

**Board of Health for  
Peterborough Public Health  
MINUTES  
Board of Health Meeting  
Wednesday, October 12, 2016 – 5:30 p.m.  
Lower Hall, Administrative Building  
123 Paudash Street, Hiawatha First Nation**

**In Attendance:**

**Board Members:**

**Mr. Scott McDonald, Chair  
Deputy Mayor John Fallis  
Ms. Kerri Davies  
Councillor Henry Clarke  
Councillor Gary Baldwin  
Councillor Lesley Parnell  
Mr. Gregory Connolley  
Chief Phyllis Williams  
Mayor Mary Smith, Vice Chair  
Mayor Rick Woodcock**

**Staff:**

**Mr. Larry Stinson, Director of Operations  
Ms. Natalie Garnett, Recorder  
Dr. Rosana Salvaterra, Medical Officer of Health  
Ms. Alida Tanna, Executive Assistant  
Ms. Patti Fitzgerald, Assistant Director, Chief Nursing and Privacy  
Officer  
Ms. Donna Churipuy, Manager, Healthy Living  
Ms. Sarah Tanner, Manager, Oral Health, Facilities & Quality  
Improvement  
Ms. Brittany Cadence, Supervisor, Communication Services**

**Regrets:**

**Mr. Andy Sharpe**

**Guest:**

**Councillor Art Vowles**

---

**1. Call to Order**

Mr. McDonald, Chair, called the meeting to order at 5:30 p.m.

Mr. Tom Cowie led the group in an opening prayer.

1.2. **Acknowledgement of Service – Scott McDonald**

Dr. Salvaterra advised that Mr. McDonald's term on the Board of Health is at an end and he was presented with a small gift. Mr. McDonald was thanked for his contributions to the Board.

2. **Confirmation of the Agenda**

2.1 **Confirm Agenda for October 12, 2016**

MOTION:

*That the agenda be approved as circulated.*

Moved: Councillor Parnell

Seconded: Deputy Mayor Fallis

Motion carried. (M-2016-100)

2.2 **Consent Items to be Considered Separately**

No items were passed as part of the Consent Agenda.

3. **Declaration of Pecuniary Interest**

4. **Delegations and Presentations**

4.1. **Hiawatha First Nations Update**

Julie Thompson, Health Assistant, L.I.F.E. Services Centre provided an update on the issues/activities underway at Hiawatha First Nation.

MOTION:

*That the Hiawatha First Nations Update be received for information.*

Moved: Councillor Clarke

Seconded: Mayor Smith

Motion carried. (M-2016-101)

5. **Confirmation of the Minutes of the Previous Meeting**

5.1. **September 14, 2016**

MOTION:

*That the minutes of the Board of Health for the Peterborough Public Health meeting held on September 14, 2016, be approved as circulated.*

Moved: Councillor Clarke

Seconded: Mr. Connolley

Motion carried. (M-2016-102)

---

6. **Business Arising From the Minutes**

6.1 **Presentation: Vision and Mission Statements**

Ms. Sarah Tanner, Manager, Oral Health, Facilities & Quality Improvement led a discussion on the Vision and Mission Statements.

MOTION:

*That “Peterborough Public Health works with partners to promote and protect the health of communities in Curve Lake and Hiawartha First Nations and the County and City of Peterborough” be adopted as the Mission Statement.*

Moved: Councillor Baldwin

Seconded: Councillor Clarke

Motion carried. (M-2016-103)

MOTION:

*That the Staff Presentation “Vision and Mission Updates” be received for information.*

Moved: Councillor Parnell

Seconded: Deputy Mayor Fallis

Motion carried. (M-2016-104)

6.2 **Presentation: Smoke Free Multi-Unit Housing Update**

Ms. Donna Churipuy, Manager, Healthy Living, provided a presentation on “Smoke Free Multi-Unit Housing Update”.

MOTION:

*That the Staff Presentation “Smoke Free Multi-Unit Housing Update” be received for information.*

Moved: Councillor Parnell

Seconded: Deputy Mayor Fallis

Motion carried. (M-2016-105)

6.3 **Staff Report: Promoting Food Literacy for Children, Youth and Educational Institutions**

Dr. Rosana Salvaterra, Medical Officer of Health, provided a presentation on, “Promoting Food Literacy for Children, Youth and Educational Institutions”.

