

**Board of Health for the
Peterborough County-City Health Unit
MINUTES
Board of Health Meeting
Wednesday, September 10, 2014 – 4:45 p.m.
Council Chambers, 500 George Street North, Peterborough**

In Attendance:

Board Members: Chief Phyllis Williams, Chair
Councillor Henry Clarke
Mayor John Fallis
Councillor Lesley Parnell (5:29 p.m.)
Deputy Mayor Andy Sharpe
Mayor Mary Smith
Mr. Scott McDonald
Mr. Jim Embrey
Councillor Andrew Beamer

Staff: Dr. Rosana Pellizzari, Medical Officer of Health
Ms. Alida Tanna, Administrative Assistant
Mr. Larry Stinson, Director, Public Health Programs
Mr. Brent Woodford, Director, Corporate Services
Ms. Natalie Garnett, Recorder

Regrets: Councillor Trisha Shearer
Ms. Caroline MacIsaac
Ms. Rosanna Haroutounian

1. Call to Order

Chief Williams, Chair called the meeting to order at 4:45 p.m.

1.1 Board of Health Membership Update

Chief Williams advised that Jim Embrey is resigning from the Board as he is moving out of the area. Mr. Embrey was thanked for his years of service and contributions to the Board of Health.

2. Confirmation of the Agenda

MOTION:

That the Agenda be approved as circulated.

Moved: Mayor Smith

Seconded: Mayor Fallis

Motion carried. (M-2014-110)

3. Declaration of Pecuniary Interest

Councillor Beamer declared an Interest in Correspondence item 3, as his employer markets a breast milk substitute.

4. Delegations and Presentations

4.1 Presentation: Baby-Friendly Initiative Recertification

Presentation of a plaque was made by Anne Smith, Co-Chair, Baby-Friendly Initiative (BFI) Ontario to recognize the recertification of the Peterborough County-City Health Unit.

5. Confirmation of the Minutes of the Previous Meeting

5.1. June 11, 2014

MOTION:

That the minutes of the Board of Health meeting held on June 11, 2014, be approved as circulated.

Moved: Councillor Clarke

Seconded: Mayor Smith

Motion carried. (M-2014-111)

5.2. July 16, 2014

MOTION:

That the minutes of the Board of Health meeting held on July 16, 2014, be approved as circulated.

Moved: Mayor Smith

Seconded: Mr. McDonald

Motion carried. (M-2014-112)

6. Business Arising From the Minutes

6.1 Cavan Monaghan Trails Master Plan

Dr. Pellizzari advised that the Township of Cavan Monaghan was the first in Peterborough County to adopt a Trails Master Plan in 2010.

6.2 Municipal Advocacy for Public Health Funding

Dr. Pellizzari advised that this issue should be delayed until after the municipal elections. The Board agreed to address the public health funding issue at the beginning of 2015.

7. Correspondence

Due to his previously declared interest, Councillor Beamer did not discuss or vote on the correspondence items.

MOTION:

That the following documents be received for information and acted upon as deemed appropriate:

- 1. Letters dated June 17, 2014 from the Board Chair to MPPs Leal and Scott expressing congratulations regarding their re-election to the Ontario Provincial Parliament.*
- 2. Public Health Performance Indicators 2013 Year End Results. The report was released by the Ministry of Health and Long-Term Care on August 29, 2014 via e-mail correspondence to Ontario Medical Officers of Health.*
- 3. Resolutions/Letters from other local public health agencies:
Haliburton Kawartha Pine Ridge
Marking of Breast Milk Substitutes*

Moved: Mr. McDonald

Seconded: Mayor Fallis

Motion carried. (M-2014-113)

8. New Business

8.1. Staff Report and Presentation: Healthy Schools Implementation

A presentation on Healthy Schools Implementation was provided by Anne Gallant, School Health Liaison.

MOTION:

That the Board of Health for the Peterborough County-City Health Unit receive the staff report, Healthy Schools Implementation, for information.

