

**Board of Health for the  
Peterborough County-City Health Unit  
MINUTES  
Board of Health Meeting  
Wednesday, September 9, 2015 – 4:45 p.m.  
Lower Hall, Administrative Building  
123 Paudash Street, Hiawatha First Nation**

**In Attendance:**

**Board Members:** Councillor Lesley Parnell, Chair  
Mr. Scott McDonald, Vice Chair  
Deputy Mayor John Fallis  
Mr. Gregory Connolley  
Ms. Kerri Davies  
Councillor Henry Clarke  
Councillor Gary Baldwin  
Councillor Trisha Shearer  
Mr. Andy Sharpe

**Staff:** Dr. Rosana Pellizzari, Medical Officer of Health  
Ms. Alida Tanna, Administrative Assistant  
Mr. Larry Stinson, Interim Director, Corporate Services  
Ms. Natalie Garnett, Recorder  
Brittany Cadence, Supervisor, Communication Services  
Donna Churipuy, Manager, Environmental Health Program  
Hallie Atter, Manager, Community Health Programs  
Sarah Tanner, Project Manager, Facility Relocation

**Regrets:** Chief Phyllis Williams  
Mayor Mary Smith  
Mayor Rick Woodcock

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**1. Welcome**

Councillor Trisha Shearer welcomed everyone to Hiawatha First Nation.

**2. Call to Order**

Councillor Lesley Parnell, Chair called the meeting to order at 4:46 p.m.

**3. Confirmation of the Agenda**

It was noted that agenda items 5.3 and 9.4 will be deferred to an upcoming Peterborough County-City Health Unit meeting.

MOTION:

*That the Agenda be approved as amended.*

Moved: Mr. Sharpe

Seconded: Deputy Mayor Fallis

Motion carried. (M-2015-098)

**4. Declaration of Pecuniary Interest**

Councillor Clarke declared an interest in correspondence item 11, "Energy Drinks", as his employer is involved in the energy drink business.

**5. Delegations and Presentations**

**5.1. Hiawatha First Nations Update**

Councillor Shearer provided a verbal update on health matters at Hiawatha First Nation.

MOTION:

*That the oral report on health activities/services at Hiawatha First Nation be received for information.*

Moved: Councillor Clarke

Seconded: Deputy Mayor Fallis

Motion carried. (M-2015-099)

**5.2. Program Profile: Tobacco-Use Prevention**

Donna Churipuy, Manager, Environmental Health Program, provided a presentation on the Tobacco-Use Prevention program.

MOTION:

*That the presentation on Tobacco-Use Prevention be received for information.*

Moved: Mr. Connolley

Seconded: Deputy Mayor Fallis

Motion carried. (M-2015-100)

**5.3. Ontario Association of Communicators in Public Health**

This item was deferred.

**6. Confirmation of the Minutes of the Previous Meeting**

**6.1. June 10, 2015**

MOTION:

*That the minutes of the Board of Health meeting held on June 10, 2015, be approved as circulated.*

Moved: Mr. McDonald

Seconded: Ms. Davies

Motion carried. (M-2015-101)

**7. Business Arising From the Minutes**

**8. Correspondence**

MOTION:

*That the following documents be received for information and acted upon as deemed appropriate:*

- 1. Email dated June 11, 2015 from the Association of Local Public Health Agencies (ALPHA) to all Ontario Boards of Health regarding the disposition of resolutions from the 2015 Annual General Meeting.*
- 2. Letter dated June 16, 2015 from Minister MacCharles in response to the Chair's original letter dated May 14, 2015, regarding funding for the Healthy Babies, Healthy Children program.*
- 3. Letter dated July 6, 2015 to Premier Wynne from the Board Chair regarding alcohol availability.*
- 4. Letter Dated July 10, 2015 from Premier Wynne in response to the Chair's original letter dated July 6, 2015, regarding alcohol availability.*
- 5. Letter dated July 15, 2015 from the Hon. Rona Ambrose in response to the Chair's original letter dated May 7, 2015, regarding a national alcohol strategy.*
- 6. Letter dated July 27, 2015 from the Hon. Charles Sousa in response to the Chair's original letter dated July 6, 2015, regarding alcohol availability.*
- 7. Letter dated August 10, 2015 from the Hon. Eric Hoskins in response to the Chair's original letter dated February 4, 2015, regarding the Low Income Dental Integration.*
- 8. Letter dated August 19, 2015 from CUPE Local 4170 to the Board Chair regarding advocacy for public health funding.*
- 9. Email newsletter dated September 1, 2015 from ALPHA.*
- 10. Letter dated September 4, 2015 from the Hon. Eric Hoskins to the Board Chair regarding funding for PCCHU for 2015-2016.*