**MOTION:**

*That the Board of Health for Peterborough Public Health:*

- *receive the Staff Presentation "Promoting Food Literacy for Children, Youth and Educational Institutions" be received for information;*
- *support the petition initiated by Ontario Home Economics Association, urging the Government of Ontario to make at least one food and nutrition course compulsory in secondary schools; and*
- *send a letter to the Executive Steering Committee for the Standards Modernization chaired by Dr. David Jones, supporting the Ontario Society of Nutritional Professionals in Public Health's (OSNPPH) position to include food literacy rather than food skills for priority populations in the revised Ontario Public Health Standards.*

Moved: Councillor Parnell

Seconded: Chief Williams

Motion carried. (M-2016-106)

**7. Staff Reports**

**8. Consent Items**

**8.1 Correspondence**

**a. Correspondence for Direction**

**b. Correspondence for Information**

**MOTION:**

*That the Board of Health for Peterborough Public Health receive the following for information:*

- *Letter dated September 19, 2016 from the Board Chair to Ministers Philpott and Hoskins regarding Lyme Disease.*
- *Letter dated September 23, 2016 from Minister Hoskins to the Board Chair regarding base and one-time finding for 2016.*
- *Letter dated September 30, 2016 from the Board Chair to Federal Ministers Philpott, Morneau, Brison, Sohi and Duclos regarding food security and universal hot meal programs in schools.*
- *Letter dated September 30, 2016 from the Board Chair to Ontario Ministers Hunter, Jaczek and Coteau regarding food security and universal hot meal programs in schools.*
- *Letter dated October 6, 2016 from the Board Chair to Minister Hoskins regarding the expansion of the publicly funded human papillomavirus (HPV) vaccination program and adequate funding.*

- *Updates from the Ministry of Health and Long-Term Care regarding the Modernization of the Ontario Public Health Standards:*
    - a. *Accountability Committee – Highlights #4*
    - b. *Executive Steering Committee - Highlights #4*
    - c. *Practice and Evidence Program Standards Advisory Committee – Highlights #2*
- Moved: Chief Williams  
 Seconded: Deputy Mayor Fallis  
 Motion carried. (M-2016-107)

## 8.2 **Staff Reports**

### a. **Staff Report: Health Care Worker Influenza Immunization 2015-2016**

MOTION:

*That the Staff Report “Health Care Worker Influenza Immunization 2015-2016” be received for information.*

Moved: Councillor Fallis  
 Seconded: Mayor Smith  
 Motion carried. (M-2016-108)

### b. **Staff Report: Food Insecurity in Peterborough**

MOTION:

*That the Board of Health for Peterborough Public Health:*

- *receive the staff report, Food Insecurity in Peterborough, for information;*
- *receive the Limited Incomes Report for information;*
- *send a letter to the Ministers of Health and Long-Term Care, Community and Social Services and Poverty Reduction, with copies local MPPs, the Ontario Chief Medical Officer of Health, the Association of Local Public Health Agencies, and Ontario Boards of Health, to share local findings from the Limited Incomes Report, and request that the Ontario government:*
  - *continues to monitor food insecurity rates yearly as part of the Canadian Community Health Survey;*
  - *participates in the development and implementation of a pan-Canadian government-led strategy that includes coordination of policies and programs to ensure all households have consistent and sufficient income to be able to pay for basic needs, including food; and*
- *that the report and cover letter indicating the situation is worsening be provided to local Councils.*

Moved: Mayor Smith  
 Seconded: Councillor Parnell  
 Motion carried. (M-2016-109)

c. **Staff Report: Amended 2016 Budget Approval – Cost-Shared Budget from the Ministry of Health and Long-Term Care**

MOTION:

That the Board of Health for Peterborough Public Health approve the amended 2016 provincial share of cost-shared budget for public health programs and services per summary below:

<b>Programs Funded Jan. 1 to Dec. 31, 2016</b>	<b>2016 Provincial Share of Budget Request</b>	<b>2016 Provincial Share of Approved Request</b>	<b>Comments</b>
Cost-Shared Budget* – Provincial Share	\$6,131,237	\$5,915,900	Shortfall of \$215,337. See “Financial Implications and Impact” section

*\*The Cost-Shared Budget above includes Mandatory Public Health Programs, Small Drinking Water Program, Mandatory Program Building Occupancy and the Vector Borne Diseases Program.*

Moved: Councillor Clarke  
 Seconded: Deputy Mayor Fallis  
 Motion carried. (M-2016-110)

d. **Staff Report: Amended 2016 Budget Approval – 100% Funded Programs and One-Time Funding from the Minister of Health and Long-Term Care**

MOTION:

That the Board of Health for Peterborough Public Health approve the amended 2016 budgets funded 100% by the Ministry of Health and Long-Term Care, and one-time funding as follows:

**100% Ministry of Health and Long-Term Care (MOHLTC) Funded Programs**

<b>Programs Funded Jan 1. to Dec. 31, 2016</b>	<b>Type</b>	<b>2016 Budget Request</b>	<b>2016 Approved Budget</b>	<b>Comments</b>
Healthy Smiles Ontario	100%	\$0	\$763,100	See “Financial Implications and Impact” section.
Chief Nursing Officer	100%	\$128,923	\$121,500	Overage will be covered through approved cost-shared budget.
Infection Prevention and Control Nurses	100%	\$91,867	\$90,100	Overage will be covered through approved cost shared budget.

