

**Board of Health for the
Peterborough County-City Health Unit
MEETING MINUTES
Wednesday, June 13, 2012
Lower Hall, Administration Building
123 Paudash Street, Hiawatha First Nation**

Present:

Board Members: Deputy Mayor Andy Sharpe, Chair
Councillor Andrew Beamer
Councillor Henry Clarke
Mr. Jim Embrey
Mayor John Fallis
Mr. Paul Jobe
Councillor Lesley Parnell
Councillor Jill Smith
Reeve Mary Smith
Mr. David Watton

Regrets: Chief Keith Knott

Staff: Mrs. Brittany Cadence, Supervisor, Communications
Ms. Suzanne Galloway, Health Promoter
Mrs. Barbara Matwey, Administrative Assistant, Recorder
Dr. Rosana Pellizzari, Medical Officer of Health
Mr. Larry Stinson, Director, Public Health Programs
Mrs. Alida Tanna, Administrative Assistant
Mr. Brent Woodford, Director, Corporate Services

1. Welcome & Opening Prayer

Councillor Smith welcomed the Members of the Board of Health and staff of the Health Unit to Hiawatha First Nation as Chair for this meeting. Councillor Smith closed her welcome with a prayer.

2. Call To Order

Councillor Smith called the meeting to order at 4:50 p.m.

3. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

4. Confirmation of Agenda

Moved by
Councillor Beamer
That the agenda be approved as circulated.

Seconded by
Mayor Fallis

- Carried - (M-12-79)

5. Delegations and Presentations

Deputy Mayor Sharpe informed the Board that Tom Cathcart had retired June 1, 2012. He was invited to the Board of Meeting, however, declined. He did want to thank the Board for all their support over the years, and he was now going to enjoy his retirement.

5.1 Hiawatha Health and Social Services Update
Presenter: Trudy Heffernan, Health and Social Services Manager

Trudy Heffernan presented an overview of the programs and services provided by the Hiawatha First Nation focusing on the areas of most concern for their residents.

6. Confirmation of the Minutes of the Previous Meeting

Moved by
Reeve Smith
That the minutes of the Board of Health meeting held on May 9, 2012 be approved.

Seconded by
Councillor Parnell

- Carried - (M-12-80)

7. Business Arising From the Minutes

Nil.

8. Correspondence

Moved by
Mr. Watton
That the following documents be received for information.

Seconded by
Mr. Embrey

- Carried - (M-12-81)

1. Letter dated April 13, 2012 from Kate Manson-Smith, Ministry of Health and Long-Term Care (MOHLTC) to Chairman Sharpe, in response to his initial letter dated March 14, 2012, regarding the Healthy Communities Fund.
2. Letter dated April 27, 2012 from Saäd Rafi, MOHLTC to Chairs of Ontario Boards of Health regarding compensation for Non-Bargaining Employee Groups.
3. Letter dated May 5, 2012 from Liz Sandals, Parliamentary Assistant to the Hon. Deb Matthews, MOHLTC, in follow up to a meeting held on February 27, 2012 with Board of Health members regarding public health funding.
4. Letters dated May 7, 2012 to Warden J. Murray Jones, County of Peterborough and Reeve Mary Smith, Smith-Ennismore-Lakefield Township, from Chairman Sharpe regarding water-pipes.
5. Letter dated May 9, 2012 from Roselle Martino and Kate Manson-Smith, MOHLTC, regarding performance targets for the 2011-13 Public Health Accountability Agreement Indicators.
6. Letter dated May 16, 2012 from the Hon. Premier McGuinty to Dr. Pellizzari, in response to her original letter dated April 27, 2012 regarding the Drummond report.
7. Email dated May 23, 2012, from Ms. Malini Menon related to wireless technologies.
8. Letter dated May 25, 2012 from the Performance Management Working Group, Public Health Standards, Practice and Accountability Branch, MOHLTC, regarding performance management initiatives.
9. Letters/Resolutions from other Health Units:
 - Perth
 - All Terrain Vehicles
 - Refugee Health Benefits
 - Vienna Declaration
 - Wellington-Dufferin-Guelph
 - Immunization of School Pupils Act

With respect to item number 5, Mr. Stinson provided an overview of performance targets; the status of achieving these targets will be reported to the Board as part of the 2nd and 4th quarter program reports.

The Board expressed interest in receiving further information on the resolution from Perth District Health Unit regarding the Vienna Declaration. Staff will be asked to prepare a report which will be brought forward to the Board later this year.

9. **Program Reports**

Nil.

10. New Business

10.1 Peterborough Drug Strategy

Presenter: Kerri Kightley, Strategy Coordinator
Peterborough Drug Strategy Initiative

Kerri Kightley, Strategy Coordinator from the Peterborough Drug Strategy (PDS) Initiative presented the final strategy report prepared under the sponsorship of the PDS Task Force which consisted of 25 community partners.

