

**Board of Health for the  
Peterborough County-City Health Unit  
MINUTES  
Board of Health Meeting  
Wednesday, February 10, 2016 – 5:00 p.m.  
Dr. J.K. Edwards Board Room, Peterborough County-City Health Unit  
185 King Street, Peterborough**

**In Attendance:**

**Board Members:**      Mr. Scott McDonald, Chair  
                                 Mayor Mary Smith, Vice Chair  
                                 Councillor Lesley Parnell  
                                 Deputy Mayor John Fallis  
                                 Mr. Gregory Connolley  
                                 Ms. Kerri Davies  
                                 Councillor Henry Clarke  
                                 Councillor Gary Baldwin  
                                 Mayor Rick Woodcock  
                                 Mr. Andy Sharpe  
                                 Chief Phyllis Williams

**Staff:**                      Mr. Larry Stinson, Interim Director, Corporate Services  
                                 Ms. Natalie Garnett, Recorder (5:10 p.m.)  
                                 Ms. Brittany Cadence, Supervisor, Communication Services  
                                 Ms. Patti Fitzgerald, Acting Director, Public Health Programs; Chief  
                                 Nursing Officer; Manager, Sexual Health  
                                 Dr. Rosana Salvaterra, Medical Officer of Health  
                                 Ms. Alida Tanna, Administrative Assistant

**Regrets:**                      Councillor Art Vowles

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**1.      Call to Order**

Mr. Scott McDonald, Chair called the meeting to order at 5:00 p.m.

**2.      Confirmation of the Agenda**

MOTION:

*That the Agenda be approved as circulated.*

Moved:                      Councillor Clarke

Seconded:                  Deputy Mayor Fallis

Motion carried.          (M-2016-019)

**3.      Declaration of Pecuniary Interest**

**4. Delegations and Presentations**

**5. Confirmation of the Minutes of the Previous Meeting**

**5.1. January 13, 2016**

MOTION:

*That the minutes of the Board of Health meeting held on January 13, 2016, be approved as circulated.*

Moved: Councillor Baldwin

Seconded: Councillor Parnell

Motion carried. (M-2016-020)

**6. Business Arising From the Minutes**

**6.1. Operational Name Change**

MOTION:

*That the Board of Health for the Peterborough County-City Health Unit change the organization's operational name to Peterborough Public Health effective June 1, 2016.*

Moved: Councillor Clarke

Seconded: Ms. Davies

Motion carried. (M-2016-021)

**6.2. Staff Report: Herpes Zoster Vaccine**

MOTION:

*That the minutes of the Board of Health for the Peterborough County-City Health Unit receive the staff report, Herpes Zoster Vaccine, for information.*

Moved: Councillor Baldwin

Seconded: Deputy Mayor Fallis

Motion carried. (M-2016-022)

**MOTION:**

*That a letter be sent to the Minister of Health and Long-Term Care, and copied to local MPPs, advocating for a publicly funded Herpes Zoster vaccine to ensure equitable access for all persons for whom it has been recommended, once a better vaccine has been licenced for use in Canada.*

Moved: Ms. Davies

Seconded: Councillor Clarke

Motion carried. (M-2016-023)

**7. Staff Reports**

**7.1 Staff Report: Budget Approval – Ministry of Health and Long-Term Care 100% Funded Programs (2016)**

Mr. Larry Stinson, Interim Director, Corporate Services provided an overview of the 100% funded program budgets.

**MOTION:**

*That the Board of Health for the Peterborough County-City Health Unit approve the 2016 budgets for Ministry of Health and Long-Term Care 100% funded programs as follows:*

- Chief nursing Officer - \$128,923
- Infection Prevention and Control Nurses - \$91,867
- Infectious Diseases Control - \$247,300
- Social Determinants of Health Nurses - \$185,530
- Enhanced Safe Drinking Water - \$15,500
- Enhanced Food Safety (Haines) - \$25,000
- Needle Exchange Initiative - \$45,000
- Electronic Cigarettes Act - \$29,300
- Smoke-Free Ontario - \$388,800

Moved: Deputy Mayor Fallis

Seconded: Councillor Clarke

Motion carried. (M-2016-024)

