

**Board of Health for the
Peterborough County-City Health Unit
MINUTES
Governance Committee Meeting
Tuesday, December 1, 2015 – 5:15 p.m.
Mississauga Lake Room, 185 King Street, Peterborough**

Present: Mayor Mary Smith
Mr. Scott McDonald, Chair
Deputy Mayor Fallis
Mr. Greg Connolley
Councillor Parnell

Staff: Dr. Rosana Salvaterra, Medical Officer of Health
Mr. Larry Stinson, Acting Director, Corporate Services
Ms. Natalie Garnett, Recorder

1. Call to Order

Mr. McDonald called the Governance Committee meeting to order at 5:22 p.m.

2. Confirmation of the Agenda

MOTION:

That the Agenda be accepted as circulated.

Moved: Deputy Mayor Fallis

Seconded: Mr. Connolley

Motion carried. (M-2015-35-GV)

3. Declaration of Pecuniary Interest

4. Delegations and Presentations

5. Confirmation of the Minutes of the Previous Meeting

MOTION:

That the minutes of the Governance Meeting held August 18, 2015 be approved as circulated and provided to the Board of Health at its next meeting for information.

Moved: Councillor Parnell

Seconded: Mayor Smith

Motion carried. (M-2015-36-GV)

6. Business Arising from the Minutes

6.1. MOH Performance Review Policy and Procedure

MOTION:

That the Governance Committee recommend to the Board of Health of the Peterborough County-City Health Unit that it approve revisions to 2-340, Medical Officer of Health Performance Appraisal.

Moved: Mr. Connolley

Seconded: Deputy Mayor Fallis

Motion carried. (M-2015-37-GV)

6.2. Ontario Public Health Organizational Standards (Management Operations)

MOTION:

That the Governance Committee:

- *Receive the status update on the Ontario Public Health Organizational Standards (Management Operations) for the Peterborough County-City Health Unit for information; and,*
- *Provide an update to the Board at its next meeting.*

Moved: Deputy Mayor Fallis

Seconded: Mayor Smith

Motion carried. (M-2015-38-GV)

7. Staff Reports

8. Consent Items

8.1 Staff Reports and Presentations

a. Board Remunerations Review

b. Board By-laws and Policies for Review

MOTION:

That item 8.1 b, be approved on consent.

Moved: Mr. Connolley

Seconded: Mayor Smith

Motion carried. (M-2015-39-GV)

MOTION:

That the Governance Committee recommend to the Board of Health of the Peterborough County-City Health Unit that it approve revisions to 2-120 By-law Number 3, Calling of and Proceedings at Meetings; and

That the Governance Committee recommend to the Board of Health of the Peterborough County-City Health Unit that no revisions be made to 2-140 By-law 5, Powers, Duties and Term of Office of the Chairperson and Vice-Chairperson of the Board of Health, and 2-251 Orientation for Board of Health Members.

Moved: Mr. Connolley

Seconded: Mayor Smith

Motion carried. (M-2015-40-GV)

8.1 a. Board Remuneration Review

MOTION:

That the Governance Committee for the Board of Health of the Peterborough County-City Health Unit:

- *Receive the staff report, Board Remuneration Review, for information*
- *Forward the staff report to the Board for its consideration at the January 13, 2016 meeting; and*
- *Recommend an increase of \$0.73 to the current honourarium for 2016.*

Moved: Mayor Smith

Seconded: Mr. Connolley

Motion carried. (M-2015-41-GV)

9. New Business

9.1 Orientation/Education Needs for 2016

Discussion was held regarding options for orientation and education in 2016. It was noted that if broad staff training is being undertaken the invitation can be extended to Board members. Staff will look at the possibility of having a meeting at one of the townships once a year.

9.2 **Correspondence Options**

MOTION:

That the Governance Committee receive the report on Correspondence Options for information.

Moved: Councillor Parnell

Seconded: Mayor Smith

Motion carried. (M-2015-42-GV)

10. **In Camera to Discuss Confidential Personal Matters**

MOTION:

That the Governance Committee go in Camera at 6:11 p.m. to review one item under Section 239 2.b) Personal matters about an identifiable individual, including municipal or local board employees; and one item under Section 238.2d) Labour relations or employee negotiations.

Moved: Deputy Mayor Fallis

Seconded: Mr. Connolley

Motion carried. (M-2015-43-GV)

MOTION:

That the Governance Committee rise from in Camera at 6:45 p.m.

Moved: Mr. Connolley

Seconded: Councillor Parnell

Motion carried. (M-2015-44-GV)

11. **Motions from In Camera for Open Session**

12. **Date, Time and Place of Next Meeting**

13. **Adjournment**

MOTION:

That the Governance Committee meeting be adjourned.

Moved by: Deputy Mayor Fallis

Seconded by: Councillor Parnell

Motion carried. (M-2015-45-GV)

The meeting was adjourned at 6:46 p.m.

Chairperson

Medical Officer of Health