10.2 2011 Auditor's Report of the Consolidated Financial Statements

Richard Steinginga, Partner
Collins Barrow Kawarthas LLP, Chartered Accountants

Moved by
Councillor Parnell

Seconded by
Mr. Embrey

That the Board of Health for the Peterborough County-City Health Unit approve the 2011 Auditor's Report of the Consolidated Financial Statements of the Peterborough County-City Health Unit, as prepared by Collins Barrow Kawarthas LLP, Chartered Accountants.

- Carried - (M-12-82)

Break for dinner at 6:30 p.m.

10.3 Report – Reportable Diseases in Peterborough County-City 2011

Presenter: Dr. Rosana Pellizzari

Dr. Pellizzari summarized the incidence of reportable diseases among Peterborough County and City residents, including members of the Curve Lake and Hiawatha First Nations, between 2005 and 2011.

Moved by
Mayor Fallis

Seconded by
Councillor Clarke

That the Board of Health for the Peterborough County-City Health Unit receive the Report – Reportable Diseases in Peterborough County-City 2011 for information.

- Carried - (M-12-83)

10.4 Staff Report – Designation, Chief Building Official

Dr. Rosana Pellizzari, Medical Officer of Health

Moved by
Councillor Clarke

Seconded by
Councillor Parnell

That the Board of Health for the Peterborough County-City Health Unit appoint Kathleen Shepherd as Chief Building Official, under section 6.2 (4) of the Building

Code Act.

- Carried - (M-12-84)

10.5 Trichloroethylene (TCE) Update

Dr. Rosana Pellizzari, Medical Officer of Health

Dr. Pellizzari provided an update on the indoor air quality sampling program. A total of 26 of the 47 homes participated in the study, and 23 of the homes had TCE levels within normal range or non-detected. Three homes showed higher than normal, requiring follow up monitoring and will be retested in the winter.

10.6 alPHa Annual General Meeting Update

Mr. David Watton

Mr. Watton attended the Annual General Meeting (AGM) of the Association of Local Public Health Agencies (alPHa). The Health Unit submitted a resolution to alPHa to lobby the provincial government to avoid increasing the number of alcohol outlets in favour of increasing alcohol pricing as a way to increase revenues. Research shows this approach can keep consumption levels down while meeting financial objectives. Another resolution regarding the suggestion to move the Healthy Babies Healthy Children program from the Ministry of Children and Youth Service to the Ministry of Health and Long Term Care was deferred for further research. This year's AGM was attended by 31 of Ontario's 36 health units, and Mr. Watton noted that alPHa remains an important public health advocacy group in the province.

Moved by
Councillor Parnell

Seconded by
Mayor Fallis

That the Board of Health for the Peterborough County-City Health Unit receive Mr. Watton's report for information.

- Carried - (M-12-85)

11. Committee Reports

11.1 Governance Committee

Moved by
Councillor Parnell

Seconded by
Mayor Fallis

That the Board of Health for the Peterborough County-City Health Unit receive for information, meeting minutes of the Governance Committee for April 4, 2012, approved by the Committee on May 28, 2012; and approve the following documents referred by the Committee at the April 4, 2012 meeting:

- Revised Policy #2-20, Authority and Jurisdiction
- Revised Procedure #2-281, Complaints, Public

- New Policy #2-350, Delegation of Authority
 - New Procedure #2-351, Delegation of Authority
 - New By-Law #10, Open and In-Camera Meetings
- Carried - (M-12-86)

The Board requested that Revised Procedure #2-284, Correspondence, be referred to the Governance Committee for further review.

Deputy Mayor Sharpe resumed position of Chair.

12. In Camera to Discuss Confidential Property Matters

Moved by Councillor Parnell	Seconded by Reeve Smith
That the Board of Health go In Camera to discuss confidential Property matters.	
- Carried - (M-12-87)	

Moved by Reeve Smith	Seconded by Mr. Watton
That the Board of Health rise from In Camera.	
- Carried – (M-12-88)	

Moved by Mr. Jobe	Seconded by Councillor Smith
That the Board of Health for the Peterborough County-City Health Unit approve the motion for staff to carry out the directives as discussed.	
- Carried – (M-12-89)	

12. Date, Time, and Place of the Next Meetings

Wednesday, July 26, 2012, 4:45 p.m. Location to be determined.

13. Adjournment

Moved by Councillor Clark	Seconded by Councillor Smith
That the meeting be adjourned.	
- Carried – (M-12-90)	

The meeting adjourned at 9:05 p.m.

Chairperson

Medical Officer of Health