

7. Correspondence

8. New Business

8.1. Provincial Appointments

Dr. Pellizzari advised that Ms. Kerri Davies is the new provincial appointee to the Board of Health.

8.2. Staff Report: Ministry Position on Fundraising

Dr. Pellizzari advised that the alPHa Board of Health Toolkit will not be ready until December or January.

8.3. Feedback from All Staff Day re: Fundraising

Dr. Pellizzari advised that staff feedback was positive.

MOTION:

That the Governance Committee recommend to the Board of Health, that a Fundraising Committee be established.

Moved: Mayor Smith

Seconded: Ms. MacIsaac

Motion carried. (M-2014-28-GV)

8.4. Non Union Compensation Review Update

Mr. Woodford advised that information on non union compensation should be ready for the Governance Committee in February. It is planned that the report will go to the Board of Health at the March meeting.

8.5. Non Union/Governance Forum Update

Mr. Woodford provided an update. It was noted that the non-union group finds the policy confusing and will suggest possible changes to the Governance Committee.

8.6. Policies and Procedures referred from the Board

a. **2-270 Conduct of Board Members**

MOTION:

That the Governance Committee recommend to the Board of Health at its next meeting:

- *That staff provide the Conduct of Board Members as amended, to the Board of Health for consideration.*

Moved: Mayor Smith
Seconded: Ms. Maclsaac
Motion carried. (M-2014-29-GV)

8.7. **Policies and Procedures for Review**

a. **2-90 Human Rights and Discrimination**

b. **2-92 Workplace Violence and Harassment Prevention**

It was noted that a Human Resource specialist reviewed items a) and b) and recommended the proposed changes. These two items have now been forwarded to staff for input.

c. **2-100 By-Law No. 1, Management of Property**

d. **2-284 Correspondence**

MOTION:

That the Governance Committee refer the development of a consent agenda to staff for further development.

Moved: Mayor Smith
Seconded: Ms. Maclsaac
Motion carried. (M-2014-30-GV)

e. **2-400 Naming Rights**

MOTION:

That the Governance Committee recommend to the Board of Health at its next meeting:

- *That staff provide policies and procedures c) and e) as amended, to the Board of Health for consideration.*

Moved: Ms. Maclsaac
Seconded: Mayor Smith
Motion carried. (M-2014-31-GV)

9. **In Camera to Discuss Confidential Personal Matters**

MOTION:

That the Governance Committee go in Camera at 10:00 am to review confidential personal matters.

Moved: Ms. Maclsaac
Seconded: Mayor Smith
Motion carried. (M-2014-32-GV)

MOTION:

That the Governance Committee rise from in Camera at 10:08 am.

Moved: Ms. Maclsaac
Seconded: Mayor Smith
Motion carried. (M-2014-33-GV)

10. Motions from In Camera for Open Session

MOTION:

That recruitment for Provincial appointees to the Board be commenced in the New Year.

Moved: Mayor Smith
Seconded: Chief Williams
Motion carried. (M-2014-34-GV)

11. Date, Time and Place of Next Meeting

12. Adjournment

MOTION:

That the Governance Committee meeting be adjourned.

Moved by: Mayor Smith
Seconded by: Ms. Maclsaac
Motion carried. (M-2014-35-GV)

The meeting was adjourned at 10:10 a.m.

Chairperson

Recorder