Moved: Deputy Mayor Sharpe

Seconded: Mr. Embrey

Motion carried. (M-2014-114)

8.2. **Staff Report: Q2 2014 Program Report**

A brief overview of the Q2 2014 Program Report was provided by Larry Stinson, Director, Public Health Programs.

MOTION:

That the Board of Health for the Peterborough County-City Health Unit receive the staff report, Q2 2014 Program Report, for information.

Moved: Mayor Fallis

Seconded: Councillor Parnell

Motion carried. (M-2014-115)

8.3. **Staff Report: Q2 2014 Corporate Services Report**

A brief overview of the Q2 2014 Corporate Services Report was provided by Brent Woodford, Director, Corporate Services.

MOTION:

That the Board of Health for the Peterborough County-City Health Unit receive the staff report, Q2 2014 Corporate Services Report, for information.

Moved: Mayor Smith

Seconded: Mr. McDonald

Motion carried. (M-2014-116)

Mayor Fallis requested that Board Members be provided with information on the current status of all program funding.

8.4. **Staff Report: 2013/2014 Audited Financial Statements and Ministry Settlement – Infant and Toddler Development Program and Transfer Payment Annual Reconciliation**

A brief overview of the Q2 2014 Corporate Services Report was provided by Brent Woodford, Director, Corporate Services.

MOTION:

That the Board of Health for the Peterborough County-City Health Unit approve the 2013/2014 Infant and Toddler Development Program Transfer Payment Annual Reconciliation.

Moved: Councillor Clarke

Seconded: Councillor Parnell

Motion carried. (M-2014-117)

8.5. **Committee Report: Governance**

MOTION:

That the Board of Health for the Peterborough County-City Health Unit approve the Governance Committee minutes of May 22, 2014.

Moved: Mr. Embrey

Seconded: Deputy Mayor Sharpe

Motion carried. (M-2014-118)

MOTION:

That the Board of Health for the Peterborough County-City Health Unit approve the revisions to the following documents as recommended by the Governance Committee:

- *2-160 By-Law Number 7, Execution of Documents*
- *2-200 Duties and Responsibilities of Board Members*
- *Position Description, Medical Officer of Health*

Moved: Mr. Embrey

Seconded: Mr. McDonald

Motion carried. (M-2014-119)

By-law 2-270 Conduct of Board Members, was referred back to the Governance Committee.

MOTION:

That Caroline MacIsaac be appointed to the Governance Committee for the balance of 2014.

Moved: Mr. McDonald

Seconded: Mayor Fallis

Motion carried. (M-2014-120)

MOTION:

That the Board of Health for the Peterborough County-City Health Unit receive the balance of the Governance report dated September 10, 2014.

Moved: Councillor Clarke

Seconded: Deputy Mayor Sharpe

Motion carried. (M-2014-121)

8.6. **Oral Report: AMO Conference**

Mayor Fallis provided an update on the presentations made at the 2014 AMO conference.

9. **In Camera to Discuss Confidential Personal Matters**

MOTION:

That the Board of Health for the Peterborough County-City Health Unit go In Camera to discuss confidential personal and property matters at 6:09 p.m.

Moved: Mayor Smith

Seconded: Councillor Clarke

Motion carried. (M-2014-122)

MOTION:

That the Board of Health for the Peterborough County-City Health Unit rise from In Camera at 7:33 p.m.

Moved: Councillor Clarke

Seconded: Deputy Mayor Sharpe

Motion carried. (M-2014-123)

10. **Motions from In Camera for Open Session**

MOTION:

That the staff recommendations regarding the OPSEU contract offer be approved.

Moved by: Councillor Clarke

Seconded by: Mr. Embrey

Motion carried. (M-2014-124)

11. **Date, Time, and Place of the Next Meeting**

October 8, 2014 – Council Chambers, City Hall, 500 George Street North, Peterborough, 4:45 p.m. or as needed.

12. Adjournment

MOTION:

That the meeting be adjourned.

Moved by: Councillor Clarke

Seconded by: Councillor Beamer

Motion carried. (M-2014-125)

The meeting was adjourned at 7:35 p.m.

Chairperson

Medical Officer of Health