Board of Health for the
Peterborough County-City Health Unit
MINUTES
Board of Health Meeting
Wednesday, April 13, 2016 – 5:30 p.m.
Dr. J.K Edwards Board Room, 3rd Floor
Jackson Square, 185 King Street, Peterborough

In Attendance:

Board Members:	**Mr. Scott McDonald, Chair**
	Mayor Mary Smith, Vice Chair
	Deputy Mayor John Fallis
	Mr. Gregory Connolley
	Ms. Kerri Davies
	Councillor Henry Clarke
	Councillor Gary Baldwin
	Councillor Art Vowles
	Mayor Rick Woodcock
	Mr. Andy Sharpe
	Chief Phyllis Williams
Staff:	**Mr. Larry Stinson, Director of Operations**
	Ms. Natalie Garnett, Recorder
	Ms. Brittany Cadence, Manager, Communication Services
	Dr. Rosana Salvaterra, Medical Officer of Health
	Ms. Alida Tanna, Executive Assistant
Regrets:	**Councillor Lesley Parnell**

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1. Call to Order

Mr. McDonald, Chair called the meeting to order at 5:30 p.m. Dr. Rachel Winterton, a visiting professor from Australia was introduced by Mayor Smith.

2. Confirmation of the Agenda

MOTION:
That the agenda be approved as circulated.
Moved: Councillor Clarke
Seconded: Deputy Mayor Fallis
Motion carried. (M-2016-049)

3. Declaration of Pecuniary Interest

4. Delegations and Presentations

4.1. 2015 Audited Financial Statements

Richard Steiginga, Collins Barrow Chartered Accountants, provided an overview of the 2015 Audited Financial Statements.

MOTION:
That the 2015 Audited Financial Statements for the Peterborough County-City Health Unit, be approved.
Moved: Councillor Clarke
Seconded: Mr. Connolley
Motion carried. (M-2016-050)

4.2. Physical Donor Recognition

Nicole Beatty, nicbea & co, provided a presentation on the proposed Donor Recognition display.

MOTION:
That the presentation by Nicole Beatty on the Donor Recognition design be received, and;

That the design be approved as presented.
Moved: Ms. Davies
Seconded: Mayor Woodcock
Motion carried. (M-2016-051)

5. Confirmation of the Minutes of the Previous Meeting

5.1. March 9, 2016

MOTION:
That the minutes of the Board of Health meeting held on March 9, 2016, be approved as circulated.
Moved: Deputy Mayor Fallis
Seconded: Mayor Smith
Motion carried. (M-2016-052)

6. Business Arising From the Minutes

7. Staff Reports

8. Consent Items

MOTION:
That items 8.1a, 8.1b, 8.2b and 8.3a be approved as part of the Consent Agenda.
Moved: Deputy Mayor Fallis
Seconded: Mayor Smith
Motion carried. (M-2016-053)

MOTION:
That the Board of Health for the Peterborough County-City Health Unit:
- *Endorse the letter dated February 22, 2016 sent by North Bay Parry Sound District Health Unit regarding environmental health program funding; and,*
- *Advise the Honourable Dr. Eric Hoskins, Minister of Health and Long-Term Care, Dr. Bob Bell, Deputy Minister of Health and Long-Term Care, Roselle Martino, Assistant Deputy Minister of Health and Long-Term Care, Dr. David Williams, Chief Medical Officer of Health for the Ministry of Health and Long-Term Care, the Association of Local Public Health Agencies, Ontario Boards of Health, local Members of Provincial Parliament and local Councils.*

Moved: Deputy Mayor Fallis
Seconded: Mayor Smith
Motion carried. (M-2016-053)

MOTION:
That the following documents be received for information:
- *E-newsletter dated March 10, 2016 from the Association of Local Public Health Agencies (alPHa)*
- *Letter dated March 15, 2016 from the Board Chair to Premier Wynne regarding legislation to enforce infection prevention and control practices within invasive personal service settings*
- *Email dated March 17, 2016 from alPHa regarding an update to their 2015-2016 leadership*
- *Email dated March 24, 2015 from alPHa regarding the February 24, 2016 Risk Management Workshop*
- *E-newsletter dated March 30, 2016 from alPHa*
- *Letter dated March 31, 2016 from the Board Chair to Premier Wynne and Minister Hoskins regarding the Patients First Discussion Paper*
- *Resolutions/Letters from other local public health agencies:*
  Basic Income Guarantee
  Wellington-Dufferin-Guelph

Environmental Health Program Funding
Grey Bruce
Herpes Zoster Vaccine
Grey Bruce
Legislation to Enforce Infection Prevention and Control Practices within Invasive Personal Service Settings
Grey Bruce
Sudbury and District
Patients First Discussion Paper
Grey Bruce
Smoke-Free Multi Unit Housing
Porcupine
Smoke-Free Schools Act
North Bay Parry Sound District

Moved: Deputy Mayor Fallis
Seconded: Mayor Smith
Motion carried. (M-2016-053)

MOTION:
That the Board of Health for the Peterborough County-City Health Unit approve the appointment of Dr. James R. Pfaff, former Associate Medical Officer of Health for the Simcoe Muskoka District Health Unit, as Acting Medical Officer of Health for the Peterborough County-City Health Unit, for the period of May 9-21, 2016.
Moved: Deputy Mayor Fallis
Seconded: Mayor Smith
Motion carried. (M-2016-053)