**8. Consent Items**

**MOTION:**

*That items 8.1b, 8.2a, 8.2b, 8.2c, 8.2d, 8.2e, 8.2f and 8.3 be approved as part of the Consent Agenda.*

Moved: Deputy Mayor Fallis

Seconded: Mr. Connolley

Motion carried. (M-2016-025)

**MOTION:**

*That the following document be received for information:*

1. *E-newsletter dated January 20, 2016 from the Association of Local Public Health Agencies.*
2. *E-mail dated January 22, 2016 from alPHa regarding an update on activities related to the Patients First discussion letter.*
3. *Letter dated January 29, 2016 from the Board Chair to the Hon. Navdeep Bains regarding the mandatory long form census.*
4. *E-mail dated February 1, 2016 from alPHa regarding notice of the 2016 Annual General Meeting.*
5. *Letter dated February 5, 2016 from the Board Chair to the Hon. Eric Hoskins regarding mental health promotion in Ontario Public Health Agencies.*
6. *Resolutions/Letters from other local public health agencies:*
  - a. *Food Security*  
*Grey Bruce*  
*Huron County*
  - b. *Smoke-Free Multi-Unit Housing*  
*Algoma*  
*Elgin St. Thomas*  
*Sudbury*
  - c. *Smoke-Free Multi-Unit Housing*  
*North Bay Parry Sound District*

Moved: Deputy Mayor Fallis  
 Seconded: Mr. Connolley  
 Motion carried. (M-2016-025)

**MOTION:**

*That the Board of Health for the Peterborough County-City Health Unit receive the staff report, 2015 Complaints, for information.*

Moved: Deputy Mayor Fallis  
 Seconded: Mr. Connolley  
 Motion carried. (M-2016-025)

**MOTION:**

*That the Board of Health for the Peterborough County-City Health Unit receive the staff report, 2015 Donations, for information.*

Moved: Deputy Mayor Fallis  
 Seconded: Mr. Connolley  
 Motion carried. (M-2016-025)

**MOTION:**

*That the Board of Health for the Peterborough County-City Health Unit receive the staff report, Summary of Research Activities (2015), for information.*

Moved: Deputy Mayor Fallis  
 Seconded: Mr. Connolley  
 Motion carried. (M-2016-025)

MOTION:

*That the Board of Health for the Peterborough County-City Health Unit:*

- *receive the staff report, Auditor Letter of Engagement, for information; and*
- *engage the auditing services of Collins Barrow Kawartha LLP and authorize the Chair and Vice-Chair to sign the Letter of Engagement.*

Moved: Deputy Mayor Fallis

Seconded: Mr. Connolley

Motion carried. (M-2016-025)

MOTION:

*That the Board of Health for the Peterborough County-City Health Unit receive the Q4 2015 Public Health Programs Status Report, for information.*

Moved: Deputy Mayor Fallis

Seconded: Mr. Connolley

Motion carried. (M-2016-025)

MOTION:

*That the Board of Health for the Peterborough County-City Health Unit receive the Q4 2015 Corporate Services Status Report, for information.*

Moved: Deputy Mayor Fallis

Seconded: Mr. Connolley

Motion carried. (M-2016-025)

MOTION:

*That the Board of Health for the Peterborough County-City Health Unit:*

- *establish a Board of Health First Nations Committee;*
- *appoint Board Members to the Committee; and*
- *approve the Terms of Reference for this Committee as circulated.*

Moved: Deputy Mayor Fallis

Seconded: Mr. Connolley

Motion carried. (M-2016-025)

**9. New Business**

**10. In Camera to Discuss Confidential Personal and Property Matters**

**11. Motions from In Camera for Open Session**

**12. Date, Time, and Place of the Next Meeting**

The next meeting will be held March 9, 2016 in the Council Chambers, Selwyn Township Office, 1310 Centre Line Smith, Selwyn at 5:30 p.m.

**13. Adjournment**

MOTION:

*That the meeting be adjourned.*

Moved by: Councillor Baldwin

Seconded by: Mayor Woodcock

Motion carried. (M-2016-026)

The meeting was adjourned at 5:42 p.m.

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Chairperson

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Medical Officer of Health