

**Board of Health for the
Peterborough County-City Health Unit
MINUTES
Board of Health Meeting
Wednesday, June 10, 2015 – 4:45 p.m.
Council Chambers, City of Peterborough
500 George Street North, Peterborough**

In Attendance:

Board Members:

**Councillor Lesley Parnell, Chair (4:59 p.m.)
Mr. Scott McDonald, Vice Chair
Deputy Mayor John Fallis
Mr. Gregory Connolley
Ms. Kerri Davies
Mayor Rick Woodcock
Councillor Gary Baldwin
Councillor Trisha Shearer
Mr. Andy Sharpe**

Staff:

**Dr. Rosana Pellizzari, Medical Officer of Health
Ms. Alida Tanna, Administrative Assistant
Mr. Larry Stinson, Director, Public Health Programs
Ms. Natalie Garnett, Recorder**

Regrets:

**Councillor Henry Clarke
Chief Phyllis Williams
Mayor Mary Smith**

1. Call to Order

Mr. Scott McDonald, Vice Chair called the meeting to order at 4:53 p.m.

2. Confirmation of the Agenda

MOTION:

That the Agenda be approved as circulated.

Moved: Deputy Mayor Fallis

Seconded: Councillor Baldwin

Motion carried. (M-2015-081)

3. Declaration of Pecuniary Interest

4. Delegations and Presentations

4.1. **Introduction to the Climate Change Action Plan for the Greater Peterborough Area**

Jeff Garkowski, LURA Consultants provided a presentation on the Climate Change Action Plan for the Greater Peterborough Area.

Councillor Parnell arrived at 4:59 p.m. and assumed the Chair.

MOTION:

That the presentation on the Climate Change Action Plan for the Greater Peterborough Area, be received for information.

Moved: Councillor Baldwin

Seconded: Mr. McDonald

Motion carried. (M-2015-082)

5. **Confirmation of the Minutes of the Previous Meeting**

5.1. **May 13, 2015**

MOTION:

That the minutes of the Board of Health meeting held on May 13, 2015, be approved as circulated.

Moved: Mr. Sharpe

Seconded: Ms. Davies

Motion carried. (M-2015-083)

6. **Business Arising From the Minutes**

7. **Correspondence**

MOTION:

That the following documents be received for information and acted upon as deemed appropriate:

1. *Email dated May 13, 2015 from the Association of Local Public Health Agencies (ALPHA) to all Ontario Boards of Health regarding the Board of Health Section Agenda for June 9, 2015.*
2. *Letter dated May 14, 2015 from the Board Chair to Minister MacCharles regarding funding for the Healthy Babies, Healthy Children Program.*
3. *Letter dated May 14, 2015 from the Board Chair to Premier Wynne and Minister Damerla regarding Bill 45, Making Healthier Choices Act.*

4. *Letter dated May 20, 2105 from Premier Wynne, in response to the Board Chair's letter dated May 14, 2015, regarding Bill 45, Making Healthier Choices Act.*
5. *Letter Dated May 27, 2015 from Victoria McPhail to Dr. Pellizzari, copied to the Board, regarding PCCHU employee Cathy Basterfield and the Infant and Toddler Development Program.*
6. *Email dated June 1, 2015 from alpha to all Ontario Medical Officers/Association Medical Officers of Health regarding the Board of Health Section agenda for June 9, 2015.*
7. *Resolutions/Letters from other local public health agencies:*
 - Alcohol Availability*
 - *Sudbury and District*
 - Basic Income Guarantee*
 - *Simcoe Muskoka*
 - Smoke-Free Multi-Unit Housing*
 - *Perth*

Moved: Deputy Mayor Fallis
Seconded: Mr. Sharpe
Motion carried. (M-2015-084)

MOTION:

That a letter be provided to Premier Wynne advising that the Board of Health supports the letter dated May 11, 2015 from the Sudbury and District Health Unit indicating concerns with Increasing Alcohol Availability in Ontario.

Moved: Deputy Mayor Fallis
Seconded: Mr. McDonald
Motion carried. (M-2015-085)

8. New Business

8.1. Staff Report: 2014/2015 Infant & Toddler and Development Program Audited Financial Statements and Transfer Payment Annual Reconciliation

Larry Stinson, Interim Director, Corporate Services provided an overview of the 2014/2015 Infant & Toddler and Development Program Audited Financial Statements and Transfer Payment Annual Reconciliation.

