

**Board of Health for  
Peterborough Public Health  
MINUTES  
Board of Health Meeting  
Wednesday, June 14, 2017 – 5:30 p.m.  
North Kawartha Community Centre  
340 McFadden Road, Apsley**

**In Attendance:**

**Board Members:**

**Councillor Gary Baldwin  
Councillor Henry Clarke  
Mr. Gregory Connolley  
Ms. Kerri Davies  
Deputy Mayor John Fallis  
Ms. Catherine Praamsma  
Mr. Andy Sharpe  
Mayor Mary Smith, Chair  
Mr. Michael Williams  
Councillor Kathryn Wilson  
Mayor Rick Woodcock**

**Regrets:**

**Councillor Lesley Parnell  
Chief Phyllis Williams**

**Staff:**

**Mr. Larry Stinson, Director of Operations  
Ms. Natalie Garnett, Recorder  
Dr. Rosana Salvaterra, Medical Officer of Health  
Ms. Patti Fitzgerald, Assistant Director, Chief Nursing and Privacy  
Officer  
Ms. Brittany Cadence, Manager, Communication Services  
Ms. Alida Gorizzan, Executive Assistant**

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**1. Call to Order**

Mayor Smith, Chair called the meeting to order at 5:44 p.m.

**2. Confirmation of the Agenda**

**2.1 Confirmation of the Agenda for June 14, 2017**

MOTION:

*That the agenda be approved as circulated.*

Moved: Mr. Connolley

Seconded: Deputy Mayor Fallis

Motion carried. (M-2017-064)

**3. Declaration of Pecuniary Interest**

Councillor Clarke declared an interest in Item 9.1.1.b, as his employer is involved in producing energy drinks.

**4. Consent Items to be Considered Separately**

MOTION:

*That the following items be passed as part of the Consent Agenda: 9.1.1 a); 9.1.2 a) -m); 9.1.2; and 9.3.1 a)-f).*

Moved: Councillor Baldwin

Seconded: Councillor Clarke

Motion carried. (M-2017-065)

MOTION:

*9.1.1a)*

*That the Board of Health for Peterborough Public Health:*

- *Receive the letter dated May 5, 2017 from the Association of Local Public Health Agencies (ALPHA) regarding 2017-18 membership fees for approval; and,*
- *Approve the 2017-18 fee in the amount of \$10,231.55.*

Moved: Councillor Baldwin

Seconded: Councillor Clarke

Motion carried. (M-2017-065)

MOTION:

*9.1.2 a) -m)*

*That the Board of Health for Peterborough Public Health receive the following for information:*

- *Email dated May 3, 2017 from Dr. Howard Njoo, Deputy Chief Public Health Officer Canada and Acting Assistant Deputy Minister, Infectious Disease Prevention and Control Branch, Public Health Agency of Canada, in response to the former Board Chair's letter dated September 20, 2016, regarding Lyme disease.*

- Letter dated May 30, 2017 from the Board Chair to Ministers Philpott and Qualtrough regarding the Truth and Reconciliation Commission's Calls for Action #89.
- Letter dated May 31, 2017 from Dr. Salvaterra to the Poverty Reduction Strategy Office regarding Ontario's Food Security Strategy.
- Letter dated June 1, 2017 from the Board Chair to Roselle Martino, Assistant Deputy Minister, Population and Public Health Division, Ministry of Health and Long-Term Care (MOHLTC) regarding the draft Public Health Accountability Framework and Organizational Requirements.
- Letter dated June 6, 2017 from the Board Chair to local municipal and First Nation Councils regarding the Peterborough Food Charter.
- Letter dated June 7, 2017 from the Board Chair to Minister Hoskins regarding the Healthy Menu Choices Act.
- Letter dated June 7, 2017 from the Board Chair to Minister Philpott regarding the Federal Opioid Strategy.
- Correspondence from the Association of Local Public Health Agencies (ALPHA):
  - Email newsletter dated May 18, 2017.
  - Email dated May 29, 2017 regarding a retirement announcement for Linda Stewart, Executive Director.
- Letters/Resolutions from other Health Units:
  - Cannabis and the Smoke-Free Ontario Act  
Elgin St. Thomas

