

**Board of Health for the  
Peterborough County-City Health Unit  
MINUTES  
Governance Committee Meeting  
Tuesday, March 15, 2016 – 4:30 p.m.  
Mississauga Lake Room, 185 King Street, Peterborough**

**Present:** Mayor Mary Smith  
Deputy Mayor Fallis  
Mr. Greg Connolley, Chair  
Mayor Woodcock

**Regrets:** Mr. Scott McDonald

**Staff:** Dr. Rosana Salvaterra, Medical Officer of Health  
Mr. Larry Stinson, Director of Operations  
Ms. Natalie Garnett, Recorder (4:40 p.m.)

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**1. Call to Order**

Dr. Salvaterra called the Governance Committee meeting to order at 4:35 p.m.

**2. Elections**

**2.1 Chairperson**

Dr. Salvaterra called for nominations for the position of Chairperson for the Governance Committee for the Peterborough County-City Health Unit for the year 2016.

**MOTION:**

*That Greg Connolley be appointed Chair of the Governance Committee for 2016.*

Moved: Deputy Mayor Fallis

Seconded: Mayor Woodcock

Motion carried. (M-2016-001-GV)

Mr. Connolley assumed the Chair.

**2.2 Vice Chairperson**

Mr. Connolley called for nominations for the position of Vice Chairperson for the Governance Committee for the Peterborough County-City Health Unit for the year 2016.

MOTION:

*That Deputy Mayor Fallis be appointed Vice Chair of the Governance Committee for 2016.*

Moved: Mayor Smith  
Seconded: Mayor Woodcock  
Motion carried. (M-2016-002-GV)

**3. Confirmation of the Agenda**

MOTION:

*That the Agenda be accepted as circulated.*

Moved: Mayor Smith  
Seconded: Deputy Mayor Fallis  
Motion carried. (M-2016-003-GV)

**4. Declaration of Pecuniary Interest**

**5. Delegations and Presentations**

**6. Confirmation of the Minutes of the Previous Meeting**

MOTION:

*That the minutes of the Governance Meeting held December 1, 2015 be approved as circulated and provided to the Board of Health at its next meeting for information.*

Moved: Mayor Smith  
Seconded: Deputy Mayor Fallis  
Motion carried. (M-2016-004-GV)

**7. Business Arising from the Minutes**

**8. Staff Reports**

**9. Consent Items**

9.1 **Correspondence**

9.2 **Staff Reports and Presentations**

a. **Board By-laws and Policies for Review**

MOTION:

*That the Governance Committee for the Board of Health for the Peterborough County-City Health Unit advise the Board of Health at its next meeting that the Committee reviewed the following policies and recommends:*

- *2-150, Remuneration of Members - Item 10 be amended to “The quarterly financial report presented to the Board of Health will provide details of the expenses related to the activities of the Board of Health.”*
- *2-261, Appointments, Provincial Representatives – no changes recommended.*

Moved: Mayor Woodcock  
Seconded: Deputy Mayor Fallis  
Motion carried. (M-2016-005-GV)

b. Medical Officer of Health Performance Review

MOTION:

*That the Governance Committee for the Board of Health for the Peterborough County-City Health Unit advise the Board of Health:*

- *Recommend approval of the PCCHU Medical Officer of Health (MOH) Performance Appraisal Form as amended; and*
- *Advise the Board of the upcoming MOH review process at the next Board of Health meeting.*

Moved: Mayor Smith  
Seconded: Mayor Woodcock  
Motion carried. (M-2016-006-GV)

9.3 Committee Reports

**10. New Business**

10.1 Governance Committee Workplan (2016)

MOTION:

*That the Governance Committee approve the Governance Committee 2016 Workplan, as amended.*

Moved: Deputy Mayor Fallis  
Seconded: Mayor Woodcock  
Motion carried. (M-2016-007-GV)

**11. In Camera to Discuss Confidential Matters**

**12. Motions from In Camera for Open Session**

**13. Date, Time and Place of Next Meeting**

Monday, May 9, 2016 at 4:30 p.m. in the Board Room, Peterborough County-City Health Unit, 185 King Street, Peterborough.

**14. Adjournment**

MOTION:

*That the Governance Committee meeting be adjourned.*

Moved by: Mayor Smith

Seconded by: Deputy Mayor Fallis

Motion carried. (M-2016-008-GV)

The meeting was adjourned at 6:03 p.m.

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Chairperson

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Medical Officer of Health