

**Board of Health for the
Peterborough County-City Health Unit
MINUTES
Board of Health Meeting
Wednesday, December 11, 2013 - 4:45 p.m.
General Committee Room, City Hall
500 George Street North, Peterborough**

In Attendance:

Board Members: Councillor Andrew Beamer
Councillor Henry Clarke
Mr. Jim Embrey
Mayor John Fallis
Mr. Scott McDonald
Councillor Lesley Parnell
Deputy Mayor Andy Sharpe
Councillor Trisha Shearer
Mayor Mary Smith
Mr. David Watton, Chair

Regrets: Chief Phyllis Williams, Vice Chair

Staff: Ms. Monique Beneteau, Health Promoter
Ms. Brittany Cadence, Communications Supervisor
Ms. Gail Chislett, Health Promoter
Mrs. Donna Churipuy, Manager, Environmental Health Programs
Mrs. Wendy Freeburn, Administrative Assistant
Dr. Rosana Pellizzari, Medical Officer of Health
Mr. Larry Stinson, Director, Public Health Programs
Mrs. Alida Tanna, Administrative Assistant (Recorder)
Mr. Brent Woodford, Director, Corporate Services

Regrets: Ms. Catherine Robinson, Secretary to the Board

1. Call to Order

Board Chair Mr. David Watton called to order at 4:47 p.m.

2. Confirmation of the Agenda

The Chair requested that an In Camera item related to confidential property matters be addressed prior to item 4, Delegations and Presentations.

MOTION:

To approve the Agenda as amended.

Moved by: Councillor Clarke

Seconded by: Mr. McDonald

Motion carried. (M-13-141)

3. Declaration of Pecuniary Interest

No declaration of pecuniary interest was received.

MOTION:

That the Board of Health go In Camera to discuss confidential property matters.

Moved by: Mayor Smith

Seconded by: Mr. McDonald

Motion carried. (M-13-142)

MOTION:

That the Board of Health rise from In Camera.

Moved by: Mayor Fallis

Seconded by: Mr. McDonald

Motion carried. (M-13-143)

Councillor Clarke and Deputy Mayor Sharpe departed the meeting.

The Chair requested a brief recess prior to resuming the rest of the regular agenda. The meeting resumed at 5:50 p.m.

The Chair acknowledged Dr. Pellizzari's recognition by the Ontario College of Family Physicians (OCFP). Dr. Pellizzari recently received an Award of Excellence for her contributions to the OCFP Board and Committees.

4. Delegations and Presentations

4.1. Day In The Life – Communications Supervisor

Brittany Cadence, Supervisor, Communications Services

5. **Confirmation of the Minutes of the Previous Meeting**

5.1. **November 13, 2013**

5.2. **November 28, 2013**

MOTION:

That the minutes of the Board of Health meeting held on November 13 and 28, 2013 be approved as circulated.

Moved by: Mayor Smith

Seconded by: Mr. Embrey

Motion carried. (M-13-144)

6. **Business Arising From the Minutes**

Dr. Pellizzari provided the following updates to the Board with respect to items arising from the November, 2013 meetings:

- The Board previously advocated to expand Human Papillomavirus (HPV) immunization. A letter was sent to the Minister of Health, copied to Ontario Boards of Health, in May, 2011. As such, no further correspondence was issued on this matter.
- The Board's request to pursue a local presentation on guaranteed annual incomes by Senator Hugh Segal has been forwarded to the Peterborough Poverty Reduction Network for their consideration.
- With respect to Giant Hogweed, Dr. Pellizzari advised that the general public can access information on the control of this noxious weed on the Health Unit's website, including links with specific information for landowners.