Infectious Diseases Control	100%	\$247,300	\$222,300	No increase approved. See "Financial Implications and Impact" section.
Social Determinants of Health – Public Health Nurses	100%	\$185,030	\$180,030	Overage will be covered through approved cost shared budget.
Enhanced Safe Water	100%	\$15,500	\$15,500	No increase.
Enhanced Food Safety - Haines	100%	\$25,000	\$25,000	No increase.
Needle Exchange	100%	\$45,000	\$45,000	Approved as submitted. See "Financial Implications and Impact" section.
Smoke Free Ontario	100%	\$388,800	\$388,800	Approved as submitted.
Electronic Cigarettes Act: Protection and Enforcement	100%	\$29,300	\$29,300	Approved as submitted.

**One-Time Funding Approvals – 2016 Programs – 100% MOHLTC Funded**

	Type	2016 Budget Request	2016 Approved Budget	Comments
Pharmacist Integration – Universal Influenza Program (Jan 1- Aug 31, 2016)	100%	\$17,081	\$17,100	Funding will offset program expenditures incurred to date.
Immunization Clinics (Jan 1 – Dec 31, 2016)	100%	\$78,728	\$63,000	Funding sufficient for program needs given timing of approval.

Councillor Parnell left the meeting at 6:59 p.m. and returned at 7:03 p.m.

**One-Time Funding Approvals – Apr 1, 2016 – Mar 31, 2017 – 100% MOHLTC  
Funded**

	Type	2016 Budget Request	2016 Approved Budget	Comments
Mandatory Program: Wi-Fi Implementation	100%	\$44,000	\$38,300	Requested as cost shared but approved as 100% funded. Funding sufficient for program needs.
Public Health Inspector Practicum Program	100%	\$20,000	\$20,000	Approval for two students.
Panorama	100%	\$0	\$72,900	See “Financial Implications and Impact” section.
Smoke-Free Ontario: Expanded Smoking Cessation	100%	\$30,000	\$30,000	Approved as submitted.

Moved: Mayor Smith  
 Seconded: Mr. Connolley  
 Motion carried. (M-2016-111)

8.3

**Committee Reports**

a.

**First Nations Committee**

MOTION:

*That the Board of Health for Peterborough Public Health:*

*- receive for information, meeting minutes of the First Nations Committee for June 14, 2016;*

*- approve the revised Terms of Reference for the First Nations Committee;*

*- that the Board of Health for Peterborough Public Health consider the use of Calls to Action from the Truth and Reconciliation Commission, and the United Nations Declaration on the Rights of Indigenous Peoples as part of its next strategic planning process;*

*- receive the staff report, Indigenous Health Strategy, for information;*

*- endorse the overall goal that and the indigenous health strategy be created for the Peterborough area;*



- recommend that PPH support local indigenous leaders and representatives in this process by partnering with the CE-LHIN to provide staffing to support the development of the strategy; and
- host a blanket exercise and invite staff and municipal partners to attend.

Moved: Mayor Smith  
Seconded: Ms. Davies  
Motion carried. (M-2016-112)

9. **New Business**

10. **In Camera to Discuss Confidential Matters**

MOTION:

*That the Board of Health for Peterborough Public Health go In Camera to discuss one item under Section 239(2)(b) Personal matters about an identifiable individual, including municipal or local board employees, one item under Section 239(2)(c) A proposed or pending acquisition or disposition of land by the municipality or local board, and one item under Section 239(2)(d) Labour relations or employee negotiations, at 7:12 p.m.*

Moved: Deputy Mayor Fallis  
Seconded: Mr. Connolley  
Motion carried. (M-2016-113)

MOTION:

*That the Board of Health for Peterborough Public Health rise from In Camera at 8:40 p.m.*

Moved: Councillor Parnell  
Seconded: Councillor Clarke  
Motion carried. (M-2016-114)

11. **Motions from In Camera for Open Session**

MOTION:

*That the Board of Health for Board of Health for Peterborough Public Health approve of the closure of the Health Unit at noon on December 23 December 30, 2016 unless there is an emergency declared by the Medical Officer of Health.*

Moved: Councillor Clarke  
Seconded: Councillor Parnell  
Motion carried. (M-2016-115)

12. **Date, Time, and Place of the Next Meeting**

The next meeting will be held November 9, 2016 in the Dr. J.K. Edwards Board Room, 3<sup>rd</sup> Floor, Peterborough Public Health, Jackson Square, 185 King Street, Peterborough, 5:30 p.m.

13. **Adjournment**

MOTION:

*That the meeting be adjourned.*

Moved by: Councillor Clarke

Seconded by: Deputy Mayor Fallis

Motion carried. (M-2016-116)

The meeting was adjourned at 8:41 p.m.

---

Chairperson

---

Medical Officer of Health