11. Resolutions/Letters from other local public health agencies:

Alcohol Availability

- Durham
- Windsor Essex County

Health Babies Healthy Children

- Bruce Grey
- Sudbury

National Alcohol Strategy

- Durham

Sexual Health Curriculum

- Perth

Smoke-Free Multi-Unit Housing

- Bruce Grey

Moved: Councillor Clarke

Seconded: Ms. Davies

Motion carried. (M-2015-102)

Item 8 - Dr. Pellizzari advised that this letter was signed by the Presidents of all three Unions and the Unions and two Board representatives (Deputy Mayor Fallis and possibly Mayor Woodcock) will have a meeting to discuss this issue. This matter will come back to the Board as a Business Arising Item on a future agenda.

Item 10 - Larry Stinson, Interim Director, Corporate Services, provided an update on funding from the province and advised that detailed information on the budget was just received and will be analyzed.

MOTION:

*That a letter be provided to the Hon. Eric Hoskins advising that the Board of Health supports the letter dated June 30, 2015 from the Sudbury and District Health Unit regarding the enforcement of the Immunization of Schools Pupils Act.*

Moved: Mr. Sharpe

Seconded: Deputy Mayor Fallis

Motion carried. (M-2015-103)

The Chair requested that staff provide a report on the above item.

MOTION:

*That the Board of Health for the Peterborough County-City Health Unit endorse the Bruce Grey Food Charter, and that feedback be requested from the Peterborough Poverty Reduction Network.*

Moved: Councillor Clarke  
Seconded: Councillor Baldwin  
Motion carried. (M-2015-104)

MOTION:

*That the Board of Health for the Peterborough County-City Health Unit support the resolution of the Windsor Essex County Health Unit regarding support for a basic income guarantee.*

Moved: Deputy Mayor Fallis  
Seconded: Ms. Davies  
Motion carried. (M-2015-105)

MOTION:

*That the Board of Health for the Peterborough County-City Health Unit support the resolution of the Sudbury and District Health Unit regarding the Northern Ontario Evacuation of First Nations Communities.*

Moved: Ms. Davies  
Seconded: Councillor Shearer  
Motion carried. (M-2015-106)

Due to his previously declared conflict, Councillor Clarke did not discuss or vote on the Energy Drink matter.

MOTION:

*That the Board of Health for the Peterborough County-City Health Unit support the resolution of the Windsor Essex County Health Unit regarding concerns with Energy Drinks.*

Moved: Ms. Davies  
Seconded: Councillor Shearer  
Motion carried. (M-2015-107)

9. **New Business**

9.1. **Staff Report: Q2 2015 Program Report**

Larry Stinson, Interim Director, Corporate Services provided an overview of the Q2 2015 Program report.

MOTION:

*That the Board of Health for the Peterborough County-City Health Unit receive the staff report, Q2 Program Report, for information.*

Moved: Deputy Mayor Fallis

Seconded: Mr. McDonald

Motion carried. (M-2015-108)

9.2. **Staff Report: Q2 2015 Corporate Services Report**

Larry Stinson, Interim Director, Corporate Services provided an overview of the staff report.

MOTION:

*That the Board of Health for the Peterborough County-City Health Unit receive the staff report, Q2 Corporate Services Report, for information.*

Moved: Councillor Baldwin

Seconded: Mr. McDonald

Motion carried. (M-2015-109)

9.3. **Healthy Kids Community Challenge Update**

Hallie Atter, Manager, Community Health Programs, provided a presentation on the Healthy Kids Community Challenge program.

MOTION:

*That the Board of Health for the Peterborough County-City Health Unit receive the staff report, Healthy Kids Community Challenge Update, for information.*

Moved: Councillor Baldwin

Seconded: Mr. McDonald

Motion carried. (M-2015-110)

The meeting recessed at 6:35 p.m. and reconvened at 7:02 p.m.

9.4 **Working Group Report: First Nations**

This item was deferred to a future meeting.