7. **Correspondence**

MOTION:

That the following documents be received for information and acted upon as deemed appropriate:

1. *Letter dated November 7, 2013 from Minister Jeffrey in response to a letter sent by the Board Chair on August 12, 2013 regarding smoke-free provincial housing.*
2. *Email dated November 13, 2013 from Gordon Fleming, Manager, Public Health Issues, Association of Local Public Health Agencies (ALPHA) regarding proposals for legislated enhancements to the Smoke-Free Ontario Act.*
3. *Resolutions/Letters from other local public health agencies:*

Durham

- Healthy Smiles Ontario
- Nutritious Food Basket

Grey Bruce

- Breastmilk Substitutes
- Vaccine Storage and Handling Protocol

Middlesex London

- Menu Labelling

Simcoe Muskoka

- Oral Health

Moved by: Mayor Fallis
Seconded by: Councillor Beamer
Motion carried. (M-13-145)

Councillor Beamer noted that the Board of the Peterborough Housing Corporation (PHC) reviewed correspondence sent by the Board of Health at its September meeting. The letter, sent in late July, advocated for the implementation of a smoke-free policy at PHC units and dwellings. Councillor Beamer commented that the correspondence generated fruitful discussion at the meeting, and that the Board is investigating the matter further. He will keep the Board of Health abreast of any progress on this item.

MOTION:

That the Board of Health for the Peterborough County-City Health Unit direct staff to prepare a resolution for the Board to consider, endorse, and bring forward to the Association of Local Public Health Agencies (aLPHa) Annual General Meeting in June 2014, regarding advocacy for the implementation of smoke-free policies in provincial housing multi-unit dwellings.

Moved by: Mayor Smith
Seconded by: Mr. Embrey
Motion carried. (M-13-146)

8. New Business

8.1. Staff Report: Renewable Energy

Donna Churipuy, Manager, Environmental Health Programs

Mr. Embrey expressed concern regarding a number of references in the report. Mayor Fallis suggested an amendment to the proposed recommendations.

MOTION:

That the Board of Health for the Peterborough County-City Health Unit:
- receive the staff report, Renewable Energy, for information; and

- *defer decisions on the second and third proposed recommendations until a cost analysis that measures the projected impact of higher energy costs on fixed and lower income residents is completed, and until the health study from the University of Waterloo is released.*

Moved by: Mayor Fallis
Seconded by: Mr. Embrey
Motion carried. (M-13-147)

*Votes for Motion: 4
Votes Against: 3 (Mr. McDonald, Councillor Parnell, Mayor Smith)*

8.2. **Staff Report and Presentation: Municipal Alcohol Policies Update**

Monique Beneteau, Health Promoter

Mayor Fallis requested that the Board consider advocating through alPHa to seek support from the Province. Ms. Beneteau commented that with respect to increased hours of sale, it was her recollection from a report by the Simcoe Muskoka District Health Unit, that municipalities can override the Liquor License Act through the establishment of local policy. Ms. Beneteau will confirm whether this is correct, Dr. Pellizzari will report back at the next meeting.

MOTION:

That the Board of Health for the Peterborough County-City Health Unit receive the staff report, Municipal Alcohol Policies Update, for information.

Moved by: Mayor Smith
Seconded by: Mayor Fallis
Motion carried. (M-13-148)

8.3. **Presentation: Nobody's Perfect - Parent Education and Support Program**

Gail Chislett, Health Promoter

Motion passed later in the meeting, please refer to item 8.4.

8.4. **Report and Presentation: Oral Health In Peterborough**

Andrew Kurc, Epidemiologist

MOTION:

That the Board of Health for the Peterborough County-City Health Unit receive the following items for information:

- *Presentation: Nobody's Perfect - Parent Education and Support Program; and*
- *Report and Presentation - Oral Health In Peterborough.*

Moved by: Mayor Fallis
Seconded by: Mayor Smith
Motion carried. (M-13-149)

Due to time considerations, the Chair requested deferral of the following agenda items:

- 8.5, Presentation: Social Media Update
- 8.9, Staff Report: CINOT Deficits
- 8.11, Committee Report: Property

MOTION:

To approve the Agenda as further amended.

Moved by: Mayor Fallis
Seconded by: Councillor Beamer
Motion carried. (M-13-150)

- 8.5. **Presentation: Social Media Update**
Brittany Cadence, Communications Supervisor

Deferred.