Healthy Babies Healthy Children Program Targets and Funding  
Wellington Dufferin Guelph

Opioids

Algoma

Middlesex London

Moved: Councillor Baldwin  
 Seconded: Councillor Clarke  
 Motion carried. (M-2017-065)

MOTION:

9.2.1

*That the Board of Health for Peterborough Public Health approve the appointment of Dr. James R. Pfaff, former Associate Medical Officer of Health for the Simcoe Muskoka District Health Unit, as Acting Medical Officer of Health for Peterborough Public Health for the period of July 24 – August 12, 2017.*

Moved: Councillor Baldwin  
 Seconded: Councillor Clarke  
 Motion carried. (M-2017-065)

MOTION:

9.3.1

*That the Board of Health for Peterborough Public Health receive meeting minutes of the Governance Committee from February 15, 2017, for information;*

*That the Board of Health for Peterborough Public Health approve policy 2-151, Remuneration of Board of Health Volunteers (revised);*

*That the Board of Health for Peterborough Public Health approve policy 2-153, Board Remuneration Review (revised);*

*That the Board of Health for Peterborough Public Health approve By-Law Number 8, Building Code Act – Sewage Systems (revised);*

*That the Board of Health for Peterborough Public Health approve policy 2-200 Effective Governance By Effective Board Members, revised (formerly entitled Duties and Responsibilities of Board Members); and, retire 2-270, Conduct of Board Members (combined with 2-200); and,*

*That the Board of Health for Peterborough Public Health approve:*

- *An extension to its current Strategic Plan to December 2019; and,*
- *A proposed start date of September 2018 to commence planning for the next Strategic Plan.*

Moved: Councillor Baldwin  
Seconded: Councillor Clarke  
Motion carried. (M-2017-065)

**5. Delegations and Presentations**

**5.1 Township of North Kawartha Update**

Mayor Woodcock provided a presentation on the Township of North Kawartha.

MOTION:

*That the Board of Health for Peterborough Public Health receive the presentation “Update: Township of North Kawartha” for information.*

Moved: Councillor Wilson  
Seconded: Ms. Davies  
Motion carried. (M-2017-066)

## 5.2 **Community Care Peterborough**

Ms. Danielle Belair, Executive Director, Mr. Alan Cavell, Board President and Mr. Geoff Quirt, Board Member of Community Care Peterborough, provided a presentation on their organization.

MOTION:

*That the Board of Health for Peterborough Public Health receive the presentation "Community Care Peterborough" for information.*

Moved: Councillor Wilson

Seconded: Mr. Connolley

Motion carried. (M-2017-067)

## 6. **Confirmation of the Minutes of the Previous Meeting**

### 6.1. **May 10, 2017**

MOTION:

*That the minutes of the Board of Health for the Peterborough Public Health meeting held on May 10, 2017 be approved as circulated.*

Moved: Councillor Clarke

Seconded: Mr. Sharpe

Motion carried. (M-2017-068)

## 7. **Business Arising From the Minutes**

## 8. **Staff Reports**

### 8.1 **Staff Presentation: Opportunity for Collaboration – County Active Transportation Master Plan**

Ms. Janet Dawson, Health Promoter, provided a presentation on the "Opportunity for Collaboration – County Active Transportation Master Plan".

MOTION:

*That the Board of Health for Peterborough Public Health endorse the draft County Active Transportation Master Plan.*

Moved: Mr. Sharpe

Seconded: Ms. Praamsma

Motion carried. (M-2017-069)

## 8.2 **Staff Presentation: Peterborough Drug Strategy**

Deanna VandenBroek, Health Promoter, and Jessica Penner, Coordinator, Peterborough Drug Strategy, provided a presentation on the Peterborough Drug Strategy.