9.7 **Committee Report: Property**

Mr. Sharpe, Chair of the Property Committee, and Sarah Tanner, Project Manager, Facility Relocation, provided an update on the King Street property.

MOTION:

*That the Board of Health for the Peterborough County-City Health Unit receive for information, meeting minutes of the Property Committee for March 17, 2015.*

Moved: Mr. Connolley  
Seconded: Mr. McDonald  
Motion carried. (M-2015-111)

MOTION:

*That the Board of Health for the Peterborough County-City Health Unit receive the oral report, Jackson Square Update, for information.*

Moved: Deputy Mayor Fallis  
Seconded: Mr. Connolley  
Motion carried. (M-2015-112)

**9.5 Committee Report: Fundraising**

Kerri Davies, Chair of the Fundraising Committee, provided an update on the Fundraising Committee.

MOTION:

*That the Board of Health for the Peterborough County-City Health Unit approve the Terms of Reference for the Fundraising Committee.*

Moved: Councillor Baldwin  
Seconded: Councillor Clarke  
Motion carried. (M-2015-113)

MOTION:

*That the Board of Health for the Peterborough County-City Health Unit receive the oral report on the Fundraising Committee for information.*

Moved: Mr. McDonald  
Seconded: Deputy Mayor Fallis  
Motion carried. (M-2015-114)

Councillor Shearer left the meeting at 7:43 p.m. due to a previous commitment.

**9.6 Committee Report: Governance**

Mr. Scott McDonald, Chair of the Governance Committee, provided an update on the work being done by the Governance Committee.

MOTION:

*That the Board of Health for the Peterborough County-City Health Unit receive for information, meeting minutes of the Governance Committee for May 19, 2015.*

Moved: Deputy Mayor Fallis  
Seconded: Councillor Parnell  
Motion carried. (M-2015-115)

MOTION:

*That the Board of Health for the Peterborough County-City Health Unit approve:*

- *2-185 By-Law Number 10, Open and In-Camera Meetings*
- *2-280 Complaints, Public*
- *2-345 Medical Officer of Health Absence (no changes)*

Moved: Mr. Sharpe  
Seconded: Councillor Parnell  
Motion carried. (M-2015-116)

MOTION:

*That the Board of Health for the Peterborough County-City Health Unit approve 2-120 By-Law 3, Calling of and Proceedings at Meetings.*

Moved: Deputy Mayor Fallis  
Seconded: Councillor Parnell  
Motion carried. (M-2015-117)

MOTION:

*That the Board of Health for the Peterborough County-City Health Unit receive for information, the Executive Summary and Full Assessment Report on Algoma Public Health.*

Moved: Councillor Baldwin  
Seconded: Councillor Clarke  
Motion carried. (M-2015-118)

**10. In Camera to Discuss Confidential Personal and Property Matters**

MOTION:

*That the Board of Health for the Peterborough County-City Health Unit go In Camera to discuss confidential property and personal matters at 7:54 p.m.*

Moved: Councillor Clarke  
Seconded: Ms. Davies  
Motion carried. (M-2015-119)



MOTION:

*That the Board of Health for the Peterborough County-City Health Unit rise from In Camera at 8:35 p.m.*

Moved: Mr. McDonald

Seconded: Mr. Connolley

Motion carried. (M-2015-120)

**11. Motions from In Camera for Open Session**

MOTION:

*That the Board of Health for the Peterborough County-City Health Unit:*

- *receive the in camera staff report, Non-Union Compensation, for information;*
- *approve the adoption of a policy position directing senior management to strive for achieving and maintaining compensation levels comparable to the 50th percentile among our peer health units for the non-union group; and,*
- *endorse the proposed salary grid for non-union classifications; the proposal to eliminate the Supervisor classification and move the current incumbents to a Manager classification with expanded responsibilities; and the adoption of option A for achieving the 50th percentile wage target for non-union compensation.*

Moved: Mr. Sharpe

Seconded: Mr. McDonald

Motion carried. (M-2015-121)

**12. Date, Time, and Place of the Next Meeting**

October 14, 2015 – Council Chambers, City of Peterborough, 500 George Street North, 4:45 p.m.

**13. Adjournment**

MOTION:

*That the meeting be adjourned.*

Moved by: Mr. Connolley

Seconded by: Mr. McDonald

Motion carried. (M-2015-122)

The meeting was adjourned at 8:38 p.m.

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Chairperson

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Medical Officer of Health