MOTION:
That the Board of Health for the Peterborough County-City Health Unit receive for information, meeting minutes for the Fundraising Committee for February 3, 2016; and, That the Board of Health for the Peterborough County-City Health Unit receive for information, an update on the Community Foundation of Greater Peterborough Grant.
Moved: Deputy Mayor Fallis
Seconded: Mayor Smith
Motion carried. (M-2016-053)

MOTION:
That the Board of Health for the Peterborough County-City Health Unit receive the staff report, Accountability Agreement Indicators (2015), for information.
Moved: Councillor Baldwin
Seconded: Mr. Connolley
Motion carried. (M-2016-054)

MOTION:
That the Board of Health for the Peterborough County-City Health Unit receive for information, meeting minutes from the Governance Committee for December 1, 2015;

That the Board of Health for the Peterborough County-City Health Unit approve Policy 2-150, Remuneration for Members (revised), and Policy 2-261, Appointments, Provincial Representatives (unchanged);

That the Board of Health for the Peterborough County-City Health Unit receive for information, the Governance Committee Work Plan for 2016; and

That the Board of Health for the Peterborough County-City Health Unit approve the following: 2-340 Medical Officer of Health Performance Appraisal (revised), PCCHU Medical Officer of Health Performance Appraisal Form (new), Performance Planner (no changes recommended), and Medical Officer of Health Position Description (revised).
Moved: Mayor Smith
Seconded: Deputy Mayor Fallis
Motion carried. (M-2016-055)

9. New Business

9.1. Annual Mandatory Board Training – Baby-Friendly Initiatives

Ms. Hanes, Public Health Nurse, provided the annual training session on the Baby-Friendly Initiatives.

MOTION:
That the Board of Health for the Peterborough County-City Health Unit receive the staff training presentation, Baby-Friendly Initiatives, for information.
Moved: Councillor Clarke
Seconded: Mr. Connolley
Motion carried. (M-2016-056)

MOTION:
That the Board of Health for the Peterborough County-City Health Unit provide a letter to the Federal Government requesting them to legislate the "WHO Code" in Canada.
Moved: Deputy Mayor Fallis
Seconded: Ms. Davies
Motion carried. (M-2016-057)

9.2. **Selection of Medical Officer of Health Review Sub-Committee**

MOTION:
That the Medical Officer of Health Review Sub-Committee be composed of the following members:

- *Board Chair – Scott McDonald (Review Committee Chair),*
- *Vice Chair – Mayor Smith,*
- *Immediate Past Chair – Councillor Parnell, and*
- *One additional Past Chair – Chief Williams*

Moved: Deputy Mayor Fallis
Seconded: Mr. Sharpe
Motion carried. (M-2016-058)

9.3. **alPHa Annual General Meeting and Conference, June 5-7, 2016**

Members interested in attending the alPHa Annual General Meeting (AGM) and Conference, June 5-7, 2016 are asked to contact Ms. Tanna.

MOTION:
That the information on the alPHa AGM and Conference be received for information.
Moved: Deputy Mayor Fallis
Seconded: Chief Williams
Motion carried. (M-2016-059)

9.4. **Association of Municipalities of Ontario Annual General Meeting and Conference, August 14-17, 2016 – Delegation Requests**

Mayor Smith advised that she will be attending the AMO conference but will be unable to take the lead on any delegations due to other commitments. Councillor Parnell and Mayor Woodcock advised that they will also be attending the AMO conference.

MOTION:
That a request be made for a delegation at the AMO conference with the Minister of Health and Long-Term Care, regarding the Patient's First Discussion Paper.
Moved: Councillor Baldwin
Seconded: Councillor Clarke
Motion carried. (M-2016-060)

9.5. **Open House – June 10, 2016**

Discussion was held regarding the preliminary plans for the Open House on June 10, 2016.

MOTION:
That the Board of Health for the Peterborough County-City Health Unit provide the following direction regarding the Open House on June 10, 2016:

- *That the new branding be unveiled in the morning at approximately 10:30 a.m.*
- *That the Myrtle's Kitchen official launch be at lunch time and healthy food be provided.*
- *The Health Unit's Open House will start before 3 p.m. and will end at 6:00 p.m.*
- *The Open House will include tours, an official ceremony, and the provision of exhibits and displays.*

Moved: Deputy Mayor Fallis
Seconded: Mayor Smith
Motion carried. (M-2016-061)

9.6. **Casino Matter**

Councillor Baldwin requested that item 9.6 be added as an agenda item.

MOTION:
That the past staff reports on gaming be an agenda item on the May 4, 2016 meeting agenda, and that the 2013 Technical report be updated and provided for Board consideration.
Moved: Mr. Sharpe
Seconded: Mayor Woodcock
Motion carried. (M-2016-062)

10. In Camera to Discuss Confidential Personal and Property Matters

11. Motions from In Camera for Open Session

12. Date, Time, and Place of the Next Meeting

The next meeting will be held May 4, 2016 in the J. K. Edwards Board Room, Peterborough County-City Health Unit, 185 King Street, 5:30 p.m.

13. Adjournment

MOTION:
That the meeting be adjourned.
Moved by: Councillor Clarke
Seconded by: Deputy Mayor Fallis
Motion carried. (M-2016-063)

The meeting was adjourned at 7:20 p.m.

Chairperson	Medical Officer of Health