MOTION:

*That the Board of Health for Peterborough Public Health receive the presentation “Peterborough Drug Strategy”, for information.*

Moved: Councillor Clarke

Seconded: Mr. Williams

Motion carried. (M-2017-070)

## 8.3 **Staff Presentation: Cannabis – Where are we at?**

Deanna VandenBroek, Health Promoter, and Hallie Atter, Manager Community Health & Foundational Standards, Coordinator, Peterborough Drug Strategy, provided a presentation entitled “Cannabis: Where are we at?”.

MOTION:

*That the Board of Health for Peterborough Public Health receive the presentation “Cannabis: Where are we at?”, for information.*

Moved: Mr. Connolley

Seconded: Deputy Mayor Fallis

Motion carried. (M-2017-071)

## 9. **Consent Items**

### 9.1.1.b **Correspondence for Direction**

Due to his previously declared interest, Councillor Clarke did not discuss or vote on this item.

MOTION:

*That the Board of Health for Peterborough Public Health:*

- *Receive for information, letters dated May 2, 2017 from Dr. Sutcliffe, Medical Officer of Health for the Sudbury District Health Unit, sent to Ministers Philpott and Hoskins, copied to Ontario Boards of Health, regarding energy drinks;*
- *Receive for information, the e-mail dated May 30, 2017, from Mr. Jim Shepherd, regarding energy drinks and provide a letter thanking Mr. Shepherd for his correspondence;*
- *Send a letter to Ministers Philpott and Hoskins, with copies to local MPs and MPPs, Dr. Theresa Tam, Interim Chief Public Health Officer, Dr. David Williams,*

*Ontario Chief Medical Officer of Health, the Association of Local Public Health Agencies, and Ontario Boards of Health, advocating that advertising and sale of energy drinks to children and youth be restricted, and urge consideration of this during the development of federal marketing to children regulations;*

- *Staff undertake an environmental scan of municipal facilities, Trent University and Fleming College on the sale of these beverages and sponsorships; and,*
- *That education be undertaken in area high schools in coordination with the Canadian Mental Health Association highlighting the dangers of energy drinks.*

Moved: Ms. Davies  
Seconded: Ms. Praasmsma  
Motion carried. (M-2017-072)

### **9.3 Committee Reports**

#### **9.3.2 Stewardship Committee Report**

MOTION:

*That the Board of Health for Peterborough Public Health receive meeting minutes of the Stewardship Committee from April 6, 2017, for information;*

*That the Board of Health for Peterborough Public Health receive the staff report, Staffing Requirements for the Healthy Babies, Healthy Children Program, for information;*

*That MPP Leal be requested to advocate for Peterborough Public Health on the issue of funding for the Healthy Babies, Healthy Children Program and for the release of the Provincial report on this program.*

Moved: Councillor Clarke  
Seconded: Councillor Wilson  
Motion carried. (M-2017-073)

### **10. New Business**

There were no items of New Business.

## **11. In Camera to Discuss Confidential Matters**

MOTION:

*That the Board of Health for Peterborough Public Health enter into In Camera to discuss:*

- *One item under Section 239(2)(b), Personal matters about an identifiable individual, including Board employees;*
- *One item under Section 239(2)(c), A proposed or pending acquisition of land by the Board; and,*
- *One item under Section 239(2)(d), Labour relations or employee negotiations.*

Moved: Mr. Connolley

Seconded: Councillor Wilson

Motion carried. (M-2017-074)

The Board moved into In Camera at 7:43 p.m.

MOTION:

*That the Board of Health for Peterborough Public Health rise from In Camera at 8:34 p.m.*

Moved: Councillor Baldwin

Seconded: Councillor Clarke

Motion carried. (M-2017-075)

## **12. Motions from In Camera for Open Session**

There were no motions or reports arising from In Camera.

## **13. Date, Time, and Place of the Next Meeting**

The next meeting will be held September 13, 2017 in the Dr. J.K. Edwards Board Room, Peterborough Public Health, 185 King Street, at 7:15 p.m.

## **14. Adjournment**

MOTION:

*That the meeting be adjourned.*

Moved by: Deputy Mayor Fallis

Seconded by: Mr. Williams

Motion carried. (M-2017-076)

The meeting was adjourned at 8:37 p.m.

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Chairperson

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Medical Officer of Health