

**Board of Health for  
Peterborough Public Health  
MINUTES  
Board of Health Meeting  
Wednesday, November 9, 2016 – 5:30 p.m.  
Dr. J.K. Edwards Board Room  
Jackson Square, 185 King Street**

**In Attendance:**

**Board Members:**

**Deputy Mayor John Fallis  
Ms. Kerri Davies  
Councillor Henry Clarke  
Councillor Gary Baldwin  
Councillor Lesley Parnell  
Mr. Gregory Connolley  
Chief Phyllis Williams  
Mayor Mary Smith, Vice Chair  
Mr. Andy Sharpe**

**Staff:**

**Mr. Larry Stinson, Director of Operations  
Ms. Natalie Garnett, Recorder  
Dr. Rosana Salvaterra, Medical Officer of Health  
Ms. Alida Gorizzan, Executive Assistant  
Ms. Patti Fitzgerald, Assistant Director, Chief Nursing and Privacy  
Officer  
Ms. Brittany Cadence, Supervisor, Communication Services  
Ms. Dale Bolton, Manager, Finance**

**Regrets:**

**Mayor Rick Woodcock**

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**1. Call to Order**

Dr. Salvaterra, Medical Officer of Health called the meeting to order at 5:30 p.m.

**1.2. Acting Board of Health Chair**

Dr. Salvaterra provided an overview of Board of Health By-law 5 and noted that Mayor Smith is currently the Acting Board of Health Chair.

Acting Chair Mayor Smith assumed the Chair.

## 2. Confirmation of the Agenda

### 2.1 Confirm Agenda for November 9, 2016

MOTION:

*That the agenda be approved as circulated.*

Moved: Councillor Clarke

Seconded: Mr. Connolley

Motion carried. (M-2016-116)

### 2.2 Consent Items to be Considered Separately

MOTION:

*That the following items be passed as part of the Consent Agenda: 8.1a, 8.2a, 8.2b, 8.2c, 8.2d and 8.3a.*

Moved: Mr. Sharpe

Seconded: Deputy Mayor Fallis

Motion carried. (M-2016-117)

MOTION:

*That the Board of Health for Peterborough Public Health:*

- *receive the correspondence dated September 27, 2016 from Sylvia Jones, M.P.P., Dufferin-Caledon, to the Board of Health regarding Bill 5—the Greater Access to Hepatitis C Treatment Act, 2016*
- *write a letter of support for the adoption of this legislation to the Hon. Dr. Eric Hoskins, Minister of Health and Long-Term Care, with copies to MPP Jones, local MPPs, the Ontario Chief Medical Officer of Health, the Association of Local Public Health Agencies, and Ontario Boards of Health.*
- *send a letter to municipal Councils in Peterborough County and City requesting that if approached by the tobacco industry and/or its front groups, they reject motions to lobby against higher tobacco taxes increases and other regulations; and,*
- *copy the Association of Local Public Health Agencies and the Ontario Campaign for Action on Tobacco (OCAT) on this correspondence.*

Moved: Mr. Sharpe

Seconded: Deputy Mayor Fallis

Motion carried. (M-2016-117)

MOTION:

*That staff report Q3 2016 Public Health Programs Report, be received for information.*

Moved: Mr. Sharpe

Seconded: Deputy Mayor Fallis

Motion carried. (M-2016-117)

MOTION:

*That staff report Q3 2016 Corporate Services Report, be received for information.*

Moved: Mr. Sharpe  
Seconded: Deputy Mayor Fallis  
Motion carried. (M-2016-117)

MOTION:

*That staff report Guarding minds at Work Update, be received for information.*

Moved: Mr. Sharpe  
Seconded: Deputy Mayor Fallis  
Motion carried. (M-2016-117)

MOTION:

*That staff report Renewal of County By-laws – Mandatory and Non-Mandatory Re-Inspections of On-site Sewage Systems, be received for information; and,*

- *recommend to the County of Peterborough that the attached (Attachment A and B) draft five year by-laws (with fee schedule) be approved, confirming that Peterborough Public Health:*
  - o *will be the principal authority;*
  - o *will conduct mandatory re-inspections of on-site sewage systems; and*
  - o *will conduct non-mandatory re-inspections of on-site sewage systems in consultation with the local municipality, cottage associations, or other stakeholders.*

Moved: Mr. Sharpe  
Seconded: Deputy Mayor Fallis  
Motion carried. (M-2016-117)

MOTION:

*That Board of Health for Peterborough Public Health receive for information, meeting minutes of the Governance Committee for August 2, 2016;*

*That the Board of Health for Peterborough Public Health approve the following:*

- *2-152 Board Leadership and Committee Membership Selection (revised)*
- *2-270 Conduct of Board Members (revised)*
- *2-300 Medical Officer of Health (revised)*
- *2-345 Medical Officer of Health Absence (revised); and*  
*2-400 Naming Rights (revised).*