MOTION:

That the Board of Health for the Peterborough County-City Health Unit:

- *receive the staff report, 2014/2015 Infant & Toddler and Development Program Audited Financial Statements and Transfer Payment Annual Reconciliation, for information;*
- *approve the 2014/2015 ITDP Audited Financial Statements in the amount of \$247,535; and*
- *approve the 2014/2015 ITDP Annual Program Expenditure Reconciliation.*

Moved: Ms. Davies

Seconded: Mr. McDonald

Motion carried. (M-2015-086)

8.2. **Staff Report: 2014/2015 Preschool Speech and Language Program Audited Financial Statements**

Larry Stinson, Interim Director, Corporate Services provided an overview of the staff report.

MOTION:

That the Board of Health for the Peterborough County-City Health Unit:

- *receive the staff report, 2014/2015 Preschool Speech and Language Program Audited Financial Statements, for information; and*
- *approve the 2014/2015 Preschool Speech and Language Program Audited Financial Statements.*

Moved: Mr. Sharpe

Seconded: Deputy Mayor Fallis

Motion carried. (M-2015-087)

8.3. **Staff Report: Guarding Minds at Work**

Dr. Pellizzari, Medical Officer of Health provided an overview of the staff report Guarding Minds at Work.

MOTION:

That the Board of Health for the Peterborough County-City Health Unit:

- *receive the staff report, Guarding Minds at Work, for information;*
- *formally adopt the National Standard on Psychological Health and Safety for the organization; and*
- *endorse the creation of the Guarding Minds at Work Steering Committee which will oversee the implementation of the standard for the Peterborough County-City Health Unit.*

Moved: Ms. Davies

Seconded: Mr. Sharpe
Motion carried. (M-2015-088)

8.4 **Committee Report: Governance**

Scott McDonald, Chair of the Governance Committee provided an overview of the Committee report.

MOTION:

That the Board of Health for the Peterborough County-City Health Unit receive for information, meeting minutes of the Governance Committee for February 12, 2015.

Moved: Deputy Mayor Fallis
Seconded: Mr. Connolley
Motion carried. (M-2015-089)

MOTION:

That the Board of Health for the Peterborough County-City Health Unit approve the following:

- a. 2-342, Medical Officer of Health Selection (revised)*
- b. 2-152, Board Leadership and Committee Member Selection (new)*

Moved: Mr. McDonald
Seconded: Mr. Sharpe
Motion carried. (M-2015-090)

MOTION:

That the Board of Health for the Peterborough County-City Health Unit receive the Governance Committee work plan for information.

Moved: Mr. Sharpe
Seconded: Mr. Connolley
Motion carried. (M-2015-091)

8.5 **Oral Report: Association of Local Public Health Agencies Annual General Meeting**

Kerri Davies provided an update on the alpha AGM, which she attended with Dr. Pellizzari, Medical Officer of Health.

MOTION:

That the Board of Health for the Peterborough County-City Health Unit receive the verbal update on the Association of Local Public Health Agencies (aPHa) AGM.

Moved: Councillor Baldwin
Seconded: Deputy Mayor Fallis
Motion carried. (M-2015-092)

MOTION:

That the Board of Health for the Peterborough County-City Health Unit add to the annual work plan an agenda item in February to discuss aPHa conference issues, and in April an item for AMO conference issues.

Moved: Mr. McDonald
Seconded: Mayor Woodcock
Motion carried. (M-2015-093)

8.6 **Planning Session Follow-Up**

Dr. Pellizzari, Medical Officer of Health provided an update on the Planning Sessions.

MOTION:

That the Board of Health for the Peterborough County-City Health Unit receive the Planning Session Follow-up update, for information.

Moved: Deputy Mayor Fallis
Seconded: Mr. McDonald
Motion carried. (M-2015-094)

The meeting recessed at 6:25 p.m. and reconvened at 7:03 p.m.

9. **In Camera to Discuss Confidential Personal and Property Matters**

MOTION:

That the Board of Health for the Peterborough County-City Health Unit go In Camera to discuss confidential property matters at 7:04 p.m.

Moved: Mr. Connolley
Seconded: Deputy Mayor Fallis
Motion carried. (M-2015-095)

MOTION:

That the Board of Health for the Peterborough County-City Health Unit rise from In Camera at 7:27 p.m.

Moved: Deputy Mayor Fallis

Seconded: Mr. McDonald

Motion carried. (M-2015-096)

10. Motions from In Camera for Open Session

11. Date, Time, and Place of the Next Meeting

September 9, 2015 – Lower Hall, Administrative Building, 123 Paudash St., Hiawatha First Nation, 4:45 p.m.

12. Adjournment

MOTION:

That the meeting be adjourned.

Moved by: Councillor Baldwin

Seconded by: Mr. McDonald

Motion carried. (M-2015-097)

The meeting was adjourned at 7:29 p.m.

Chairperson

Medical Officer of Health