- 8.6. **Staff Report: 2014 Cost-Shared Budget Approval**
Brent Woodford, Director, Corporate Services

MOTION:

That the Board of Health for the Peterborough County-City Health Unit approve the proposed cost-shared budget for public health programs and services in the total amount of \$7,454,137.

Moved by: Mr. McDonald
Seconded by: Mayor Smith
Motion carried. (M-13-151)

- 8.7. **Staff Report: One-Time Funding Requests**
Brent Woodford, Director, Corporate Services

MOTION:

That the Board of Health for the Peterborough County-City Health Unit approve the following budgets for one-time funding:

Item	Provincial	Local	Total
Facilities Renewal*	\$575,000	\$191,667	\$766,667
Data Security Project*	\$41,250	\$13,750	\$55,000

Item	Provincial	Local	Total
Server Virtualization Project*	\$98,625	\$32,875	\$131,500
Office Equipment Replacement*	127,792	\$42,598	\$170,390
Vaccine Refrigerator*	\$5,500	-	\$5,500
Server Room Emergency Repair**	\$68,250	\$22,750	\$91,000
Panorama**	\$59,042	-	\$59,042

*indicates 2014 budget item

**indicates 2013 budget item

Moved by: Mayor Smith
 Seconded by: Mayor Fallis
 Motion carried. (M-13-152)

8.8. **Staff Report: Estimate of Reserves and Restrictions**

Brent Woodford, Director, Corporate Services

MOTION:

That the Board of Health for the Peterborough County-City Health Unit receive the staff report, Estimate of Reserves and Restrictions, for information.

Moved by: Mayor Fallis
 Seconded by: Councillor Beamer
 Motion carried. (M-13-153)

8.9. **Staff Report: CINOT Deficits**

Brent Woodford, Director, Corporate Services

Deferred.

8.10. **Committee Report: Governance**

Mr. Watton, Member, Governance Committee

MOTION:

That the Board of Health for the Peterborough County-City Health Unit receive for information, meeting minutes of the Governance Committee for August 29, 2013 (approved by the Committee on December 3, 2013).

Moved by: Mayor Smith
 Seconded by: Mr. McDonald
 Motion carried. (M-13-154)

MOTION:

That the Board of Health for the Peterborough County-City Health Unit approve revisions to the following document referred by the Committee at the December

3rd meeting: 2-120, By-Law Number 3, Calling of and Proceedings at Meetings.

Moved by: Mayor Fallis
Seconded by: Councillor Parnell
Motion carried. (M-13-155)

8.11. **Committee Report: Property**

Deputy Mayor Sharpe, Chair, Property Committee

Deferred.

9. **In Camera to Discuss Confidential Personal and Property Matters**

MOTION:

That the Board of Health go In Camera to discuss confidential property and personnel matters.

Moved by: Mayor Smith
Seconded by: Councillor Parnell
Motion carried. (M-13-156)

MOTION:

That the Board of Health rise from In Camera.

Moved by: Councillor Parnell
Seconded by: Mayor Fallis
Motion carried. (M-13-157)

Motions for Open Session

MOTION:

That the Board of Health for the Peterborough County-City Health Unit:

- *approve the proposed lease between the County of Peterborough and the PCCHU, and direct the Board Chair and Medical Officer of Health to execute said lease;*
- *direct staff to renew the O'Carroll property lease for a term of three years, with the provision of a six-month cancellation clause;*
- *direct staff to tender a Request for Proposals for an external consultant to review Non Union salary ranges in comparison with similar employers.*

Moved by: Councillor Parnell
Seconded by: Mayor Fallis
Motion carried. (M-13-158)

The Chair also noted that a report, 2014 Management Operations, referred by the Governance Committee, would be appended to the public agenda as it was not deemed to contain confidential matters.

10. Date, Time, and Place of the Next Meeting

January 8, 2014, 4:45 p.m.

Council Chambers, County Court House, County of Peterborough, 470 Water Street.

11. Adjournment

MOTION:

That the meeting be adjourned.

Moved by: Mr. Embrey

Seconded by: Mayor Fallis

Motion carried. (M-13-159)

The meeting adjourned at 8:15 p.m.

Chairperson

Medical Officer of Health