Moved: Mr. Sharpe  
Seconded: Deputy Mayor Fallis  
Motion carried. (M-2016-117)

**3. Declaration of Pecuniary Interest**

**4. Delegations and Presentations**

**5. Confirmation of the Minutes of the Previous Meeting**

**5.1. October 12, 2016**

MOTION:

*That the minutes of the Board of Health for the Peterborough Public Health meeting held on October 12, 2016, be approved as amended.*

Moved: Councillor Baldwin

Seconded: Councillor Parnell

Motion carried. (M-2016-118)

**6. Business Arising From the Minutes**

**7. Staff Reports**

**7.1 Presentation: 2015 Peterborough Public Health Annual Report**

This item was deferred to the next Board of Health meeting.

**7.2 Presentation: Medical Officer of Health Compensation**

MOTION:

*That staff presentation, Medical Officer of Health Compensation, be received for information.*

Moved: Councillor Baldwin

Seconded: Mr. Connolley

Motion carried. (M-2016-119)

**7.3 Staff Report: 2017 Cost-Shared Budget Approval**

Dale Bolton, Manager, Financial, provided an overview of the 2017 Cost-Shared Budget Approval.

MOTION:

*That the Board of Health for Peterborough Public Health approve the 2017 cost-shared budget for public health programs and services in the amount of \$7,975,438. The cost-shared budget includes Mandatory Public Health Programs, Small Drinking Water Program, Mandatory Program Building Occupancy and the Vector Borne Diseases Program*

Moved: Councillor Clarke  
Seconded: Deputy Mayor Fallis  
Motion carried. (M-2016-120)

## 8. Consent Items

### 8.1 Correspondence

#### b. Correspondence for Information

MOTION:

*That the Board of Health for Peterborough Public Health receive the following for information:*

- *Letter dated October 11, 2016 from MPP Laurie Scott, in response to the Board Chair's letter dated September 20, 2016, regarding Lyme Disease.*
- *Letter dated October 14, 2016 from Minister Bennett, in response to the Board Chair's original letter dated August 2, 2016, regarding drinking water at Curve Lake First Nation.*
- *Letter dated October 13, 2016 from MPP Leal to Minister Hoskins regarding the timing of the release of public health budgets.*
- *Letter dated October 31, 2016 from Minister McMahon to Dr. Salvaterra, regarding her appointment to the Rowan's Law Advisory Committee.*
- *Email dated November 2, 2016 to Municipal and First Nation Clerks regarding the 2016 Nutritious Food Basket costing.*
- *Letter dated November 4, 2016 from the Board Chair to Ministers Ballard, Hoskins and Jaczek regarding the 2016 Nutritious Food Basket costing.*
- *Letter dated November 4, 2016 from the Board Chair to the Executive Steering Committee for the Standards Modernization regarding food literacy.*
- *Letter dated November 4, 2016 from Dr. Salvaterra to Minister Philpott regarding Bill S-228, An Act to amend the Food and Drugs Act (prohibiting food and beverage marketing directed at children).*
- *Letters/Resolutions from other local public health agencies:*
  - a. *Universal Hot Meal Program*  
*Chatham Kent*

Moved: Chief Williams  
Seconded: Deputy Mayor Fallis  
Motion carried. (M-2016-121)

9. **New Business**

MOTION:

*That the Board of Health recommend that the Smudging of 185 King Street take place on December 14, 2016 at 4:30 p.m.*

Moved: Chief Williams  
Seconded: Mr. Connolley  
Motion carried. (M-2016-122)

10. **In Camera to Discuss Confidential Matters**

MOTION:

*That the Board of Health for Peterborough Public Health go In Camera to discuss one item under Section 239(2)(b) Personal matters about an identifiable individual, including municipal or local board employees, and one item under Section 239(2)(d) Labour relations or employee negotiations, at 6:10 p.m.*

Moved: Councillor Clarke  
Seconded: Deputy Mayor Fallis  
Motion carried. (M-2016-123)

MOTION:

*That the Board of Health for Peterborough Public Health rise from In Camera at 6:52 p.m.*

Moved: Mr. Connolley  
Seconded: Councillor Parnell  
Motion carried. (M-2016-124)

11. **Motions from In Camera for Open Session**

12. **Date, Time, and Place of the Next Meeting**

The next meeting will be held December 14, 2016 in the Dr. J.K. Edwards Board Room, 3<sup>rd</sup> Floor, Peterborough Public Health, Jackson Square, 185 King Street, Peterborough, 5:30 p.m.

13. **Adjournment**

MOTION:

*That the meeting be adjourned.*

Moved by: Councillor Parnell  
Seconded by: Deputy Mayor Fallis  
Motion carried. (M-2016-125)

The meeting was adjourned at 6:54 p.m.

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Chairperson

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Medical Officer of Health